

Monday Afternoon
Riverside, NJ
January 11, 2016
Regular Meeting
4:35pm

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Sewerage Authority in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on March 4, 2015.
2. Written notice was delivered to the Burlington County Times on March 4, 2015 and the Courier Post on March 4, 2015.
3. Filed written notice with the Clerk of the Township of Riverside on March 4, 2015.

The regular meeting of the Riverside Sewerage Authority was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Mingin, Haman, Van Meter, and Horton along with Secretary Susan M. Dydek, Treasurer Meghan Jack, Engineer Hugh Dougherty, Superintendent Joseph Bader, Assistant Superintendent Jeffrey Conard, and Solicitor Denis Germano. Messrs. Conard and Orfe were not in attendance. Also Solicitor David Serlin was not in attendance.

RESOLUTIONS:

None.

APPROVAL OF MINUTES:

Motion made by Mr. Haman and Mr. Mingin that the minutes of the Work Session Meeting of December 14, 2015 be approved as written carried.

Motion made by Mr. Haman and Mr. Van Meter that the minutes of the Regular Meeting of December 14, 2015 be approved as written carried.

Motion made by Mr. Van Meter and Mr. Haman that the minutes of the Closed Session Meeting of December 14, 2015 be approved as written carried.

PUBLIC PORTION – (TECHNICAL):

- 1) William Davis – Plumber – 309 Heulings Avenue – Mr. Davis is the plumber for the resident at 309 Heulings Ave. Mr. Davis stated that the lining of the main was blocking the sewer lateral at 309 Heulings causing excessive repair work to be done on the lateral.

There was a discussion on the work that was done at the lateral at 309 Heulings Avenue. The Sewerage Authority stated that the additional problems that were created at the site were created by the job that was done by the Plumber.

In seeing that there were no members of the Public wishing to speak during the Technical Portion, motion made by Mr. Haman and Mr. Mingin carried: Public Portion be closed.

OLD BUSINESS:

None.

NEW BUSINESS:

- 1) John Berger – 701 Filmore Street – Sewer backing up into house.
- 2) Aaron Haley – 415 Taylor Street – Sewer backing up into basement.
- 3) Ferd Assante – 509 Rancocas Avenue – Sewer backing up into bathtub.
- 4) Karen Hamlin – 203 Paine Street – Sewer backing up.

ACTION:

- 1) **Motion made by Mr. Van Meter, seconded by Mr. Mingin authorizing Joseph Cunningham to be hired as a Full – Time Laborer effective retroactive to January 4, 2016 at the salary of \$12.00 an hour carried.**

CORRESPONDENCE:

None.

REPORTS:

PLANT – CHAIRMAN HORTON:

Chairman Horton directed the floor to Superintendent Bader. Superintendent Bader reported that the comminator for Grit Chamber #1 was taken out of service for repairs. Due to corrosion in the grinding area of the comminator, the locking ring for the birdcage became dislodged and the comminator cutting blade was clogged with debris. The new lower Blind Drive for Grit Chamber #2 was received and the repairs were completed. Comminutor #2 was returned to service and is performing as designed.

Temporary repairs to Raw Sewer Pump #1 had to be completed. The pump had to be returned to service before the necessary parts to completely rebuild the pump arrived. The bearings for Raw Sewer Pump #3 malfunctioned and are in need of immediate repair.

Motion made by Mr. Haman, seconded by Mr. Mingin authorizing the repair of Raw Sewer Pump #3 carried.

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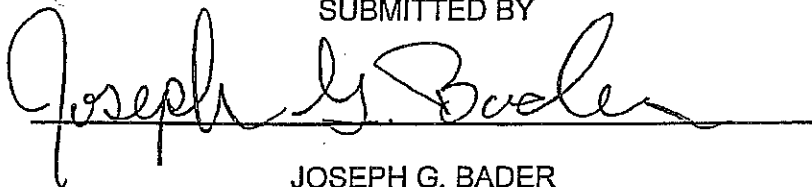
**RIVERSIDE SEWERAGE AUTHORITY
PLANT OPERATOR'S REPORT
AUTHORITY MEETING – January 11, 2015**

1. The Plant Performance Summary for November, 2015 is attached for review. There were no violations during this report period. Residuals [Sludge] Management Summary for November, 2015 is also attached for review. Dewatered sludge [25yds] was removed by the Woolston Company for composting at the County facility.
2. The Trouble Log Summary for December, 2015 is attached for review.
3. The Line Maintenance Summary for December, 2015 is attached for review. The DRBC PCB collection system maintenance has continued in the East End of town.
4. The Activities Report for December, 2015/January 2016 is attached for review.
5. Measurements taking on January 6, 2015 for Secondary Digester Dome are North 31 1/2", South 35 1/2", East 32", and West 36". There is 5 1/2" tilt to the digester cover currently.
The Secondary Digester is not operating as designed. The Secondary Digester Dome requires methane gas produced in the Primary Digester for the secondary roof to float correctly. Until the repairs to the Primary Digester mixing system are made, the digester won't produce enough gas to lift the Secondary Digester dome roof.
6. The new lower Blind Drive was received from Bendlin Inc. The repairs to the comminutor for Grit Chamber #2 were completed. Comminutor #2 was returned to service and is performing as designed. Case # 151222144549.
7. Temporary repairs to Raw Sewer Pump #1 had to be completed at this time by Shaft and Sleeves. The pump had to be return to service before the parts necessary to completely rebuild the pump could arrive from Vaughan's local representative [Kelso Company]. The estimated shipment time would be six to eight weeks, before the repairs could start.
The bearings in Raw Sewer Pump #3 at this time malfunctioned and are in the need of immediate replacement. It's my position this constituted an emergency condition. Municipal Maintenance has been contacted to perform the repairs. The estimated cost for the repairs is [\$7,000.00].
8. Four Quarters Plumbing was awarded the job to replace the HVAC in Building 2. Four Quarters has completed the installation and the HVAC is operating as designed.
9. The comminutor for Grit Chamber #1 was taking out of service for repairs. The case number 151224083659. Due to corrosion in the grinding area of the comminutor, the locking ring for the birdcage became dislodged and the comminutor cutting blade clogged with debris.
Temporary repairs were made to the corroded area of the comminutor and was returned to service. The case number 160104093528. It's my opinion Comminutor #1 should be replaced.
10. Industrial Valley was on the premises to replace the starter for the 75kw generator and replaced a portion of the natural gas fuel line that was corroding.

**RIVERSIDE SEWERAGE AUTHORITY
PLANT OPERATOR'S REPORT
AUTHORITY MEETING - January 11, 2015**

11. The intensity probe for Bank B of the UV System has been repaired by Iron Brook and was received.
12. The auto-dialer installation project has not been completed as of January 8, 2016. The estimated delivery date for the auto-dialer is January 12, 2016.
13. The repairs to Sand Filter #1 have been completed and the silica [sand] was received from U.S. Silica. After a period of washing the sand in the filter and monitoring the filters operation, the filter will be returned to service. The expected return date is January 11, 2015. The out of service case #140328102317.

SUBMITTED BY

A handwritten signature in black ink, reading "Joseph G. Bader", written over a horizontal line.

JOSEPH G. BADER
SUPERINTENDENT

PLANT PERFORMANCE SUMMARY

November 2015

PARAMETER	PERMIT	REPORTED	PARAMETER	PERMIT	REPORTED
FLOW EFFLUENT			NITRATE (AS N) EFFLUENT		
Monthly Avg	Report	0.53 MGD	Mon Avg Conc	Report	Code=N MG/L
Daily Maximum	Report	0.65 MGD	Daily Max Conc	Report	Code=N MG/L
5-DAY BOD INFLUENT			E. COLI		
Mon Avg Conc	Report	122.00 MG/L	Monthly Avg	Report	10 /100ML
Weekly Avg Conc	Report	163.00 MG/L	Instant Max	Report	10 /100ML
5-DAY BOD EFFLUENT			FECAL COLIFORM EFFLUENT		
Mon Avg Loading	98 KG/D	8.22 KG/D	Monthly Avg	200/100ML	10 /100ML
Weekly Avg Loading	147 KG/D	8.13 KG/D	Weekly Avg	400/100ML	10 /100ML
Mon Avg Conc	30 MG/L	4.67 MG/L	BIOASSAY EFFLUENT		
Weekly Avg Conc	45 MG/L	5.76 MG/L	LC50 96 hr Acute	50%	Code=N %
5-DAY BOD REMOVAL EFFICIENCY			IC25 7 day Chronic	Report	Code=N %
Mon Avg Minimum	88.5%	99.8 %	CHLORINE PRODUCED OXIDANTS EFFLUENT		
pH INFLUENT			Mon Avg Conc	Report	Code=N MG/L
Minimum	Report	6.92 S.U.	Daily Max Conc	Report	Code=N MG/L
Maximum	Report	7.80 S.U.	TEMPERATURE INFLUENT		
pH EFFLUENT			Minimum	Report	17.10 DEG C
Minimum	6.00 S.U.	6.01 S.U.	Monthly Avg	Report	19.23 DEG C
Maximum	9.00 S.U.	7.60 S.U.	Maximum	Report	20.80 DEG C
TOTAL SUSP SOLIDS INFLUENT			TEMPERATURE EFFLUENT		
Mon Avg Conc	Report	103 MG/L	Minimum	Report	15.50 DEG C
Weekly Avg Conc	Report	166 MG/L	Monthly Avg	Report	18.01 DEG C
TOTAL SUSP SOLIDS EFFLUENT			Maximum	Report	21.50 DEG C
Mon Avg Loading	113 KG/D	8.68 KG/D	DISSOLVED OXYGEN EFFLUENT		
Weekly Avg Loading	170 KG/D	0.00 KG/D	Wkly Avg Conc [Min]	4.0 MG/L	6.98 MG/L
Mon Avg Conc	30 MG/L	4.33 MG/L	PHOSPHOROUS EFFLUENT		
Weekly Avg Conc	45 MG/L	7 MG/L	Mon Avg Conc	Report	4.57 MG/L
TOTAL SUSP SOLIDS REMOVAL EFFICIENCY			Weekly Avg Conc	Report	4.57 MG/L
Mon Avg Minimum	85.0%	95.8 %	COPPER EFFLUENT		
OIL & GREASE EFFLUENT			Mon Avg Conc	Report	Code=N MG/L
Mon Avg Conc	10 MG/L	2.29 MG/L	Daily Max Conc	Report	Code=N MG/L
Daily Max Conc	15 MG/L	2.29 MG/L	ZINC EFFLUENT		
AMMONIA NITROGEN (NOV-APR) EFFLUENT			Mon Avg Conc	Report	Code=N MG/L
Mon Avg Loading	75.7 KG/D	0.1426 KG/D	Daily Max Conc	Report	Code=N MG/L
Daily Max Loading	151.4 KG/D	0.1968 KG/D			
Mon Avg Conc	20 MG/L	0.0667 MG/L			
Daily Max Conc	40 MG/L	0.0800 MG/L			

Code=N Not Required This Monitoring Period

RESIDUALS MANAGEMENT SUMMARY

November 2015

SLUDGE PRODUCED		RAW SLUDGE	
Total Gallons	0.00 gal	% Total Solids, minimum	1.67 %
Average Gallons/Day	0.00 gpd	% Total Solids, average	2.08 %
Total Dry Tons	0.00 dt	% Total Solids, maximum	2.54 %
Average Dry Tons/ Day	0.00 dt/d	% Total Volatile Solids, minimum	82.18 %
Total Metric Tons	0.00 mt	% Total Volatile Solids, average	83.08 %
Average Metric Tons/Day	0.00 mt/d	% Total Volatile Solids, maximum	84.10 %
		pH minimum	5.04 s.u.
		pH maximum	6.44 s.u.
LIQUID SLUDGE REMOVED			
Total Gallons	0 gal	sludge sample temperature, min	16.30 C
Average Gallons/Day	0 gpd	sludge sample temperature, avg	19.36 C
Total Dry Tons	N.R. dt	sludge sample temperature, max	28.80 C
Average Dry Tons/ Day	N.R. dt/d		
Total Metric Tons	N.R. mt	PRIMARY DIGESTER SLUDGE	
Average Metric Tons/Day	N.R. mt/d	% Total Solids, minimum	3.49 %
% Total Solids, Minimum	0.00 %	% Total Solids, average	3.72 %
% Total Solids, Average	0.00 %	% Total Solids, maximum	4.06 %
% Total Solids, Maximum	0.00 %	% Total Volatile Solids, minimum	69.02 %
pH, Minimum	0.00 s.u.	% Total Volatile Solids, average	70.83 %
pH, Maximum	0.00 s.u.	% Total Volatile Solids, maximum	71.96 %
		pH minimum	0.34 s.u.
		pH maximum	0.42 s.u.
DEWATERED SLUDGE REMOVED			
Total Gallons to Belt Press	0 gal	sludge sample temperature, min	30.10 C
Average Gallons/Day	0 gpd	sludge sample temperature, avg	33.23 C
% Total Solids, minimum	17.2 %	sludge sample temperature, max	37.20 C
% Total Solids, average	18.3 %		
% Total Solids, maximum	19.9 %	SECONDARY DIGESTER SLUDGE	
% Total Volatile Solids, minimum	60.6 %	% Total Solids, minimum	0.74 %
% Total Volatile Solids, average	67.8 %	% Total Solids, average	1.31 %
% Total Volatile Solids, maximum	71.9 %	% Total Solids, maximum	1.62 %
Total Cubic Yards Removed	25 cu yd	% Total Volatile Solids, minimum	60.62 %
Average Cubic Yards/Day	0.83 cy/d	% Total Volatile Solids, average	67.84 %
Total Dry Tons	3.6 dt	% Total Volatile Solids, maximum	71.94 %
Average Dry Tons/ Day	0.12 dt/d	pH minimum	6.86 s.u.
Total Metric Tons	3.3 mt	pH maximum	6.95 s.u.
Average Metric Tons/Day	0.11 mt/d	sludge sample temperature, min	21.10 C
		sludge sample temperature, avg	0.00 C
		sludge sample temperature, max	25.60 C
OPERATIONS			
Heat Exchange, Temp In, min	101 F	VOLATILE SOLIDS REDUCTION	
Heat Exchange, Temp In, avg	105 F	Raw to Secondary Digester, minimum	10.2 %
Heat Exchange, Temp In, max	118 F	Raw to Secondary Digester, average	57.0 %
Heat Exchange, Temp Out, min	103 F	Raw to Secondary Digester, maximum	23.5 %
Heat Exchange, Temp Out, avg	106 F		
Heat Exchange, Temp Out, max	114 F		
Detention Time, Primary Digester	days		
Detention Time, Secondary Digester	days		

N.R. = None Removed
 N.S. = Not Sampled
 N.W. = Not Working

O.O.S. = Out Of Service
 R.T.S. = Return To Service
 N.I.S. = Not In Service

December 2015 Trouble Log Summary

Date	Report #	Address	Condition(s) Reported	Condition(s) Found	Disposition
12/3/2015	2015-096	71 PARK AVE AVE	Vent overflow	Main clear	Notified owner/tenant
12/4/2015	2015-097	870 BRIDGEBORO ST	Vent overflow	Lateral blocked	Notified owner/tenant
12/6/2015	2015-098	700 HENRY ST	Slow/no drainage	Lateral blocked	Flush/vac/root cut sewer main
12/14/2015	2015-099	116 DELAWARE AVE	Locate Vent	Locate Vent	Notified owner/tenant
12/14/2015	2015-100	701 FILMORE ST	Vent overflow	Source not determined	Notified owner/tenant
12/17/2015	2015-101	122 HUELINGS AVE	Markout request	Other	Markout main/lateral/vent
12/19/2015	2015-102	220 CLEVELAND AVE	Backflow into property	Main clear	Notified owner/tenant
12/29/2015	2015-103	415 TAYLOR ST	Backflow into property	Main clear	Notified owner/tenant
12/31/2015	2015-104	612 NEW JERSEY AVE	Vent overflow	Main slow	Flush/vac/root cut sewer main

December 2015 Line Maintenance Summary

Date	Report #	Location	Section	Diameter	Distance	Remarks
12/3/2015	2002-0144	Henry St.	388-387	8"	181	GRIT & GREASE.
12/3/2015	2002-0145	Henry St.	388-385	8"	244	GRIT & GREASE
12/3/2015	2002-0146	Smith St.	389-388	8"	210	GRIT & GREASE
12/3/2015	2002-0147	Smith St.	390-422	8"	132	GRIT AND GREASE.
12/3/2015	2002-0148	Litle Ave.	390-422	8"	227	GRIT & GREASE
12/8/2015	2002-0149	Litle Ave.	391-390	8"	365	GRIT & GREASE
12/8/2015	2002-0150	Lichtenthal St.	391-392	8"	130	GRIT & GRAVEL
12/8/2015	2002-0151	Lichtenthal St.	393-391	8"	196	GRIT , GREASE & GRIT
12/8/2015	2002-0152	Lichtenthal St. Station	394-393	8"	125	GRIT & GREASE
12/8/2015	2002-0153	Lichtenthal St. Station	394-420	8"	59	GRIT & GREASE
12/8/2015	2002-0154	Lichtenthal St. Station	420-421	8"	200	GRIT & GREASE
12/21/2015	2002-0155	Delaware Ave.	237-240	8"	352	PAPER & RAGS
12/21/2015	2002-0156	Delaware Ave.	296-237	8"	351	PAPER & RAGS
12/21/2015	2002-0157	Delaware Ave.	299-296	8"	351	PAPER & ROOTS
12/31/2015	2002-0158	New Jersey Ave.	343-344	12"	395	HEAVY GRIT

Office (856) 461-1460

Plant (856) 461-0700

Fax (856) 461-0428

ACTIVITIES REPORT December 2015/January 2016

A memo was issued to the employees from Eurofin Labs regarding the new OSHA HazCom sampling labeling.

Industrial Valley was on the premises to repair the 75kw starter and replace a natural gas fuel line that was corroding.

Pennoni [Glenn] was emailed about the installation date of the new dialer for the Plant. The estimated installation date is January.

J. Gardner [Bendlin Inc.] was emailed about the estimated delivery date of the parts for the comminutor.

The discharge pressure gauge for the Primary Digester Recirculation Pump was replaced. The gauge wasn't reading the correct pressure.

QC/Eurofin was notified RSA will no longer be using WMUA Lab for sample analyze in 2016.

One case of lamps and one case of quartz sleeves were ordered from Iron Brook for the UV System.

WMUA Lab was notified RSA will no longer require them to analyze RSA's samples.

The silica [sand] for Sand Filter 1 was delivered over two days from U.S.Silica Company.

The parts for Comminutor #2 were received from Bendlin Inc. Repairs to the comminutor were started.

Routine maintenance to Primary Clarifier #1 and Primary Clarifier #2 was performed.

Sand Filter #1 was drained and the silica in the filter was leveled.

The dialer inputs for the new Plant Dialer were emailed to Pennoni [Glenn].

The Kelso Company was contacted for an estimated cost on the replacement of the Vaughan Pump [Raw Sewer Pump 1]. The estimated cost for a new pump would be [\$10,000.00].

Joe B. and Jeff traveled to Timmerman W. E. Company to inspect the new Jet/Vac.

Joe D. attended a JIF safety meeting.

John and Steve attended a JIF safety course training for snow plowing.

RIVERSIDE SEWERAGE AUTHORITY
PO BOX 188
RIVERSIDE, NJ 08075

Office (856) 461-1460

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The comminutor for Grit Chamber #2 was returned to service and is performing as designed. Case # 151222144549.

Primary Clarifier #1 was temporary removed from service to remove a valve handle that fell into the tank and the rag debris in the clarifier removed. The clarifier was returned to service.

The comminutor for Grit Chamber #1 was taking out of service for repairs. Due to corrosion in the grinding area of the comminutor, the locking ring for the birdcage was dislodged and the comminutor became clogged. Case # 151224083659

The comminutor for Grit Chamber #1 was removed for repairs.

Approximately two ton of sand was removed from Sand Filter #1 to Sand Filter #2. The self-washing area of Sand Filter #1 would clogged.

Four Quarters Plumbing was notified they were awarded the job to replace the HVAC in Building #2 and a PO was issued.

Four Quarters Plumbing on the premise to install the new HVAC for Building #2. The installation was completed on the same day. The HVAC is operating as designed.

The routine acid wash for both lamp banks on the UV System was performed.

Comminutor #1 repairs were completed and the comminutor was returned to service. Case # 160104093528.

While performing routine maintenance to Polymer Pump #1 for the Belt Filter Press, the drive motor for the pump burnt up. Willier Electric was contacted to replace the motor.

Willier Electric was on the premises to confirm the motor was bad and order another motor.

Assistant Superintendent J. Conard reported that on the Jet Vac and stated that the panel truck s-4 is still having problems.

Motion made by Mr. Van Meter and Mr. Haman to accept Superintendent Bader's report carried.

APPEALS – MR. MINGIN:

Mr. Mingin had no report.

REVENUE AND FINANCE – MR. HAMAN:

Mr. Haman had no report.

STREETS – MR. VAN METER:

Mr. Van Meter had no report.

SOLICITOR'S REPORT:

Solicitor Germano had no report.

ENGINEER'S REPORT:

Engineer Dougherty reported on the anticipated Foxboro DCS System replacement. Engineer Dougherty requested permission to advertise on January 20, 2016 with the date to receive bids on February 25, 2016. The award date of the project would be March 14, 2016. **Motion made by Mr. Van Meter, seconded by Mr. Haman authorizing Engineer Dougherty to advertise and receive bids to replace the Foxboro DSC System carried.**

Engineer Dougherty reported that he will be attending a meeting on January 21, 2016 along with the Solicitor regarding Redevelopment.

The Engineer's report was distributed to the Authority Members and a copy of the report is on file in the Secretary's Office.

Motion made by Mr. Van Meter, seconded by Mr. Haman to approve the Engineer's Report carried.

CONSULTANT – MR. ORFE:

Mr. Orfe was excused from the meeting.

MONTHLY FINANCIAL REPORT:

Treasurer Jack reported that since the Finance Program has not rolled over into the New Year, there is no bill listing. However, Treasurer Jack requested permission to pay all bills and expenditures when the rollover is completed.

BILLS AND EXPENDITURES:

Motion made by Mr. Haman, seconded by Mr. Mingin that all bills and expenditures be paid as well as the acceptance of the Monthly Financial Report be carried.

Mr. Haman and Mr. Mingin volunteered to open the RFPs/RFQs that will be received.

PUBLIC PORTION (INFORMATIONAL):

Chairman Horton opened the Public Portion.

In seeing that no members of the Public wished to speak, motion made by Mr. Van Meter and Mr. Haman carried: Public Portion be closed

RESOLUTION:

Mr. Haman made a motion to adopt Resolution 2016-#01 entitled, "A RESOLUTION OF THE RIVERSDIE SEWERAGE AUTHORITY PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12." seconded by Mr. Mingin. Upon roll call, the vote was as followed: Ayes – Messrs. Haman, Mingin, Van Meter, and Horton. Nays – None. Motion carried.

Motion made by Messrs. Haman and Mr. Mingin to reopen the meeting carried.

After a brief discussion, the Authority decided to suspend Plant Employee Stephen Campolongo for thirty (30) days because of his excessive tardiness, insubordination and call-outs.

Mr. Haman made a motion to suspend Stephen Campolongo for thirty (30) days seconded by Mr. Mingin carried.

Motion to approve the employment contract submitted by Superintendent Joseph Bader made on motion by Messrs. Haman and Mingin carried.

Motion made by Messrs. Haman and Mingin to approve the employment contract submitted by Assistant Superintendent Jeffrey Conard based on the following revisions: a two thousand dollar increase in 2016 and a two percent increase for the calendar years 2017 and 2018, no change in vacation, sick or personal days, no reimbursement for glasses and no vehicle, carried. This is contingent on the approval of Assistant Superintendent Conard.

RESOLUTION 2016 - #01**A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY PROVIDING
FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12**

WHEREAS, the Riverside Sewerage Authority is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Riverside Sewerage Authority to discuss in a session not open to the public certain matters relating to Personnel.


NOW, THEREFORE, BE IT RESOLVED, by the Riverside Sewerage Authority, assembled in public session on January 11, 2016 that an Executive Session closed to the public shall be held during the Regular Meeting of the Riverside Sewerage Authority on January 11, 2016 in the Township Municipal Building, 1 West Scott Street Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Riverside Sewerage Authority that the public interest will no longer be served by such confidentiality.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Riverside Sewerage Authority in the Township of Riverside, County of Burlington, State of New Jersey, at a Regular Meeting held on January 11, 2016.


Susan M. Dydek, RMC
Secretary

Treasurer Jack questioned if the Administrative Employees will receive a 2% salary increase this year? The Authority answered in the affirmative. **Motion made by Mr. Haman and Mr. Mingin that the Administrative Office employees shall receive a 2% salary increase for the year 2016 and the Health Insurance contributions be rolled back to the second year's calculation requirements.**

There being no further business to attend to, motion made by Mr. Haman and Mr. Mingin that the meeting be adjourned, and so declared by Chairman Horton.


Susan M. Dydek, RMC
Secretary