

Monday Afternoon  
Riverside, NJ  
May 9, 2016  
Regular Meeting  
4:53pm

**STATEMENT:**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Sewerage Authority in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on February 16, 2016.
2. Written notice was delivered to the Burlington County Times on February 16, 2016 and the Courier Post on February 16, 2016.
3. Filed written notice with the Clerk of the Township of Riverside on February 16, 2016.

The regular meeting of the Riverside Sewerage Authority was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Mingin, Conard, Van Meter, and Horton along with Secretary Susan M. Dydek, Treasurer Meghan Jack, Superintendent Joseph Bader, Assistant Superintendent Jeffrey Conard Consultant Bernard Orfe and Engineer Hugh Dougherty. Mr. Haman was not in attendance.

**RESOLUTIONS:**

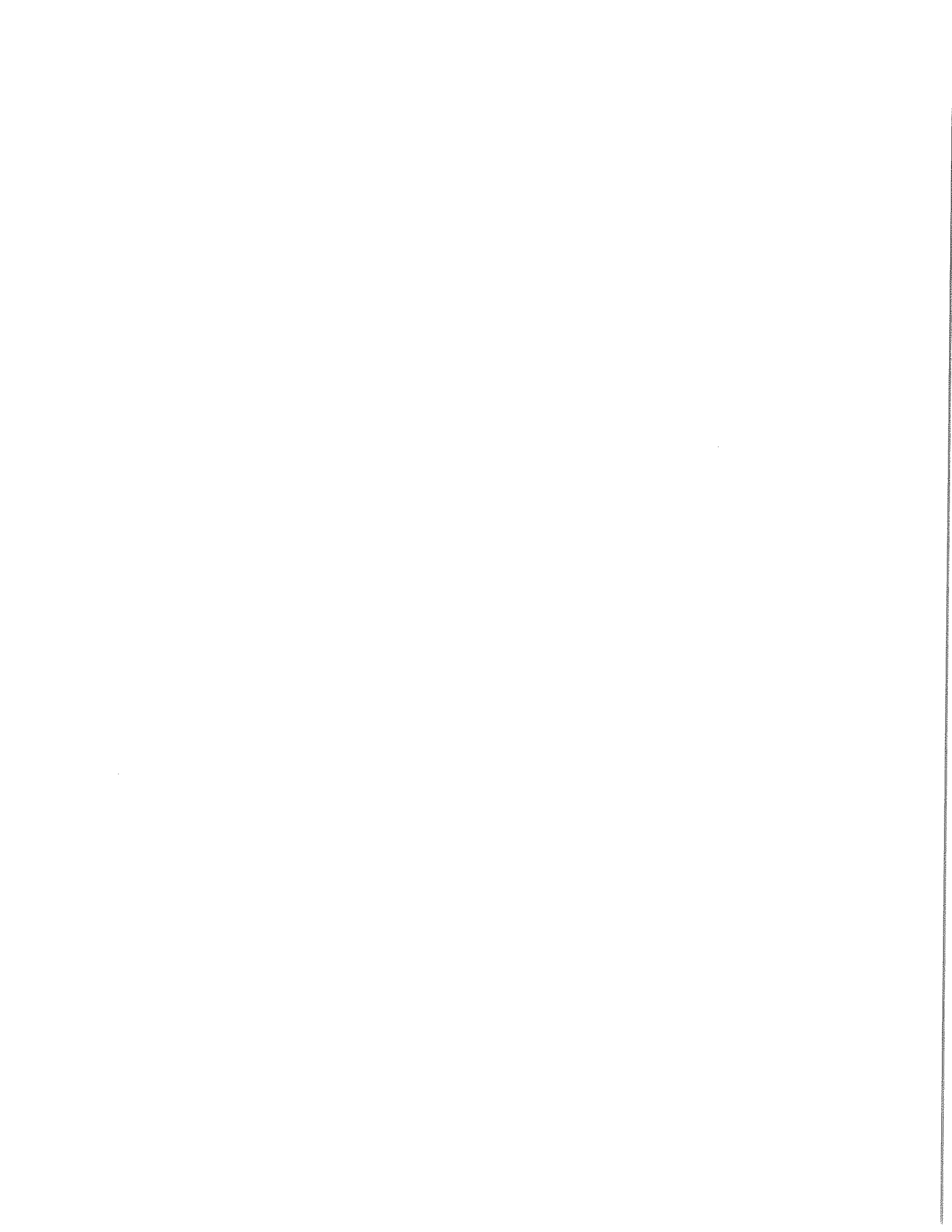
Mr. Horton made a motion to adopt Resolution 2016-#23 entitled, "RESOLUTION FOR PAYMENT IN ADVANCE OF AUTHORIZED TRAVEL" seconded by Mr. Mingin.

Upon roll call, the vote was as followed: Ayes – Messrs. Horton, Mingin, Van Meter and Conard. Nays – None. Abstain – None. Motion carried.

Mr. Horton made a motion to adopt Resolution 2016-#24 entitled, "A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY AWARDED A CONTRACT FOR EMERGENCY MANHOLE REPAIRS." seconded by Mr. Van Meter. Upon roll call, the vote was as followed: Ayes – Messrs. Horton, Van Meter, Mingin and Conard. Nays – None. Abstain – None. Motion carried.

**APPROVAL OF MINUTES:**

Motion made by Mr. Horton and Mr. Van Meter that the minutes of the Work Session Meeting of April 11, 2016, the Regular Meeting of April 11, 2016 and the Closed Session Meeting of April 11, 2016 be approved as written. Upon roll call the vote was as follows: Ayes – Messrs. Horton, Van Meter and Conard. Nays – None. Abstain – Mr. Mingin. Motion carried.



RESOLUTION 2016 - #23  
RIVERSIDE SEWERAGE AUTHORITY  
RESOLUTION FOR PAYMENT IN ADVANCE OF AUTHORIZED OFFICAL  
TRAVEL

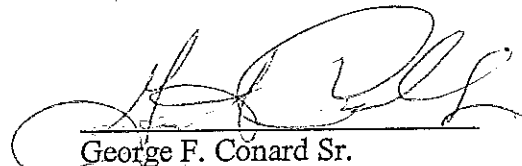
WHEREAS, N.J.S.A., 40A5-16.1 permits the governing body of any local unit to authorize payment in advance toward expenses for authorized official travel, and

WHEREAS, certain officers and employees of the Riverside Sewerage Authority will need to travel to the NJWEA Annual Conference, the League of Municipalities Conference as well as other conferences for various educational conferences; and

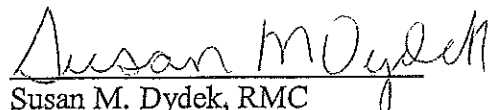
WHEREAS, the Treasurer has certified that funds are available in the 2016 budget, and the amount shall not to exceed \$100.00 per day per person; and

WHEREAS, the officers and employees of the Riverside Sewerage Authority will verify their expenses and any excess cash will be repaid to the Authority along with a detailed bill of items on demand, and the certification or affidavit required by N.J.S.A. 40A5-16 which will be submitted within ten (10) days after the completion of the travel for which the advance was made.

NOW, THEREFOR, BE IT RESOLVED, that the Treasurer is hereby instructed to make the above said payment to those officers and employees.

  
George F. Conard Sr.  
Vice - Chairman

Attest:

  
Susan M. Dydek, RMC  
Authority Secretary

RESOLUTION 2016 - #24A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY AWARDING A  
CONTRACT FOR EMERGENCY MANHOLE REPAIRS.

WHEREAS, on April 19, 2016, the Riverside Sewerage Authority became aware of manholes in need of immediate repair on Bridgeboro Street at the locations of: 864 Bridgeboro Street and the intersection of Bridgeboro and Henry Streets; and

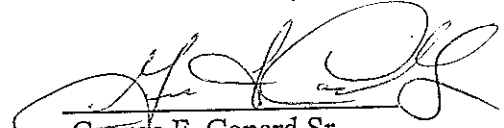
WHEREAS, it was necessary that the Riverside Sewerage Authority repair the manholes in order to avert a public safety situation; and

WHEREAS, M&N Associates were contacted to perform Emergency Manhole Repairs which included to supply equipment, labor and materials to replace said manholes, rims, lids and to perform permanent paves at each location; and

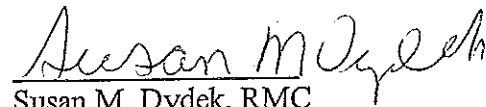
WHEREAS, the total cost of said repairs is \$6,753.24, (\$3376.62 for each manhole repaired.)

NOW, THEREFORE, BE IT RESOLVED, by the Riverside Sewerage Authority that the Contract for Emergency Manhole Repairs shall be awarded to M & N Associates in the amount of \$6753.24.

Adopted the 9<sup>th</sup> day of May 2016 at a Regular Meeting of the Riverside Sewerage Authority.



George F. Conard Sr.  
Vice - Chairman



Susan M. Dydek, RMC  
Municipal Clerk

**PUBLIC PORTION – (TECHNICAL):**

Vice – Chairman Conard opened the Public Portion (Technical).

**In seeing that there were no members of the Public wishing to speak during the Technical Portion, motion made by Mr. Van Meter and Mr. Horton carried: Public Portion be closed.**

**OLD BUSINESS:**

- 1) None.

**NEW BUSINESS:**

1. Jay Pennell – 218 Fairview Street, Zion Lutheran Church – Vent overflowing at both building.
2. Mr. Parikh – 553 S. Fairview Street – Sewer backing up into house.
3. Jeffrey Cope – 209 Lippincott Avenue – Vent overflowing between 209 and 211 Lippincott Avenue.
4. Heather Davenport – 517 Taylor Street – Back up outside of property in driveway.
5. Flood Insurance. **Motion made by Mr. Horton and Mr. Van Meter authorizing to advertise and received RFP/RFQ for flood insurance carried.**

**ACTION:**

- 1) **Mr. Horton made a motion** authorizing to approve Riverside Township Chief Financial Officer Linda Lewis to sign checks that were issued in April 2016 for payment of monthly bills and expenditures. This authorization is a one – time approval given since three names are required as signers on the checks and the newly appointed Chairman’s name is still being added to the bank records **seconded by Mr. Van Meter carried.**

**CORRESPONDENCE:**

- 1) Anthony De Fabis – 421 Delaware Avenue – Request for bill reduction and payment plan. After a brief discussion, the Authority decided to deny the request as Mr. DeFabis is currently being billed the minimum amount. **Motion made by Mr. Horton and Mr. Van Meter denying Mr. Anthony DeFabis’ request for a bill reduction and payment plan carried.**

**REPORTS:****PLANT:**

Superintendent Bader reported on the replacement of the damaged Wemco Pump, the replacement of the compressor for the Belt Filter Press and that Sand Filter #3 was removed from service for maintenance. A copy of the Plant Superintendent’s Report is on file in the Secretary’s Office.

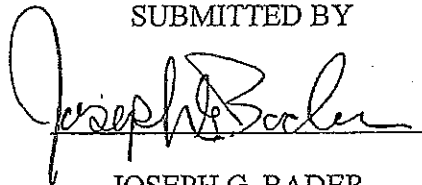
**RIVERSIDE SEWERAGE AUTHORITY  
PLANT OPERATOR'S REPORT  
AUTHORITY MEETING – May 9, 2016**

1. The Plant Performance Summary for March, 2016 is attached for review. There were no violations during this report period. Residuals [Sludge] Management Summary for March, 2016 is also attached for review. Dewatered sludge [25yds] was removed by the Woolston Company for composting at the County facility.
2. The Trouble Log Summary for April, 2016 is attached for review.
3. The Line Maintenance Summary for April, 2016 attached for review.
4. The Activities Report for April/May, 2016 is attached for review.
5. Measurements taking on May 4, 2016 for Secondary Digester Dome are North 20", South 22 1/2", East 20", and West 24". There is a 4" tilt to the digester cover currently.  
  
[The Secondary Digester is not operating as designed. The Secondary Digester Dome requires methane gas produced in the Primary Digester for the secondary roof to float correctly. Until the repairs to the Primary Digester mixing system are made, the digester won't produce enough gas to lift the Secondary Digester Dome roof].
6. Shaft and Sleeves has completed the installation of Raw Sewer Pump #3. The pump was returned to service May 3, 2016 and is operating as designed. The returned to service case # is 160503114035. The bearings in Raw Sewer Pump #3 were in need of immediate repair. The out of service case # is 160114151531.
7. Three contractors [Municipal Maintenance, Shaft and Sleeves and Deltronics] were contacted for a quotation on the replacement of the damaged Wemco pump for the Sludge Station. One quote was received from [Municipal Maintenance (\$17,650.00)]. Requesting permission to accept the Municipal Maintenance quotation. [The quotation is attached for review].
8. Three contractors [Municipal Maintenance, Shaft and Sleeves and Willier] were contacted for a quotation on the replacement of the compressor for the Belt Filter Press. Two quotes [Municipal Maintenance (\$5,730.00) and Willier (\$4,598.00)] were received. Willier was awarded the job. [The quotes are attached for review].
9. Flow Assessment Services has completed the thirty day Flow Study. The gathered data will be reviewed and forwarded to Riverside when completed.
10. The 2015 SIU Pretreatment Report has been completed and mailed to the DWQ.
11. Sand Filter #3 was removed from service for maintenance. The out of service case # 160304101826. All the Silica in the filter has been removed and the filter was inspected for the failure. A fiberglass support on the Distribution Hood failed. The quotation to replace one hood is [\$5,490.00]. [The quote is attached for review]. RSA will attempt to repair the hood with a carbon fiber material from Enecon [\$1,855.00].

**RIVERSIDE SEWERAGE AUTHORITY  
PLANT OPERATOR'S REPORT  
AUTHORITY MEETING – May 9, 2016**

12. The replacement for the damage Influent Check Valve for Sand Filter 3 was ordered April 15, 2016. The estimated delivery is 6 to 8 weeks.
13. The Office of Quality Assurance has reviewed and accepted the corrected actions of Riverside Sewerage Authority for the Analyze Immediately parameters for the Plant's Laboratory.
14. Corrections on the PEOSH audit has continued. A fax was sent to the Department of Labor requesting a 30 day extension [June 3, 2016] to complete the corrections.
15. The signed contract between Riverside and Cinnaminson's Rescue Team to assist Riverside in confine space rescue, will be complete after a walk through Riverside's Plant and Pump Stations.
16. The purchased nozzle from NozzTeq was received. The training for the nozzle was completed May 6, 2016.
17. Pennoni has continued their work on the development of the standards, regulations, and drawings for a lateral disconnection from Riverside's Collection System.
18. The analyzed pH reported value submitted to ERAQC that is required for the laboratory's yearly certification was out of range. A second pH PT Analysis will be performed.

SUBMITTED BY



JOSEPH G. BADER  
SUPERINTENDENT

## PLANT PERFORMANCE SUMMARY

March 2016

PARAMETER	PERMIT	REPORTED	PARAMETER	PERMIT	REPORTED
<b>FLOW, EFFLUENT</b>			<b>NITRATE (AS N), EFFLUENT</b>		
Monthly Avg	Report	0.41 MGD	Mon Avg Conc	Report	Code=N MG/L
Daily Maximum	Report	0.64 MGD	Daily Max Conc	Report	Code=N MG/L
<b>5 DAY BOD, INFLUENT</b>			<b>E-COLI</b>		
Mon Avg Conc	Report	151.67 MG/L	Monthly Avg	Report	4.90 /100ML
Weekly Avg Conc	Report	194.00 MG/L	Instant Max	Report	6.00 /100ML
<b>5 DAY BOD, EFFLUENT</b>			<b>FECAL COLIFORM, EFFLUENT</b>		
Mon Avg Loading	98 KG/D	24.51 KG/D	Monthly Avg	200/100ML	4.00 /100ML
Weekly Avg Loading	147 KG/D	25.49 KG/D	Weekly Avg	400/100ML	6.00 /100ML
Mon Avg Conc	30 MG/L	12.50 MG/L	<b>BIOASSAY, EFFLUENT</b>		
Weekly Avg Conc	45 MG/L	15.00 MG/L	LC50 96 hr Acute	0.5000	0.00 %
<b>5 DAY BOD REMOVAL EFFICIENCY</b>			IC25 7 day Chronic	Report	0.00 %
Mon Avg Minimum	88.5%	91.76 %	<b>CHLORINE PRODUCED OXIDANTS, EFFLUENT</b>		
<b>pH, INFLUENT</b>			Mon Avg Conc	Report	0.01 MG/L
Minimum	Report	6.76 S.U.	Daily Max Conc	Report	0.01 MG/L
Maximum	Report	7.54 S.U.	<b>TEMPERATURE, INFLUENT</b>		
<b>pH, EFFLUENT</b>			Minimum	Report	12.80 DEG C
Minimum	6.00 S.U.	5.91 S.U.	Monthly Avg	Report	15.61 DEG C
Maximum	9.00 S.U.	6.93 S.U.	Maximum	Report	17.80 DEG C
<b>TOTAL SUSP. SOLIDS, INFLUENT</b>			<b>TEMPERATURE, EFFLUENT</b>		
Mon Avg Conc	Report	112.33 MG/L	Minimum	Report	11.70 DEG C
Weekly Avg Conc	Report	159.00 MG/L	Monthly Avg	Report	15.15 DEG C
<b>TOTAL SUSP. SOLIDS, EFFLUENT</b>			Maximum	Report	17.50 DEG C
Mon Avg Loading	113 KG/D	22.65 KG/D	<b>DISSOLVED OXYGEN, EFFLUENT</b>		
Weekly Avg Loading	170 KG/D	30.07 KG/D	Wkly Avg Conc [Min]	4.0 MG/L	6.53 MG/L
Mon Avg Conc	30 MG/L	15.67 MG/L	<b>PHOSPHOROUS, EFFLUENT</b>		
Weekly Avg Conc	45 MG/L	24.00 MG/L	Mon Avg Conc	Report	5.07 MG/L
<b>TOTAL SUSP. SOLIDS REMOVAL EFFICIENCY</b>			Weekly Avg Conc	Report	5.07 MG/L
Mon Avg Minimum	85.0%	85.20 %	<b>COPPER, EFFLUENT</b>		
<b>OIL&amp;GREASE, EFFLUENT</b>			Mon Avg Conc	Report	Code=N MG/L
Mon Avg Conc	10 MG/L	2.50 MG/L	Daily Max Conc	Report	Code=N MG/L
Daily Max Conc	15 MG/L	2.50 MG/L	<b>ZINC, EFFLUENT</b>		
<b>AMMONIA NITROGEN (NOV-APR), EFFLUENT</b>			Mon Avg Conc	Report	Code=N MG/L
Mon Avg Loading	75.7 KG/D	0.98 KG/D	Daily Max Conc	Report	Code=N MG/L
Daily Max Loading	151.4 KG/D	1.39 KG/D			
Mon Avg Conc	20 MG/L	0.68 MG/L			
Daily Max Conc	40 MG/L	1.11 MG/L			

Code = N Not Required This Monitoring Period



## RESIDUALS MANAGEMENT SUMMARY

March 2016

SLUDGE PRODUCED		RAW SLUDGE	
Total Gallons	0.00 gal	% Total Solids, minimum	2.83 %
Average Gallons/Day	0.00 gpd	% Total Solids, average	3.18 %
Total Dry Tons	0.00 dt	% Total Solids, maximum	3.46 %
Average Dry Tons/ Day	0.00 dt/d	% Total Volatile Solids, minimum	2.32 %
Total Metric Tons	0.00 mt	% Total Volatile Solids, average	2.66 %
Average Metric Tons/Day	0.00 mt/d	% Total Volatile Solids, maximum	2.92 %
		pH minimum	0.00 s.u.
		pH maximum	0.00 s.u.
LIQUID SLUDGE REMOVED		sludge sample temperature, min	14.50 C
Total Gallons	0.00 gal	sludge sample temperature, avg	16.66 C
Average Gallons/Day	0.00 gpd	sludge sample temperature, max	19.20 C
Total Dry Tons	N.R. dt		
Average Dry Tons/ Day	N.R. dt/d		
Total Metric Tons	N.R. mt	PRIMARY DIGESTER SLUDGE	
Average Metric Tons/Day	N.R. mt/d	% Total Solids, minimum	1.74 %
% Total Solids, Minimum	0.00 %	% Total Solids, average	2.28 %
% Total Solids, Average	0.00 %	% Total Solids, maximum	2.85 %
% Total Solids, Maximum	0.00 %	% Total Volatile Solids, minimum	1.21 %
pH, Minimum	0.00 s.u.	% Total Volatile Solids, average	1.62 %
pH, Maximum	0.00 s.u.	% Total Volatile Solids, maximum	2.00 %
		pH minimum	0.00 s.u.
		pH maximum	0.00 s.u.
DEWATERED SLUDGE REMOVED		sludge sample temperature, min	27.40 C
Total Gallons to Belt Press	0.00 gal	sludge sample temperature, avg	31.67 C
Average Gallons/Day	0.00 gpd	sludge sample temperature, max	37.80 C
% Total Solids, minimum	16.50 %		
% Total Solids, average	17.46 %		
% Total Solids, maximum	18.23 %	SECONDARY DIGESTER SLUDGE	
% Total Volatile Solids, minimum	1.05 %	% Total Solids, minimum	1.52 %
% Total Volatile Solids, average	1.97 %	% Total Solids, average	2.87 %
% Total Volatile Solids, maximum	2.48 %	% Total Solids, maximum	3.60 %
Total Cubic Yards Removed	25.00 cu yd	% Total Volatile Solids, minimum	1.05 %
Average Cubic Yards/Day	0.00 cy/d	% Total Volatile Solids, average	1.97 %
Total Dry Tons	3.45 dt	% Total Volatile Solids, maximum	2.48 %
Average Dry Tons/ Day	0.11 dt/d	pH minimum	0.00 s.u.
Total Metric Tons	3.14 mt	pH maximum	0.00 s.u.
Average Metric Tons/Day	0.10 mt/d	sludge sample temperature, min	6.90 C
		sludge sample temperature, avg	0.00 C
		sludge sample temperature, max	6.92 C
OPERATIONS			
Heat Exchange, Temp In, min	66.00 F	VOLATILE SOLIDS REDUCTION	
Heat Exchange, Temp In, avg	100.53 F	Raw to Secondary Digester, minimum	-7.07 %
Heat Exchange, Temp In, max	106.00 F	Raw to Secondary Digester, average	26.46 %
Heat Exchange, Temp Out, min	101.00 F	Raw to Secondary Digester, maximum	64.72 %
Heat Exchange, Temp Out, avg	103.00 F		
Heat Exchange, Temp Out, max	108.00 F		
Detention Time, Primary Digester	#DIV/0! days		
Detention Time, Secondary Digester	#DIV/0! days		

N.R. = None Removed  
 N.S. = Not Sampled  
 N.W. = Not Working

O.O.S. = Out Of Service  
 R.T.S. = Return To Service  
 N.I.S. = Not In Service

## April 2016 Trouble Log Summary

Date	Report #	Address	Condition(s) Reported	Condition(s) Found	Disposition
4/1/2016	2016 -037	2 SCOTT STREET	Backflow into property	Main clear	Notified owner/tenant
4/1/2016	2016 -038	641 TAYLOR STREET	Vent overflow	Lateral blocked	Notified owner/tenant
4/2/2016	2016 -039	123 WEBSTER STREET	Markout request	Locate Vent	Markout main/lateral/vent
4/7/2016	2016 -040	419 DELAWARE AVE	Vent overflow	Lateral blocked	Notified owner/tenant
4/11/2016	2016 -041	209 LIPPINCOTT AVENUE	Vent overflow	Lateral blocked	Notified owner/tenant
4/14/2016	2016 -043	553 SOUTH FAIRVIEW STREET	Backflow into property	Main clear	Notified owner/tenant
4/15/2016	2016 -044	8 FAIRVIEW ST, LUTHERAN CHUR	Vent overflow	Main clear	Notified owner/tenant
4/16/2016	2016 -042	620 ARNDT AVENUE	Markout request	Locate Vent	Markout main/lateral/vent
4/19/2016	2016 -045	4 CHESTER AVENUE	Vent overflow	Source not determined	Notified owner/tenant
4/28/2016	2016 -046	118 FRANKLIN STREET	Markout request	Construction/Demolition	Markout main/lateral/vent

## April 2016 Line Maintenance Summary

Date	Report #	Location	Section	Diameter	Distance	Remarks
4/18/2016	2016-0010	Greenwood Ave.	265-264	8"	200	GRIT AND GREASE.
4/25/2016	2016-0011	Chester Ave. South	267-266	10"	267	ROOTS. TREATED WITH ROOT X.
4/25/2016	2016-0012	Delaware Ave.	455-299	8"	332	GRIT AND GREASE

RIVERSIDE SEWERAGE AUTHORITY  
PO BOX 188  
RIVERSIDE, NJ 08075

Office (856) 461-1460

Plant (856) 461-0700

Fax (856) 461-0428

ACTIVITIES REPORT April/May 2016

The Plant employees attended a FMLA and harassment training at the Town Hall.

All Industrial Safety has completed the annual respirator fit test for the PPE program.

The new fax line for the NJ One Call was completed. The fax machine will be relocated to the meeting room for access on the weekends and after normal working hours.

Maintenance on Hooker St. Pump Station was completed. The grease in the Wet Well was removed for better station performance.

A new Jet/Vac nozzle was ordered from NozzTeq. The nozzle prevents overflows in homeowner's properties when performing collection maintenance.

Timmerman was onsite to perform routine maintenance on the new Jet/Vac.

A new 8" check valve was ordered from Kennedy for Sand Filter #3 to replace the damage influent check valve.

Two damaged manholes on Bridgeboro St. were replaced by M&N Associates.

The NIST thermometer for the laboratory was shipped to Transcat for the yearly calibration.

The new Jet/Vac nozzle was received from NozzTeq.

Joe D. attended a JIF Safety Course in Delran.

The completed East End PMP PCB collection maintenance for 2015 was emailed to Pennoni.

Joe D. and John attended a JIF Safety Course in Florence.

Maintenance on the Belt Filter Press was completed. The belt was pressured washed to increase the performance of the press.

The yearly replacement of the safety boots for the Plant employees have been ordered from PLJ Safety.

Repairs to the Belt Filter Press influent check valve were completed. The damaged shear pins in the check valve were replaced. The check valve is operating as designed.

Maintenance to Bank A and Bank B of the UV system was completed.

Shaft and Sleeves was onsite to start the replacement of Raw Sewer Pump #3.

RIVERSIDE SEWERAGE AUTHORITY  
PO BOX 188  
RIVERSIDE, NJ 08075

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Fax (856) 461-0428

A memo on the expected handling of the NJ One Call faxes on the weekend and after normal working hours was issued.

The calibrated NIST thermometer for the laboratory was received from Transcat.

Shaft and Sleeves was onsite to complete the instillation of Raw Sewer Pump #3. Also a damaged oil level sensor was replaced.

Joe C and Steve attended a JIF Safety Course in Florence.

Raw Sewer Pump #3 was returned to service. The case # is 160503114035.

The 2014 SIU Report has been completed and was mailed to DWQ.

Willier Electric was onsite to install emergency lighting by 75 kW generator.

The quote for the hydraulic root saw replacement was received from Peirce Eagle Equipment.

The second traffic cone holder was received from Timmerman.

**APPEALS:**

Mr. Horton reported that Remy Investments located at 301 W. Washington Street needs to file an appeal to have their account removed from the billing cycle since they disconnected their sewerage line from the main per the Riverside Sewerage Authority Regulations.

**REVENUE AND FINANCE:**

Mr. Haman was not present at the meeting. Treasurer Jack reported that the Audit was completed with no problems.

**STREETS:**

Mr. Van Meter reported that he inspected the patchwork on Cleveland Avenue that was completed by Remy Investments located at 301 W. Washington Street. The patch is only temporary and a permanent fill will need to be completed.

**ENGINEER'S REPORT:**

Engineer Dougherty reported on the Sewer Plant Emergency Issues from the June 23, 2016 storm: that the scheduled date to replace the Foxboro SCADA System is May 2016, the Control System Upgrade Phase I has been completed and the Control System Phase 2 (Auto Dialer) is complete with a 5 year equipment warranty. Engineer Dougherty also reported on the Primary Anaerobic Sludge Digester Mixer and the New Jersey Environmental Infrastructure Financing Program (NJEIFP). Engineer Dougherty explained that the Sewerage Authority would be in a que for a guaranteed loan amount for work at the Plant which included the Anaerobic Sludge Digester Mixer which would cost over three hundred thousand dollars. Engineer Dougherty stated that although the application was made on time, the NJEIFP is requesting that the Design Plans be submitted. The proposal for the Design Plans is \$35,000.00. Vice – Chairman Conard questioned if the money that the Sewerage Authority would receive is guaranteed? Engineer Dougherty answered in the affirmative and stated that it is basically a low interest loan. Engineer Dougherty stated that the Riverside Sewerage Authority could also apply for future NJEIFP loans. Engineer Dougherty explained Pennoni's Fees that the Sewerage Authority would have to pay: Task 1 – March 4, 2016 Submission - \$5,000.00, Task 2 – Subsequent Submissions - \$5,000.00, Task 3 – Design Plans and Specifications - \$30,000.00 and Task 4 Construction Administration - \$35,000.00. Mr. Horton questioned if the fees can be incorporated into the loan? Engineer Dougherty answered in the affirmative. Treasurer Jack stated that there is \$325,000.00 in the Capital Budget for the Anaerobic Digester. **Motion made by Mr. Horton, seconded by Mr. Mingin authorizing Pennoni Engineering to proceed with the Design Plans and Specifications in the amount of \$30,000.00 carried.**

**CONSULTANT – MR. ORFE:**

Mr. Orfe had no report.

**MONTHLY FINANCIAL REPORT:**

Treasurer Jack reported that the fieldwork for the Audit has been completed.

Motion made by Mr. Horton and Mr. Mingin to accept all report as read carried.

**BILLS AND EXPENDITURES:**

Motion made by Mr. Horton, seconded by Mr. Mingin that all bills and expenditures be paid carried.

**PUBLIC PORTION (INFORMATIONAL):**

Vice -Chairman Conard opened the Public Portion.

In seeing that no members of the Public wished to speak, motion made by Mr. Horton and Mr. Van Meter: Public Portion be closed.

**RESOLUTION:**

Mr. Horton made a motion to adopt Resolution 2016-#25 entitled, "**A RESOLUTION OF THE RIVERSDIE SEWERAGE AUTHORITY PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.**" seconded by Mr. Van Meter. Upon roll call, the vote was as followed: Ayes – Messrs. Mingin, Conard, Van Meter, and Horton. Nays – None. Motion carried.

Motion made by Messrs. Horton and Van Meter to reopen the meeting carried.

Assistant Superintendent Conard reported on replacing lights at the Emergency Exit and the generator and the need of repairing manholes.

**RESOLUTION:**

Mr. Van Meter made a motion to adopt Resolution 2016-#26 entitled, "**A RESOLUTION OF THE RIVERSDIE SEWERAGE AUTHORITY AWARDDING A CONTRACT FOR MANHOLE REPAIRS.**" seconded by Mr. Mingin. Upon roll call, the vote was as followed: Ayes – Messrs. Mingin, Conard, Van Meter, and Horton. Nays – None. Motion carried.

Mr. Horton made a motion, seconded by Mr. Mingin authorizing an employment advertisement of two (2) Seasonal Positions at the rate of \$10.00 per hour, not to exceed 24 hours a week and a Full – Time Laborer Position that would require a CDL License carried.

**RESOLUTION 2016 - #25**  
**A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY PROVIDING**  
**FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE**  
**PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,**  
**N.J.S.A. 10:4-12**

WHEREAS, the Riverside Sewerage Authority is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Riverside Sewerage Authority to discuss in a session not open to the public certain matters relating to Personnel.

**NOW, THEREFORE, BE IT RESOLVED**, by the Riverside Sewerage Authority, assembled in public session on May 9, 2016 that an Executive Session closed to the public shall be held during the Regular Meeting of the Riverside Sewerage Authority on May 9, 2016 in the Township Municipal Building, 1 West Scott Street Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Riverside Sewerage Authority that the public interest will no longer be served by such confidentiality.

**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Riverside Sewerage Authority in the Township of Riverside, County of Burlington, State of New Jersey, at a Regular Meeting held on May 9, 2016.

  
Susan M. Dydek, RMC  
Secretary



RESOLUTION 2016 - #26A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY AWARDING  
THE CONTRACT FOR MANHOLE REPAIRS.

WHEREAS, the Riverside Sewerage Authority has requested quotes for Manhole Repairs at the following locations: Second Street and Fairview Street, Fairview Street and Hancock Street and at 805 Devon Road; and


WHEREAS, quotes have been received from the following for the same in accordance with the request:

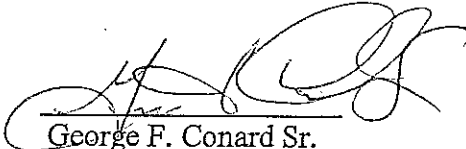
<u>Bidder:</u>	<u>Amount:</u>
Root 24	Bid disqualified, not at prevailing wage.
Fletcher & Creamer	\$0.00
M&N Associates	\$3376.62 each manhole repair

WHEREAS, the bid of M&N Associates for the repair of manholes is hereby determined by the Riverside Sewerage Authority to be a responsible quote.

NOW, THEREFORE, BE IT RESOLVED, by the Riverside Sewerage Authority that the Contract for Manhole Repairs shall be awarded to M&N Associates.

Adopted the 9<sup>th</sup> day of May 2016 at a Regular Meeting of the Riverside Sewerage Authority.

  
Susan M. Dydek, RMC  
Municipal Clerk

  
George F. Conard Sr.  
Vice - Chairman

There being no further business to attend to, motion made by Mr. Van Meter and Mr. Mingin that the meeting be adjourned, and so declared by Vice - Chairman Conard.



Susan M. Dydek, RMC  
Authority Secretary