

Monday Afternoon
Riverside, NJ
November 21, 2016
Regular Meeting
4:30pm

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Sewerage Authority in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on February 16, 2016.
2. Written notice was delivered to the Burlington County Times on February 16, 2016 and the Courier Post on February 16, 2016.
3. Filed written notice with the Clerk of the Township of Riverside on February 16, 2016.

The regular meeting of the Riverside Sewerage Authority was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Conard, Van Meter, and Horton along with Secretary Susan Dydek, Treasurer Meghan Jack and Superintendent Joseph Bader. Messrs. Mingin and Haman and Assistant Superintendent Jeffrey Conard were not present.

Mr. Mingin arrived at 5:45pm.

RESOLUTIONS:

Mr. Horton questioned if Resolution 2016-#35 was for the fiber optics? Engineer Dougherty answered in the affirmative. Mr. Horton stated his concern why this fee wasn't included in the original price when it was quoted. Now it is a year and a half later, and now there is an \$8,000.00 Change Order. Engineer Dougherty responded that when the Foxboro went down, the insurance company was not going to pay for any upgrades. Engineer Dougherty explained that there is Ethernet there now and the fiber optic will be better suited as electronic equipment is getting smarter each year. The Ethernet will work with the equipment that is there now, however, it may not work in the future. Mr. Horton stated that he understands that the insurance company would not pay for any upgrades, only for existing equipment. Vice-Chairman Conard questioned the service coming into the plant and asked if the service was ever tested to ensure the correct amount of voltage is coming into the plant? Superintendent Bader stated that the fiber optic is a communication between each computer, and this should have been done when the system was initially installed. Superintendent Bader said that at this point it should be done because in three years, if there is a problem, the cost will increase greatly. Mr. Horton said that he understands the fiber optics and the increasing improvements with technology, however, when the quote was prepared one and a half years ago, this upgrade should have been included in the original quote with the additional improvements that were originally recommended. Superintendent Bader said that it his understanding that the Cap 5 is almost obsolete and the Cap 7 just came out. Vice-Chairman Conard stated that this changes every two years. Superintendent Bader stated that in his opinion, fiber optics is the best way to go. Mr. Horton questioned Treasurer Jack if there is enough money in the Capital Budget to cover the Change Order? Treasurer Jack answered in the affirmative. Mr. Horton then questioned if the Authority can receive updated amounts that were received from the insurance company and FEMA? Treasurer Jack answered in the affirmative and stated that \$110,000.00 was received from the insurance company and the amount received from FEMA will have to be calculated. Mr. Horton reiterated that he understands that

something may come up during a project that requires a Change Order, however, the fiber optics was foreseen and should have been included in the original price.

Mr. Van Meter made a motion to adopt Resolution 2016-#35 entitled, "A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY AUTHORIZING A CHANGE ORDER TO THE SCADA SYSTEM REPLACEMENT CONTRACT." seconded by Mr. Mingin. Upon roll call, the vote was as followed: Ayes – Messrs. Van Meter, Mingin, Horton and Conard. Nays – None. Motion carried.

Treasurer Jack explained that Resolution 2016-#36 is being brought before the Authority to accommodate any affected Officers and Employees with regard to the way the entities may bill for seminars and conventions.

Mr. Van Meter made a motion to adopt Resolution 2016-#36 entitled, "RIVERSIDE SEWERAGE AUTHORITY RESOLUTION FOR PAYMENT IN ADVANCE OF AUTHORIZED OFFICIAL TRAVEL." seconded by Mr. Horton. Upon roll call, the vote was as followed: Ayes – Messrs. Van Meter, Horton, Mingin and Conard. Nays – None. Motion carried.

Mr. Horton made a motion to adopt Resolution 2016-#37 entitled, "2017 AUTHORITY AMENDED BUDGET RESOLUTION RIVERSIDE SEWERAGE AUTHORITY." seconded by Mr. Mingin. Upon roll call, the vote was as followed: Ayes – Messrs. Horton, Mingin, Van Meter and Conard. Nays – None. Motion carried.

APPROVAL OF MINUTES:

Motion made by Mr. Van Meter and Mr. Mingin that the minutes of the Work Session Meeting of October 3, 2016 and the minutes of the Regular Meeting of October 3, 2016 be approved as written carried.

Motion made by Mr. Van Meter and Mr. Horton that the minutes of the Special Meeting of October 19, 2016 be approved as written. Upon roll call the vote was as follows: Ayes – Messrs. Van Meter, Horton and Mingin. Nays – None. Abstain – Mr. Conard. Motion carried.

Motion made by Mr. Horton and Mr. Mingin that the minutes of the Special Meeting of October 27, 2016 be approved as written carried.

PUBLIC PORTION – (TECHNICAL):

Vice - Chairman Conard opened the Public Portion – (Technical)

In seeing that there were no members of the public wishing to speak, motion made by Mr. Van Meter and Mr. Horton that the Public Portion (Technical) be closed, carried.

OLD BUSINESS:

- 1) Review the Bylaws and Resolutions of the Riverside Sewerage Authority.

RESOLUTION 2016-#35
A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORIZING A CHANGE
ORDER TO THE SCADA SYSTEM REPLACEMENT CONTRACT.

WHEREAS, the Riverside Sewerage Authority awarded a contract to ABS Electric, Inc., and

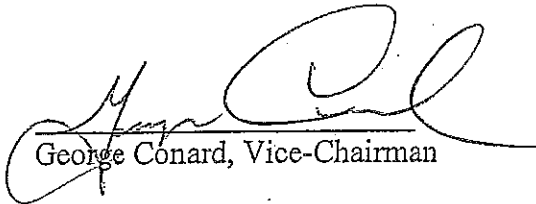
WHEREAS, there were changes to the project that necessitate an upgrade to fiber optics, and

WHEREAS, the Members of the Riverside Sewerage Authority wish to approve the following change to the original contract:

Change Order #1 (increase): \$7,480.00

Amended Contract Amount: \$174,877.00

Adopted at the regular meeting of the Riverside Township Committee on November 14, 2016.


George Conard, Vice-Chairman


Susan M. Dydek RMC, Authority Secretary

RESOLUTION 2016 - #36
RIVERSIDE SEWERAGE AUTHORITY
RESOLUTION FOR PAYMENT IN ADVANCE OF AUTHORIZED OFFICAL
TRAVEL

WHEREAS, N.J.S.A., 40A5-16.1 permits the governing body of any local unit to authorize payment in advance toward expenses for authorized official travel, and

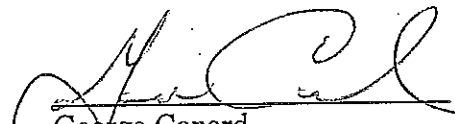
WHEREAS, certain officers and employees of the Riverside Sewerage Authority will need to travel to the NJWEA Annual Conference, the League of Municipalities Conference as well as other conferences for various educational conferences; and

WHEREAS, the Treasurer has certified that funds are available in the 2016 budget, for various accounts, not to exceed \$100.00 per day per person and not to exceed \$500.00 per conference; and

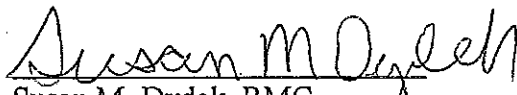
WHEREAS, the amount distributed to certain officers and employees shall be at the discretion of the Treasurer; and

WHEREAS, the officers and employees of the Riverside Sewerage Authority will verify their expenses and any excess cash will be repaid to the Authority along with a detailed bill of items on demand, and the certification or affidavit required by N.J.S.A. 40A5-16 which will be submitted within ten (10) days after the completion of the travel for which the advance was made.

NOW, THEREFOR, BE IT RESOLVED, that the Treasurer is hereby instructed to make the above said payment to those officers and employees and this Resolution shall be effective retroactively on November 1, 2016.


George Conard
Vice-Chairman

Attest:


Susan M. Dydek, RMC
Authority Secretary

RESOLUTION 2016-#37
2017 AUTHORITY AMENDED BUDGET RESOLUTION
RIVERSIDE SEWERAGE AUTHORITY

FISCAL YEAR: FROM: JANUARY 31, TO: DECEMBER
2017 2017 31, 2017

WHEREAS, the Annual Budget and Capital Budget for the Riverside Sewerage Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 has been presented before the governing body of the Riverside Sewerage Authority at its open public meeting of November 14, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,884,393, Total Appropriations, including any Accumulated Deficit if any, of \$ 1,884,393 and Total Unrestricted Net Position utilized of \$ -0-; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 485,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ -0-; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Riverside Sewerage Authority, at an open public meeting held on November 14, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Riverside Sewerage Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Riverside Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 12, 2016.

Susan M. Dejeu
(Secretary's Signature)

11/21/16
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
G. Haman				X
R. Van Meter	1st			
R. Horton	2nd			
G. Conard, Sr.	X			
R. Mingin	X			

NEW BUSINESS:

- 1) Wayne Scott – 319 Palmer Street – Sewer backing up into basement.
- 2) Alec Pezzano – 205 Delaware Avenue – Cannot locate sewer cap outside.
- 3) Anthony – 527 Filmore Street – Sewer backed up.
- 4) Appeal for Adjustment of Sewer Rentals – 100 Zurbrugg Way. Mr. Mingin stated that he and Consultant Orfe inspected the property and that there is an upstairs to the building which contains a kitchen and an office. Mr. Horton stated that the kitchen must be removed in order for the appeal to be considered. Secretary Dydek was instructed to send the property owner a letter informing him that the kitchen must be removed and then the Authority will reconsider his appeal.

ACTION:

- 1) Authorization to approve a waiver of \$45.00 for 805 Rancocas Avenue for a Senior Citizen Deduction bill back from prior owner **made on motion by Mr. Van Meter and Mr. Mingin carried.**
- 2) **Mr. Van Meter made a motion** authorizing the submission a Waste Classification Request Form to the Burlington County Department of Solid Waste for sludge disposal **carried.**
- 3) Authorization for the Secretary to advertise for and receive RFPs/RFQs for Professional Services for the calendar year 2017 **approved on motion by Mr. Van Meter and Mr. Mingin carried.** Mr. Horton requested that the entire Authority be present to review the RFPs/RFQS. Secretary Dydek stated that she will bring the RFPs/RFQs to the January Meeting. The Authority agreed.
Mr. Horton questioned if the authorization to receive bids for the Primary Digester System will include the Trickling Filter. Engineer Dougherty answered in the negative and stated that this was the New Jersey Infrastructure Loan which is only for the Digester. The Trickling Filter would be a separate loan. Mr. Horton stated that he thought that the Trickling Filter would be included. Superintendent Bader also stated that he thought the Trickling Filter would be included as well as a couple of pumps. Vice-Chairman Conard stated that the Trickling Filter Project should come before the Primary Digester Mixer Upgrade Project. Engineer Dougherty stated that he thought the discussion was that the Trickling Filter Project would come from the Capital Budget and the Primary Digester would come from the loan. Engineer Dougherty stated that he can look into extending the loan to include the Trickling Filter. Mr. Horton stated that he should look into the loan to include the Trickling Filter. Engineer Dougherty questioned if they should proceed with advertising for the Digester? Mr. Horton stated that the Primary Digester Project should move forward and the Trickling Filter Project should also move forward. Vice-Chairman Conard stated again that the Trickling Filter Project is paramount and should come before the Primary Digester Mixer.
- 4) **Mr. Van Meter made a motion** authorizing to advertise and receive bids for the Primary Digester Mixer Upgrade **seconded by Mr. Mingin carried.**

CORRESPONDENCE:

- 1) Hugh Dougherty – Pennoni – SCADA System Replacement, Change Order dated October 27, 2016.
- 2) Hugh Dougherty – Pennoni – Primary Digester Mixing System NJEIT FY 2016 Loan Application Final Specifications.
- 3) State of New Jersey, Department of Environmental Protection – Authorization to advertise for the Primary Digester Mixer Upgrade.

REPORTS:**PLANT:**

Mr. Mingin had no report.

APPEALS:

Mr. Horton had no report other than what was already discussed.

REVENUE AND FINANCE:

Mr. Haman was not present at the meeting.

STREETS:

Mr. Van Meter had no report.

SUPERINTENDENT'S REPORT:

Superintendent Bader reported that Willier Electric completed the replacement of the two (2) VFDs for Pump Station 1 at the Plant. The VFDs are operating as designed. The Upper and Lower Belts on the Belt Filter Press have been replaced by the Riverside Sewerage Authority. The Belt Filter is operating as designed. Perfect Services was onsite at Lichtenthal Pump Station and located a Power Supply issue with the Back-Up System. The Pump Station is operating, but requires further investigation.

The report is on file in the Authority Secretary's Office.

ASSISTANT SUPERINTENDENT:

Assistant Superintendent Jeffrey Conard was not present at the meeting.

ENGINEER'S REPORT:

Engineer Dougherty stated that his report was submitted. No questions were presented to the Engineer.

The report is on file in the Authority Secretary's Office.

CONSULTANT:

Mr. Orfe was not present at the meeting.

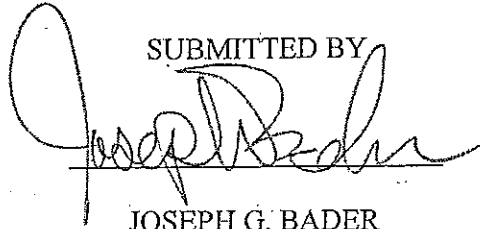
**RIVERSIDE SEWERAGE AUTHORITY
PLANT OPERATOR'S REPORT
AUTHORITY MEETING – November 14, 2016**

1. The Plant Performance Summary for September, 2016 is attached for review. There were no violations during this report period. Residuals [Sludge] Management Summary for September, 2016 is also attached for review. Dewatered sludge [25 yds] was removed by the Woolston Company for composting at the County facility.
2. The Trouble Log Summary for October, 2016 is attached for review.
3. The Line Maintenance Summary for October, 2016 is attached for review.
A 1668a Method PCB congener Dry Weather analyzes will be conducted in November to compare the data from 2008. This will give RSA an idea of the progress we made with the East End PCB collection maintenance.
4. The Activities Report for October/November, 2016 is attached for review.
5. Measurements taking on November 8, 2016 for Secondary Digester Dome are North 38", South 40 1/2", East 38 1/2", and West 40 1/2". There is a 2 1/2" tilt to the digester cover currently.
[The Secondary Digester is not operating as designed. The Secondary Digester Dome requires methane gas produced in the Primary Digester for the secondary roof to float correctly. Until the repairs to the Primary Digester mixing system are made, the digester won't produce enough gas to lift the Secondary Digester Dome roof].
6. Willier Electric completed the replacement of the two (2) VFD's November 4, 2016 for Pump Station 1 at the Plant. The VFD's are operating as designed.
7. Abs/Contech has not started the SCADA replacement at this time. ABS Electric submitted a Change Order request for approval. I'm requesting the Authority approve the change order.
8. The Upper and Lower Belt's on the Belt Filter Press have been replaced by RSA. The Belt Filter Press is operating as designed.
9. An inspector for the NJDEP Department of Air Quality was onsite to review the RSA's operating paperwork on the Filter Belt Press, Generators in the Plant and the Air Scrubber for Building 6. The forms were in order and no violations were issued.
10. October 19, 2016 the Department of Health was on-site to re-inspect the Plant and the RTK program for RSA. RSA successfully completed the Department's corrections.
11. Perfect Services was onsite at Lichtenthal Pump Station and located a Power Supply issue with the Back Up system. The Pump Station is operating, but requires further investigation.
12. Sand Filter #3 was removed from service for maintenance. The out of service case # is 160304101826. RSA at this time is waiting on material from Enecon to repair the damaged hood.

**RIVERSIDE SEWERAGE AUTHORITY
PLANT OPERATOR'S REPORT
AUTHORITY MEETING – November 14, 2016**

13. The 2017 Policies and Procedure manual has been issued to all Plant employees.

SUBMITTED BY

A handwritten signature in black ink, appearing to read "Joseph G. Bader", written over a horizontal line.

JOSEPH G. BADER
SUPERINTENDENT

PLANT PERFORMANCE SUMMARY

September 2016

PARAMETER	PERMIT	REPORTED	PARAMETER	PERMIT	REPORTED
FLOW, EFFLUENT			NITRATE (AS N), EFFLUENT		
Monthly Avg	Report	0.31 MGD	Mon Avg Conc	Report	Code=N MG/L
Daily Maximum	Report	0.38 MGD	Daily Max Conc	Report	Code=N MG/L
5 DAY BOD, INFLUENT			E. COLI		
Mon Avg Conc	Report	140.0 MG/L	Monthly Avg	Report	6.6 /100ML
Weekly Avg Conc	Report	187.0 MG/L	Instant Max	Report	11.0 /100ML
5 DAY BOD, EFFLUENT			FECAL COLIFORM, EFFLUENT		
Mon Avg Loading	98 KG/D	6.3 KG/D	Monthly Avg	200/100ML	4.0 /100ML
Weekly Avg Loading	147 KG/D	9.0 KG/D	Weekly Avg	400/100ML	4.0 /100ML
Mon Avg Conc	30 MG/L	4.9 MG/L	BIOASSAY, EFFLUENT		
Weekly Avg Conc	45 MG/L	6.6 MG/L	LC50 96 hr Acute	50%	Code=N %
5 DAY BOD REMOVAL EFFICIENCY			IC25 7 day Chronic	Report	Code=N %
Mon Avg Minimum	88.5%	96.5 %	CHLORINE PRODUCED OXIDANTS, EFFLUENT		
pH, INFLUENT			Mon Avg Conc	Report	0.02 MG/L
Minimum	Report	7.2 S.U.	Daily Max Conc	Report	0.02 MG/L
Maximum	Report	7.5 S.U.	TEMPERATURE, INFLUENT		
pH, EFFLUENT			Minimum	Report	6.8 DEG C
Minimum	6.00 S.U.	6.6 S.U.	Monthly Avg	Report	7.15 DEG C
Maximum	9.00 S.U.	7.0 S.U.	Maximum	Report	7.51 DEG C
TOTAL SUSP SOLIDS, INFLUENT			TEMPERATURE, EFFLUENT		
Mon Avg Conc	Report	98.33 MG/L	Minimum	Report	20.6 DEG C
Weekly Avg Conc	Report	146.00 MG/L	Monthly Avg	Report	24.0 DEG C
TOTAL SUSP SOLIDS, EFFLUENT			Maximum	Report	27.8 DEG C
Mon Avg Loading	113 KG/D	9.5 KG/D	DISSOLVED OXYGEN, EFFLUENT		
Weekly Avg Loading	170 KG/D	11.5 KG/D	Wkly Avg Conc [Min]	4.0 MG/L	6.06 MG/L
Mon Avg Conc	30 MG/L	7.4 MG/L	PHOSPHOROUS, EFFLUENT		
Weekly Avg Conc	45 MG/L	9.5 MG/L	Mon Avg Conc	Report	4.60 MG/L
TOTAL SUSP SOLIDS REMOVAL EFFICIENCY			Weekly Avg Conc	Report	4.60 MG/L
Mon Avg Minimum	85.0%	92.0 %	COPPER, EFFLUENT		
OIL & GREASE, EFFLUENT			Mon Avg Conc	Report	0.0640 MG/L
Mon Avg Conc	10 MG/L	1.4 MG/L	Daily Max Conc	Report	0.0640 MG/L
Daily Max Conc	15 MG/L	1.4 MG/L	ZINC, EFFLUENT		
NITROGEN, AMMONIA			Mon Avg Conc	Report	0.0863 MG/L
Mon Avg Loading	18.8 KG/D	4.73 KG/D	Daily Max Conc	Report	0.0863 MG/L
Daily Max Loading	37.9 KG/D	8.72 KG/D			
Mon Avg Conc	5 MG/L	3.60 MG/L			
Daily Max Conc	10 MG/L	6.40 MG/L			

IC25 Chronic	Required	Semi- Annually
LC50 Acute	Required	Annually
Nirate	Required	Semi- Annually
Copper	Required	Quarterly
Zinc	Required	Quarterly

Code = N Not Required This Monitoring Period

RESIDUALS MANAGEMENT SUMMARY

September 2016

SLUDGE PRODUCED		RAW SLUDGE	
Total Gallons	0.00 gal	% Total Solids, minimum	1.90 %
Average Gallons/Day	0.00 gpd	% Total Solids, average	2.37 %
Total Dry Tons	0.00 dt	% Total Solids, maximum	3.20 %
Average Dry Tons/ Day	0.00 dt/d	% Total Volatile Solids, minimum	53.13 %
Total Metric Tons	0.00 mt	% Total Volatile Solids, average	70.78 %
Average Metric Tons/Day	0.00 mt/d	% Total Volatile Solids, maximum	84.21 %
		pH minimum	5.38 s.u.
		pH maximum	6.37 s.u.
LIQUID SLUDGE REMOVED			
Total Gallons	0.00 gal	sludge sample temperature, min	22.70 C
Average Gallons/Day	0.00 gpd	sludge sample temperature, avg	25.54 C
Total Dry Tons	N.R. dt	sludge sample temperature, max	28.90 C
Average Dry Tons/ Day	N.R. dt/d		
Total Metric Tons	N.R. mt	PRIMARY DIGESTER SLUDGE	
Average Metric Tons/Day	N.R. mt/d	% Total Solids, minimum	0.52 %
% Total Solids, Minimum	0.00 %	% Total Solids, average	%
% Total Solids, Average	0.00 %	% Total Solids, maximum	1.80 %
% Total Solids, Maximum	0.00 %	% Total Volatile Solids, minimum	61.67 %
pH, Minimum	0.00 s.u.	% Total Volatile Solids, average	%
pH, Maximum	0.00 s.u.	% Total Volatile Solids, maximum	96.15 %
		pH minimum	6.87 s.u.
		pH maximum	7.08 s.u.
DEWATERED SLUDGE REMOVED			
Total Gallons to Belt Press	0.00 gal	sludge sample temperature, min	30.20 C
Average Gallons/Day	0.00 gpd	sludge sample temperature, avg	37.09 C
% Total Solids, minimum	17.40 %	sludge sample temperature, max	40.20 C
% Total Solids, average	%		
% Total Solids, maximum	18.40 %	SECONDARY DIGESTER SLUDGE	
% Total Volatile Solids, minimum	66.67 %	% Total Solids, minimum	1.50 %
% Total Volatile Solids, average	66.67 %	% Total Solids, average	1.50 %
% Total Volatile Solids, maximum	66.67 %	% Total Solids, maximum	1.50 %
Total Cubic Yards Removed	25.00 cu yd	% Total Volatile Solids, minimum	66.67 %
Average Cubic Yards/Day	0.83 cy/d	% Total Volatile Solids, average	66.67 %
Total Dry Tons	dt	% Total Volatile Solids, maximum	66.67 %
Average Dry Tons/ Day	dt/d	pH minimum	6.96 s.u.
Total Metric Tons	mt	pH maximum	7.06 s.u.
Average Metric Tons/Day	mt/d	sludge sample temperature, min	23.80 C
		sludge sample temperature, avg	25.55 C
		sludge sample temperature, max	27.30 C
OPERATIONS			
Heat Exchange, Temp In, min	100.0 F	VOLATILE SOLIDS REDUCTION	
Heat Exchange, Temp In, avg	109.9 F	Raw to Secondary Digester, minimum	42.33 %
Heat Exchange, Temp In, max	112.0 F	Raw to Secondary Digester, average	17.42 %
Heat Exchange, Temp Out, min	102.0 F	Raw to Secondary Digester, maximum	46.41 %
Heat Exchange, Temp Out, avg	110.8 F		
Heat Exchange, Temp Out, max	114.0 F		
Detention Time, Primary Digester	days		
Detention Time, Secondary Digester	days		

N.R. = None Removed
N.S. = Not Sampled
N.W. = Not Working

O.O.S. = Out Of Service
R.T.S. = Return To Service
N.I.S. = Not In Service

October 2016 Trouble Log Summary

Date	Report #	Address	Condition(s) Reported	Condition(s) Found	Disposition
10/3/2016	2016-091	633 KOSSUTH ST	Vent overflow	Main clear	Notified owner/tenant
10/5/2016	2016-092	237 SOUTH PAVILLION AVENUE	Slow/no drainage	Source not determined	Notified owner/tenant
10/7/2016	2016-093	540 BRIDGEBORO STREET	Vent overflow	Source not determined	Notified owner/tenant
10/9/2016	2016-094	280 PROGRESS STREET	Vent overflow	Main slow	Flush/vac/root cut sewer main
10/14/2016	2016-095	644 POLK STREET	Locate Vent	Locate Vent	Locate Vent
10/20/2016	2016-096	225 FILMORE STREET	Fixture backup/overflow	Source not determined	Notified owner/tenant
10/21/2016	2016-097	319 PALMER STREET	Backflow into property	Lateral blocked	Notified owner/tenant
10/23/2016	2016-098	8 BURKE STREET	Backflow into property	Lateral blocked	Notified owner/tenant

October 2016 Line Maintenance Summary

Date	Report #	Location	Section	Diameter	Distance	Remarks
10/6/2016	2016-057	Butler St.	215-216	8"	216	GREASE, ROCKS AND GRIT
10/6/2016	2016-058	Butler St.	212-215	8"	206	GREASE, ROCKS & GRIT.
10/6/2016	2016-059	Howard St.	210-209	8"	314.	GRIT, ROCKS AND RAGS.
10/11/2016	2016-060	Paine St.	208-199	8"	427	GRIT, RAGS AND ROCKS.
10/11/2016	2016-061	Grant St.	209-208	8"	184	GRIT, RAGS AND ROCKS.
10/12/2016	2016-062	Heulings Ave.	316-301	8"	412	GRIT AND RAGS.
10/12/2016	2016-063	Chester Ave. South	272-267	10"	269	GRIT AND RAGS.
10/13/2016	2016-064	Grant St.	206-CO	8"	108	GRIT AND ROCKS.
10/13/2016	2016-065	Grant St.	205-206	8"	56	GRIT AND ROCKS.
10/13/2016	2016-066	Grant St.	205-204	8"	56	GRIT AND ROCKS.
10/13/2016	2016-067	Park Ave.	201-205	8"	57	GRIT AND ROCKS.
10/13/2016	2016-068	Park Ave.	449-201	8"	202	GRIT AND ROCKS.
10/13/2016	2016-069	Grant St.	203-202	8"	131	GRIT AND ROCKS.
10/13/2016	2016-070	Progress St.	217-218	8"	258	GRIT, ROCKS AND BRICK.
10/24/2016	2016-071	Grant St.	204-203	8"	139	GRIT AND ROCKS.
10/24/2016	2016-072	Weeks Ave.	433-200	8"	192	GRIT AND ROCKS.
10/24/2016	2016-073	Lee St.	193-438	8"	251	GRIT, ROCKS AND RAGS.
10/24/2016	2016-074	Rush St.	184-185	8"	376	GRIT, ROCKS AND RAGS.
10/25/2016	2016-075	Washington St.	180-179	8"	198	GRIT.
10/25/2016	2016-076	Washington St.	182-181	8"	362	GRIT AND GREASE

MONTHLY FINANCIAL REPORT:

Treasurer Jack had no report.

BILLS AND EXPENDITURES:

Mr. Horton questioned the bill for Long Marmero Associates? Treasurer Jack stated that it was for the review of the Personnel Manual and for the Whistleblower training that is required every other year.

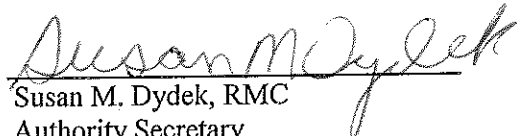
Motion made by Mr. Van Meter, seconded by Mr. Mingin that all bills and expenditures be paid carried.

PUBLIC PORTION (INFORMATIONAL):

Vice-Chairman Conard opened the Public Portion.

In seeing that no members of the Public were present, **motion made by Mr. Van Meter and Mr. Horton that the Public Portion be closed, carried.**

There being no further business to attend to, motion made by Mr. Van Meter and Mr. Mingin that the meeting be adjourned, and so declared by Vice-Chairman Conard.


Susan M. Dydek, RMC
Authority Secretary