

Monday Afternoon  
Riverside, NJ  
April 11, 2016  
Regular Meeting  
4:35pm

**STATEMENT:**

**Public Notice** of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Sewerage Authority in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on February 16, 2016.
2. Written notice was delivered to the Burlington County Times on February 16, 2016 and the Courier Post on February 16, 2016.
3. Filed written notice with the Clerk of the Township of Riverside on February 16, 2016.

The regular meeting of the Riverside Sewerage Authority was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Conard, Van Meter, and Horton along with Secretary Susan M. Dydek, Treasurer Meghan Jack, and Assistant Superintendent Jeffrey Conard. Messrs. Mingin and Haman were not in attendance. Also, Superintendent Bader and Mr. Orfe were not in attendance.

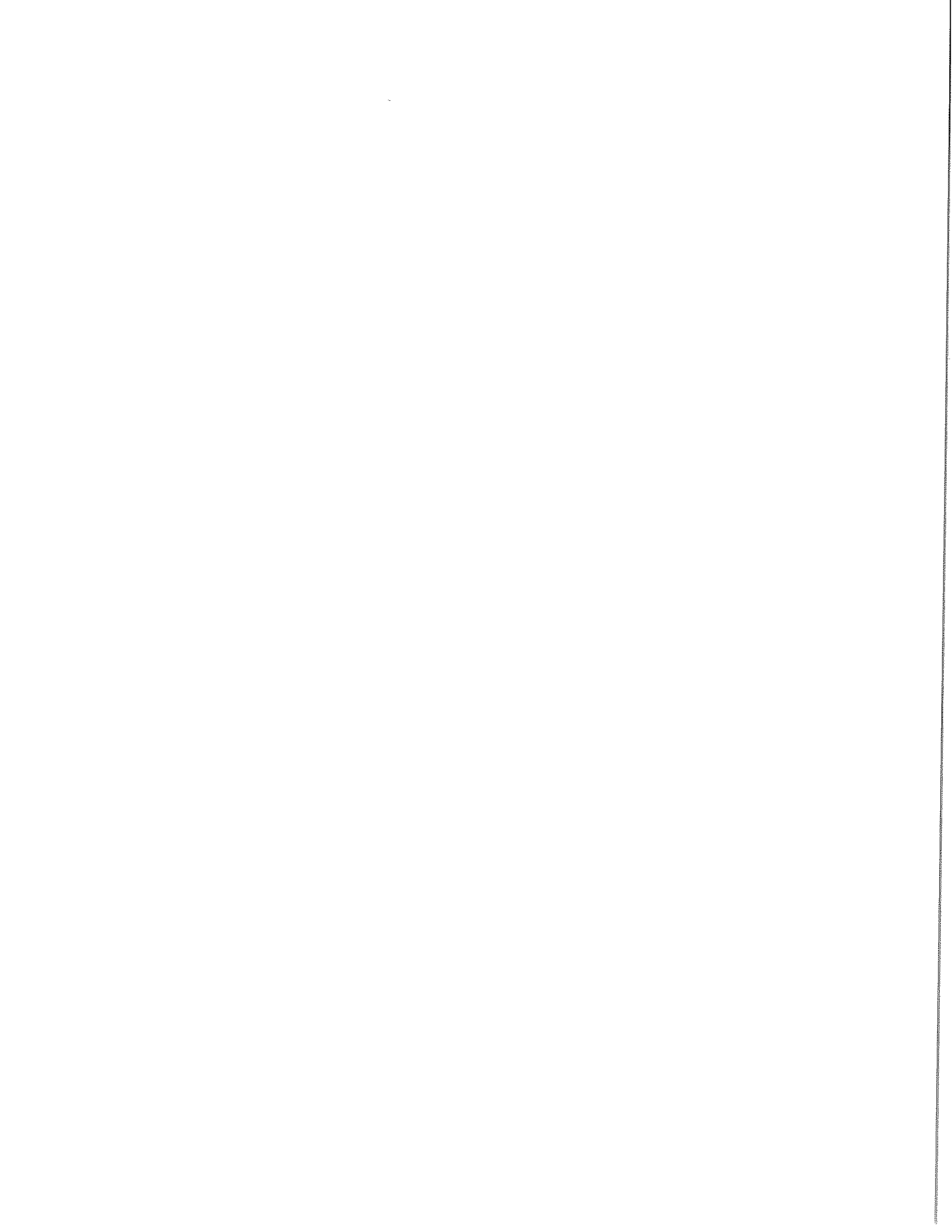
**RESOLUTIONS:**

Mr. Horton made a motion to adopt Resolution 2016-#21 entitled, "**A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY AWARDING THE CONTRACT FOR SLUDGE HAULING**" seconded by Mr. Van Meter. Upon roll call, the vote was as followed: Ayes – Messrs. Horton, Van Meter and Conard. Nays – None. Abstain – None. Motion carried.

**APPROVAL OF MINUTES:**

Motion made by Mr. Horton and Mr. Van Meter that the minutes of the Work Session Meeting of March 14, 2016 and the Regular Meeting of March 14, 2016 be approved as written carried.

Motion made by Mr. Horton and Mr. Van Meter that the minutes of the Closed Session Meeting of March 14, 2016 be approved as written. Upon roll call the vote was as follows: Ayes – Messrs. Horton and Van Meter. Nays – None. Abstain – Mr. Conard. Motion carried.



RESOLUTION 2016 - #21

A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY AWARDDING  
THE CONTRACT FOR SLUDGE HAULING.

WHEREAS, the Riverside Sewerage Authority has requested quotes for Sludge Hauling;  
and

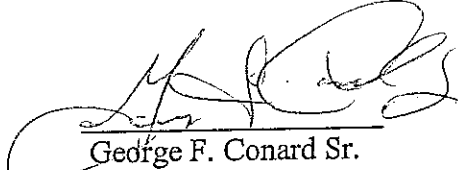
WHEREAS, quotes have been received from the following for the same in accordance  
with the request:

<u>Bidder:</u>	<u>Year 1:</u>	<u>Year 2:</u>	<u>Year 3:</u>
Woolston	\$170.00	\$178.00	\$188.00
Gold Medal	\$0.00	\$0.00	\$0.00
Waste Management	\$0.00	\$0.00	\$0.00


WHEREAS, the bid of Woolston for the removal/hauling of Dewatered Sludge to be  
disposed of at the Burlington County Resource Recovery Center for the service fee / haul  
fee of \$170.00 for year 1, \$178.00 for year 2 and \$188.00 for year 3 is hereby determined  
by the Riverside Sewerage Authority to be a responsible quote.

NOW, THEREFORE, BE IT RESOLVED, by the Riverside Sewerage Authority that  
the Contract for Sludge Hauling Removal shall be awarded to Woolston.

Adopted the 11<sup>th</sup> day of April 2016 at a Regular Meeting of the Riverside Sewerage  
Authority.



George F. Conard Sr.  
Vice - Chairman



Susan M. Dydek, RMC  
Municipal Clerk

**PUBLIC PORTION – (TECHNICAL):**

- 1) Timothy Holmes, Public Service Electric and Gas Licensing Project Manager – Mr. Holmes along with his Engineer were present to discuss the property located at 109 Pulaski Avenue. Mr. Holmes explained that Public Service Electric and Gas have purchased the property in order to build a new state of the art substation. The current substation which was built in 1918 will be vacated. The property at 109 Pulaski Avenue will have the current sewer connection disconnected from the sewer main and a new 4” connection will be installed. The new substation will house one bathroom to accommodate workers which should only be used 1-2 times a week along with storm maintenance. Mr. Horton explained the connection and disconnection process.

**Mr. Conard made a motion authorizing Public Service Electric and Gas to proceed with their new connection process seconded by Mr. Van Meter. Upon roll call the vote was as follows: Ayes – Messrs. Conard and Van Meter. Nays – None. Abstain – Mr. Horton. Motion carried.**

Plant Employees Stephen Campolongo and Joseph Cunningham were present at the meeting. Mr. Horton thanked Messrs. Campolongo and Cunningham for assisting a resident who had a medical emergency. Vice-Chairman Conard stated that the Authority would like to present them with Proclamations and invited them to come to the next meeting to receive them.

**In seeing that there were no additional members of the Public wishing to speak during the Technical Portion, motion made by Mr. Horton and Mr. Van Meter carried: Public Portion be closed.**

**OLD BUSINESS:**

- 1) CWA Contract - **Motion made by Mr. Horton seconded by Mr. Van Meter to table the discussion of the CWA Contract until after it is discussed in Closed Session carried. Motion tabled.**
- 2) Jacob Moyal – Remy Investments – 301 W. Washington Street – Request for rate change and a bill credit/refund. Treasurer Jack explained that Superintendent Bader and Assistant Superintendent Conard inspected the building and there are three (3) meters at the location. Currently, Remy Investments is only being billed for two (2) meters. Treasurer Jack said that in discussion with the Authority Solicitor, it is the recommendation of the Solicitor that any kind of credit or refund should only be given back to the time that the request was made. Vice – Chairman Conard questioned if they are being billed for the third meter? Treasurer Jack stated that they are not being billed for the third meter which is a 1” meter. Secretary Dydek said that the representative from Remy Investment stated that one of the meters is feeding the fire suppression system and should not be billed for sewer. The Authority stated that it does not matter if the meter is feeding a fire suppression system, as long as there is a meter, they will be billed. Assistant Superintendent Conard stated that the meter does not feed the fire suppression system as a fire suppression system is a 6” line and there is a 5” bypass on

the meter. The Authority agreed to only bill Remy Investment back to the time that they asked for a refund and to have the Authority Solicitor draft a letter regarding the findings and determinations of the Authority. Mr. Horton reported that Remy Investments did disconnect their lateral on Cleveland Avenue. Superintendent Bader, Assistant Superintendent Conard, Inspector Orfe were there and inspected the disconnection process. Treasurer Jack questioned what the appropriate time – frame would be to inspect the opening of the street? Vice – Chairman Conard stated that it should settle within a month. Mr. Van Meter stated that he will also inspect the street in a month.

### NEW BUSINESS:

1. 641 Taylor Street (3-31-16) - Sewer backing up.
2. Dan Young – 2 Scott Street - Sewer backing up into building.
3. Robert Orye – 641 Taylor Street – Sewer backing up from the main to the curb.
4. Melissa and Brian Smith – Vent overflowing at the curb.
5. Public Service Electric and Gas – Application for a new sewer connection.

### ACTION:

- 1) Assistant Superintendent Conard explained that the Cinnaminson Fire Department has a Confined Space Team and that they work 24/7. The Cinnaminson Fire Department is the closest Confined Space Team to the Riverside Sewerage Authority. Assistant Superintendent Conard explained that when an employee is going to do work in a tank, the Cinnaminson Fire Department should be notified and they will be on stand-by at the plant should an employee need assistance. This is a safety issue and they will do safety drills at the plant once a year. **Motion made by Mr. Van Meter** authorizing the execution of a Memorandum of Understanding between the Riverside Sewerage Authority and the Cinnaminson Fire District #1 for Confined Space Entry and Rescue Services **seconded by Mr. Horton carried.**

### CORRESPONDENCE:

- 1) La Rouche Family – Thank you to Stephen Campolongo and Joseph Cunningham for their assistance on March 10, 2016.
- 2) Michael Mongon – Riverside Township School District – William H. Ruehmling Award.

### REPORTS:

#### PLANT:

Vice - Chairman Conard directed the floor to Assistant Superintendent Conard. Assistant Superintendent Conard reported that the Department of Labor conducted an onsite PEOSH Audit and a fax was sent to the Department of Labor requesting a thirty (30) day extension to complete the corrections. JA Montgomery was contacted regarding the Confined Space Entry and Rescue Team. Assistant Superintendent Conard requested permission to purchase a nozzle from

NozzTeq for the jetter. **Mr. Horton made a motion authorizing the purchase of nozzle in the amount of \$2829.15 seconded by Mr. Van Meter carried.** Assistant Superintendent Conard also requested permission to purchase lighting for the generator in the amount of \$1200.00. **Motion made by Mr. Horton seconded by Mr. Van Meter approving the purchase of lighting in the amount of \$1200.00 for the generator carried.** Assistant Superintendent Conard reported that a utility truck has been purchased with roof racks so that pipe may be picked up. Mr. Horton questioned the cost of the truck? Assistant Superintendent Conard stated that the cost of the truck was approximately thirty thousand. A copy of the Plant Superintendent's Report is on file in the Secretary's Office.

**Motion made by Mr. Horton and Mr. Van Meter to accept the Superintendent's report carried.**

**APPEALS:**

Mr. Horton had no report.

**REVENUE AND FINANCE:**

Mr. Haman was not present at the meeting.

**STREETS:**

Mr. Van Meter reported that he was unaware of the disconnect on Cleveland Avenue and that he will randomly inspect the street opening to ensure it is in compliance.

**ENGINEER'S REPORT:**

The Engineer's Report was submitted. No questions or concerns were presented.

**CONSULTANT – MR. ORFE:**

Mr. Orfe was not present at the meeting.

**Motion made by Messrs. Horton and Van Meter to accept all reports as read carried.**

**MONTHLY FINANCIAL REPORT:**

Treasurer Jack reported that the fieldwork for the Audit has been completed. However, the Audit Report cannot be issued because a new report, the GASBY 68 is required by the State. The State will not issue the GASBY 68 Report until June and the Audit is due in April.

**BILLS AND EXPENDITURES:**

**Motion made by Mr. Van Meter, seconded by Mr. Horton that all bills and expenditures be paid as well as the acceptance of the Monthly Financial Report be approved, carried.**

**RIVERSIDE SEWERAGE AUTHORITY  
PLANT OPERATOR'S REPORT  
AUTHORITY MEETING - April 11, 2016**

1. The Plant Performance Summary for February, 2016 is attached for review. There were no violations during this report period. Residuals [Sludge] Management Summary for February, 2016 is also attached for review. Dewatered sludge [50 yds] was removed by the Woolston Company for composting at the County facility.
2. The Trouble Log Summary for March, 2016 is attached for review.
3. There is no Line Maintenance Summary for March, 2016 attached for review.
4. The Activities Report for March/April, 2016 is attached for review.
5. Employees, Stephen Campolongo and Joseph Cunningham, are to be commended for their outstanding good deed March 10, 2016. Returning from lunch, Stephen and Joe noticed a young man who was in need of first aid. Stephen and Joe both stopped to help and administer first aid to the young man until the ambulance would arrive. Stephen and Joe are an asset to our organization. [Attached for review is the thank you card from the family].
6. Measurements taking on April 4, 2016 for Secondary Digester Dome are North 13", South 15 1/4", East 13 1/2", and West 16 1/4". There is a 3 1/4" tilt to the digester cover currently.  
  
[The Secondary Digester is not operating as designed. The Secondary Digester Dome requires methane gas produced in the Primary Digester for the secondary roof to float correctly. Until the repairs to the Primary Digester mixing system are made, the digester won't produce enough gas to lift the Secondary Digester Dome roof].
7. The bearings in Raw Sewer Pump #3 were in need of immediate repair. The out of service case # is 160114151531. Shaft and Sleeves was awarded the job to replace the damaged Raw Influent Pump 3 with a new pump. The estimated shipping date is April 7, 2016. The pump will be shipped directly to the Plant.
8. The lateral located on Cleveland Avenue for 301 Washington St. has been disconnected from the Authority's collection system. The Plumber adequately removed the lateral entering the manhole. The lateral opening entering the manhole was bricked up and then mortared flush with the inside of the chamber. The outside of the manhole was mortared and a coating of water proof added over the mortar. The lateral in the street was completely removed and the owner's lateral between the curb line and the sidewalk was capped with a fernco cap.

The lateral was inspected and approved by the Plumbing Inspector [Bernie Orfe Sr.]. The road surface still wasn't closed adequately as of April 6, 2016. [Photos attached for review].

**RIVERSIDE SEWERAGE AUTHORITY  
PLANT OPERATOR'S REPORT  
AUTHORITY MEETING - April 11, 2016**

9. 301 Washington St was inspected for the amount of water meters onsite. Three NJ American water meters were identified, two (1") meters and a (5/8") meter. [The Township was given pictures of the meters].
10. Three contractors [Municipal Maintenance, Shaft and Sleeves and Deltronics] were contacted for a quotation on the replacement of the damaged Wemco pump for the Sludge Station. No quotations have been submitted as of April 6, 2016.
11. Flow Assessment Services was awarded the Flow Study job. Flow Assessment Services installed their meters April 4, 2016 for thirty days.
12. Spoke with the DWQ about missing SIU Pretreatment Reports for 2011, 2012, and 2013. That oversight has been corrected.
13. Sand Filter #3 was removed from service for maintenance. The out of service case # 160304101826. All the Silica in the filter has been removed and the filter was inspected for the failure. A fiberglass support on the Distribution Hood failed. Over time a large hole developed in the hood allowing the sand to enter the Influent Area of the filter. The estimated cost of the hood is [\$1,500.00]. The estimated cost to replace the Silica is [\$3,200.00]. [Photo attached for review].

The damaged Influent Check Valve for Sand Filter 3 was removed. The estimated cost to replace the check valve is [\$800.00].

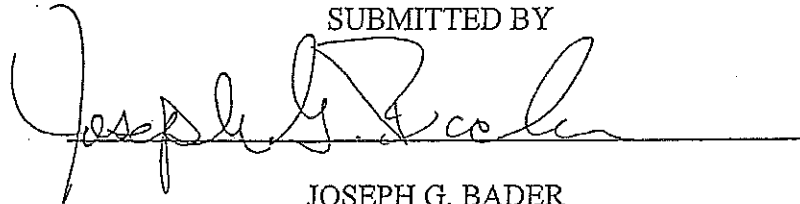
14. The Office of Quality Assurance conducted an onsite audit for Analyze Immediately parameters for the Plant's Laboratory. The corrected actions to the OQA report have been completed and returned to the OQA for approval.
15. The Plumber for Simon & Schuster has adequately completed their connection to Riverside's Collection system. The connection was inspected. [Photos are attached for review].
16. The Department of Labor conducted an onsite PEOSH audit. A fax was sent to the Department of Labor requesting a 30 day extension [June 3, 2016] to complete the corrections.
17. J.A. Montgomery Risk Control was contacted about Riverside starting our own CSE rescue team. J.A. Montgomery recommended against Riverside starting a CSE rescue team due to the amount of employees we have and the start-up cost associated with a CSE rescue team. Instead J.A. Montgomery suggested Riverside contact Cinnaminson's CSE Rescue Team.  
  
Request permission for Cinnaminson's Rescue Team to assist Riverside in confine space rescue. A contract between Riverside and Cinnaminson requires the Authority's approval.
18. Request permission to purchase a nozzle from NozzTeq [\$2829.15]. [Information on the nozzle and the quote are attached for review].



**RIVERSIDE SEWERAGE AUTHORITY  
PLANT OPERATOR'S REPORT  
AUTHORITY MEETING - April 11, 2016**

19. The Assistant Superintendent has completed a three day Supervisor Training Course through J.A. Montgomery.
20. Jeff, Sue Dydek, Bernie Orfe Sr., and Joe B. attended a meeting with Pennoni to discuss the standards, regulations, and drawings for lateral disconnection from Riverside's Collection System.
21. The completed PT Analysis were emailed to ERAQC that are required for the laboratory's yearly certification.

SUBMITTED BY

A handwritten signature in black ink, appearing to read "Joseph G. Bader", is written over a horizontal line. The signature is cursive and somewhat stylized.

JOSEPH G. BADER  
SUPERINTENDENT

## PLANT PERFORMANCE SUMMARY

February 2016

PARAMETER	PERMIT	REPORTED	PARAMETER	PERMIT	REPORTED
FLOW, EFFLUENT			NITRATE (AS N), EFFLUENT		
Monthly Avg	Report	0.497 MGD	Mon Avg Conc	Report	Code=N MG/L
Daily Maximum	Report	0.619 MGD	Daily Max Conc	Report	Code=N MG/L
5 DAY BOD, INFLUENT			E. COLI		
Mon Avg Conc	Report	191.67 MG/L	Monthly Avg	Report	0.0000 /100ML
Weekly Avg Conc	Report	182.00 MG/L	Instant Max	Report	0.0000 /100ML
5 DAY BOD, EFFLUENT			FECAL COLIFORM, EFFLUENT		
Mon Avg Loading	98 KG/D	95.98 KG/D	Monthly Avg	200/100ML	<10 /100ML
Weekly Avg Loading	147 KG/D	97.19 KG/D	Weekly Avg	400/100ML	0.0000 /100ML
Mon Avg Conc	30 MG/L	12.98 MG/L	BIOASSAY, EFFLUENT		
Weekly Avg Conc	45 MG/L	15.50 MG/L	LC50 96 hr Acute	50%	Code=N %
5 DAY BOD REMOVAL EFFICIENCY			IC25 7 day Chronic	Report	Code=N %
Mon Avg Minimum	88.5%	95.98 %	CHLORINE PRODUCED OXIDANTS, EFFLUENT		
pH, INFLUENT			Mon Avg Conc	Report	Code=N MG/L
Minimum	Report	6.96 S.U.	Daily Max Conc	Report	Code=N MG/L
Maximum	Report	7.66 S.U.	TEMPERATURE, INFLUENT		
pH, EFFLUENT			Minimum	Report	12.10 DEG C
Minimum	6.00 S.U.	6.13 S.U.	Monthly Avg	Report	13.41 DEG C
Maximum	9.00 S.U.	6.97 S.U.	Maximum	Report	14.50 DEG C
TOTAL SUSP SOLIDS, INFLUENT			TEMPERATURE, EFFLUENT		
Mon Avg Conc	Report	156.00 MG/L	Minimum	Report	9.20 DEG C
Weekly Avg Conc	Report	176.00 MG/L	Monthly Avg	Report	12.46 DEG C
TOTAL SUSP SOLIDS, EFFLUENT			Maximum	Report	17.30 DEG C
Mon Avg Loading	113 KG/D	11.76 KG/D	DISSOLVED OXYGEN, EFFLUENT		
Weekly Avg Loading	170 KG/D	23.50 KG/D	Wkly Avg Conc [Min]	4.0 MG/L	9.40 MG/L
Mon Avg Conc	30 MG/L	16.67 MG/L	PHOSPHOROUS, EFFLUENT		
Weekly Avg Conc	45 MG/L	22.00 MG/L	Mon Avg Conc	Report	4.5600 MG/L
TOTAL SUSP SOLIDS REMOVAL EFFICIENCY			Weekly Avg Conc	Report	0.0000 MG/L
Mon Avg Minimum	85.0%	89.32 %	COPPER, EFFLUENT		
OIL&GREASE, EFFLUENT			Mon Avg Conc	Report	Code=N MG/L
Mon Avg Conc	10 MG/L	<2.29 MG/L	Daily Max Conc	Report	Code=N MG/L
Daily Max Conc	15 MG/L	2.29 MG/L	ZINC, EFFLUENT		
AMMONIA NITROGEN (NOV-APR), EFFLUENT			Mon Avg Conc	Report	Code=N MG/L
Mon Avg Loading	75.7 KG/D	2.596 KG/D	Daily Max Conc	Report	Code=N MG/L
Daily Max Loading	151.4 KG/D	3.640 KG/D			
Mon Avg Conc	20 MG/L	1.747 MG/L			
Daily Max Conc	40 MG/L	0.000 MG/L			

Code = N Not Required This Monitoring Period

## RESIDUALS MANAGEMENT SUMMARY

February 2016

SLUDGE PRODUCED		RAW SLUDGE	
Total Gallons	0.00 gal	% Total Solids, minimum	2.46 %
Average Gallons/Day	0.00 gpd	% Total Solids, average	2.53 %
Total Dry Tons	0.00 dt	% Total Solids, maximum	2.64 %
Average Dry Tons/ Day	0.00 dt/d	% Total Volatile Solids, minimum	1.94 %
Total Metric Tons	0.00 mt	% Total Volatile Solids, average	2.05 %
Average Metric Tons/Day	0.00 mt/d	% Total Volatile Solids, maximum	2.13 %
		pH minimum	5.39 s.u.
		pH maximum	6.90 s.u.
LIQUID SLUDGE REMOVED		sludge sample temperature, min	10.20 C
Total Gallons	0.00 gal	sludge sample temperature, avg	14.94 C
Average Gallons/Day	0.00 gpd	sludge sample temperature, max	19.70 C
Total Dry Tons	N.R. dt		
Average Dry Tons/ Day	N.R. dt/d		
Total Metric Tons	N.R. mt	PRIMARY DIGESTER SLUDGE	
Average Metric Tons/Day	N.R. mt/d	% Total Solids, minimum	0.56 %
% Total Solids, Minimum	0.00 %	% Total Solids, average	2.81 %
% Total Solids, Average	0.00 %	% Total Solids, maximum	4.08 %
% Total Solids, Maximum	0.00 %	% Total Volatile Solids, minimum	0.28 %
pH, Minimum	0.00 s.u.	% Total Volatile Solids, average	1.56 %
pH, Maximum	0.00 s.u.	% Total Volatile Solids, maximum	2.83 %
		pH minimum	6.80 s.u.
		pH maximum	7.09 s.u.
DEWATERED SLUDGE REMOVED		sludge sample temperature, min	27.10 C
Total Gallons to Belt Press	0.00 gal	sludge sample temperature, avg	32.49 C
Average Gallons/Day	0.00 gpd	sludge sample temperature, max	38.80 C
% Total Solids, minimum	16.03 %		
% Total Solids, average	16.58 %		
% Total Solids, maximum	17.34 %	SECONDARY DIGESTER SLUDGE	
% Total Volatile Solids, minimum	1.21 %	% Total Solids, minimum	1.60 %
% Total Volatile Solids, average	0.00 %	% Total Solids, average	%
% Total Volatile Solids, maximum	2.50 %	% Total Solids, maximum	3.02 %
Total Cubic Yards Removed	50.00 cu yd	% Total Volatile Solids, minimum	1.21 %
Average Cubic Yards/Day	1.67 cy/d	% Total Volatile Solids, average	%
Total Dry Tons	6.55 dt	% Total Volatile Solids, maximum	2.50 %
Average Dry Tons/ Day	0.22 dt/d	pH minimum	0.00 s.u.
Total Metric Tons	5.96 mt	pH maximum	0.00 s.u.
Average Metric Tons/Day	0.20 mt/d	sludge sample temperature, min	6.91 C
		sludge sample temperature, avg	0.00 C
		sludge sample temperature, max	6.98 C
OPERATIONS			
Heat Exchange, Temp In, min	101.00 F	VOLATILE SOLIDS REDUCTION	
Heat Exchange, Temp In, avg	135.10 F	Raw to Secondary Digester, minimum	0.00 %
Heat Exchange, Temp In, max	1044.00 F	Raw to Secondary Digester, average	100.00 %
Heat Exchange, Temp Out, min	102.00 F	Raw to Secondary Digester, maximum	0.00 %
Heat Exchange, Temp Out, avg	103.72 F		
Heat Exchange, Temp Out, max	108.00 F		
Detention Time, Primary Digester	#DIV/0! days		
Detention Time, Secondary Digester	#DIV/0! days		

N.R. = None Removed  
N.S. = Not Sampled  
N.W. = Not Working

O.O.S. = Out Of Service  
R.T.S. = Return To Service  
N.I.S. = Not In Service

## March 2016 Trouble Log Summary

<b>Date</b>	<b>Report #</b>	<b>Address</b>	<b>Condition(s) Reported</b>	<b>Condition(s) Found</b>	<b>Disposition</b>
3/3/2016	2016-029	633 KOSSUTH ST	Vent overflow	Lateral blocked	Notified owner/tenant
3/5/2016	2016-030	402 OAK ST	Backflow into property	Lateral blocked	Notified owner/tenant
3/10/2016	2016-031	805 DEVON RD	Markout request	Lateral blocked	Markout main/lateral/vent
3/10/2016	2016-032	300 NORTH FAIRVIEW ST	Backflow into property	Source not determined	Notified owner/tenant
3/12/2016	2016-033	238 PAVILION AVE	Vent overflow	Lateral blocked	Notified owner/tenant
3/12/2016	2016-034	238 PAVILION AVE	Vent overflow	Lateral blocked	Other
3/22/2016	2016-035	402 OAK ST	Vent overflow	Lateral blocked	Notified owner/tenant
3/28/2016	2016-036	317 MIDDLETON ST	Vent overflow	Source not determined	Notified owner/tenant

RIVERSIDE SEWERAGE AUTHORITY  
PO BOX 188  
RIVERSIDE, NJ 08075

Office (856) 461-1460

Plant (856) 461-0700

Fax (856) 461-0428

ACTIVITIES REPORT March/April 2016

Comminutor #2 was removed from service for maintenance. The cutter was clogged with rags. The comminutor was returned to service the same day.

Grit Chamber #1 was removed from service for maintenance. The case # is 160307152819. The Grit Conveyor will not operate.

The grit and rag debris in Grit Chamber #1 was removed.

Sand Filter #3 manways were open to inspect the influent chamber. The chamber was full of sand. The sand will be removed from the filter for further inspection.

The Department of Labor is on onsite to conduct a PEOSH audit.

Delran Sewer TV inspected the 500 block of Cleveland Avenue.

The NJUA JIF Contact Form was emailed to the JIF again.

The grit and rag debris was removed from the Grit Chain area for inspection. The chain has too much slack and will be shorten.

J.A. Montgomery Risk Control was contacted about Riverside having our own Rescue Team. J.A. Montgomery recommended against Riverside starting a Rescue Team due to the amount of employees we have and the start-up cost associated with a Rescue team.

Removal of the sand out of Sand Filter #3 was started.

Jeff attended his first J.A. Montgomery Supervisor's Training Class.

The lateral connection for Simon & Shuster Warehouse was inspected.

Training on the corrected pH analysis was conducted.

The removal of the sand from the Sand Filter was completed. The Sand Filter will be drained and the remaining sand in the influent area removed.

The Microclip atmosphere meter was taking to All Industrial Safety for calibration.

Timmerman's Photographer was onsite to photograph the employees and the new Jet/Vac.

Contacted 301 Washington St. for a meeting to inspect the amount of water meters are onsite.

Grit Chamber #1 repairs have been completed. The case # is 160317081322.

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The manways on Sand Filter #1 were removed after draining. The sand removal in the influent area was started.

Woolston picked up the dumpster full on Sand Filter #3 sand and disposed of the sand at the County Landfill.

301 Washington St was inspected for the amount of water meters onsite. Three NJ American water meters were identified, two (1") meters and a (5/8") meter.

Pennoni dropped of Lateral Connection Standards for review.

Jeff attended his second J.A. Montgomery Supervisor's Training Class.

The MEL Haz Com & GHS training was conducted at the plant.

The NozzTeq Company representative was onsite to demonstrate the company's spinner nozzle.

Spoke with the DWQ about missing SIU Pretreatment Reports for 2011, 2012, and 2013. That over sight was corrected.

The S3 truck was sent to Donovan for repairs. The ball joints were repaired and a rear main seal was leaking.

The Enecon representative was onsite to discuss a material to coat the inside of the sand filter to help with the sand erosion on the sides of the filter.

Industrial Valley was onsite to perform maintenance on all the generators.

Flow Assessment was emailed the approval for the flow study.

The Assistant Superintendent contacted Cinnaminson's Rescue Team to assist Riverside in confine space rescue. The contract is expected shortly.

Joe B. and John attended a JIF Safety Committee meeting at Toms River Fire Academy.

Jeff attended his final J.A. Montgomery Supervisor's Training Class.

Met with the representatives from ISCO about repairing the refrigerated sampler. The part is modular and can be replaced by Riverside.

The corrected actions to the OQA report have been completed and returned to the OQA for approval.

The yearly DRBC DMR reports have been completed and mailed.

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A fax was sent to the Department of Labor requesting a 30 day extension to complete the corrections.

The replacement of the outside spot light for Hooker St Station and the light on Building 1 were completed by Willier Electric.

Shaft and Sleeves notified Riverside the expected shipping date for the Raw Sewer pump is April 7, 2016.

A quotation on the Distribution Hood for Sand Filter 3 was requested from Parkson.

The Flow Assessment Company was onsite to install their meters for the flow study.

Maintenance was performed on both of the Hooker Street Pump Station lift pumps.

The Plumbing Inspector, Jeff, and Joe B, inspected the lateral removal for 301 Washington Street.

Jeff and Joe B. attended a meeting with a representative from Cinnaminson Rescue Team.

Emailed the approval for the parts needed to repair the Influent Sampler from ISCO.

Maintenance was performed on both of the lift pumps for Lichtenthal Pump Station.

Jeff, Sue Dydek, Bernie Orfe Sr., and Joe B. attended a meeting with Pennoni to discuss the standards, regulations, and drawings for lateral disconnection from Riverside's Collection System.

Emailed ERAQC the completed PT Analysis required for the laboratory's yearly certification.

The damaged Influent Check Valve for Sand Filter 3 was removed. The check valve will be replaced.

The S3 truck was sent to Donovan for repairs.

RESOLUTION 2016 - #22  
A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY PROVIDING  
FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE  
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,  
N.J.S.A. 10:4-12


**WHEREAS**, the Riverside Sewerage Authority is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Riverside Sewerage Authority to discuss in a session not open to the public certain matters relating to Personnel.

**NOW, THEREFORE, BE IT RESOLVED**, by the Riverside Sewerage Authority, assembled in public session on April 11, 2016 that an Executive Session closed to the public shall be held during the Regular Meeting of the Riverside Sewerage Authority on April 11, 2016 in the Township Municipal Building, 1 West Scott Street Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Riverside Sewerage Authority that the public interest will no longer be served by such confidentiality.

**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Riverside Sewerage Authority in the Township of Riverside, County of Burlington, State of New Jersey, at a Regular Meeting held on April 11, 2016.

  
Susan M. Dydek, RMC  
Secretary



**PUBLIC PORTION (INFORMATIONAL):**

Vice -Chairman Conard opened the Public Portion.

In seeing that no members of the Public wished to speak, motion made by Mr. Van Meter and Mr. Horton carried: Public Portion be closed.

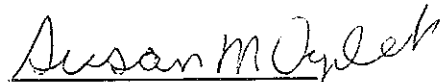
**RESOLUTION:**

Mr. Horton made a motion to adopt Resolution 2016-#22 entitled, "**A RESOLUTION OF THE RIVERSDIE SEWERAGE AUTHORITY PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.**" seconded by Mr. Van Meter. Upon roll call, the vote was as followed: Ayes – Messrs. Conard, Van Meter, and Horton. Nays – None. Motion carried.

Motion made by Messrs. Horton and Van Meter to reopen the meeting carried.

Mr. Horton made a motion, seconded by Mr. Van Meter authorizing the acceptance of the CWA Contract and the Attorney's recommendations with the exception that the paragraph under benefits be excluded. Also, the contract will not be executed until the grievance regarding the hourly and overtime rate during a 27 pay period year is rectified. Upon roll call the vote was as follows: Ayes – Messrs. Horton, Van Meter and Conard. Nays – None. Abstain – None. Motion carried.

There being no further business to attend to, motion made by Mr. Horton and Mr. Van Meter that the meeting be adjourned, and so declared by Vice - Chairman Conard.

  
Susan M. Dydek, RMC  
Authority Secretary

