

Monday Evening
Riverside, NJ
February 22, 2016
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 7, 2016.
2. Written notice was delivered to the Burlington County Times on January 7, 2016 and the Courier Post on January 7, 2016.
3. Filed written notice with the Clerk of the Township of Riverside on January 7, 2016.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco, Bienkowski, Le Coney, Mrs. Hatcher, and Mayor Conard along with Municipal Clerk Susan M. Dydek, Solicitor Douglas Burry, Police Chief William Eliason and Administrator Meghan Jack.

APPROVAL OF MINUTES:

Motion made by Mrs. Hatcher and Mr. Bienkowski that the minutes of the Work Session Meeting of January 25, 2016, the Regular Meeting of January 25, 2016, the Closed Session Meeting of January 25, 2016 and the Work Session Meeting of February 1, 2016 be approved as written carried.

OPEN PORTION – AGENDA ITEMS:

Mayor Conard opened the meeting to the public for agenda items only.

Hearing nothing further from the public, **motion made by Mr. Prisco and Mr. Bienkowski to close Public Portion (Agenda Items Only) carried.**

ORDINANCES:

The following Ordinance was introduced at the Regular Meeting of January 25, 2016 and notice of pending Ordinance along with summary was published in the Burlington County Times on February 14, 2016. **Ordinance 2016 - #1 entitled, "AN ORDINANCE APPROVING AND ADOPTING AN AMENDED REDEVELOPMENT PLAN FOR THE TAUBEL MILL REDEVELOPMENT AREA PURSUANT TO N.J.S.A. 40A:12A -7."**

Mayor Conard opened the Public Portion.

Hearing nothing from the public, **motion made by Mrs. Hatcher and Mr. Bienkowski carried: Public Portion be closed.**

Motion made by Mr. Prisco, seconded by Mrs. Hatcher that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Le Coney, and Conard.

Nays – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of January 25, 2016 and notice of pending Ordinance along with summary was published in the Burlington County Times on February 14, 2016. **Ordinance 2016 - #2 entitled, “AMENDING CHAPTER 66, OF THE TOWNSHIP CODE ENTITLED, “POLICE DEPARTMENT.”**

Mayor Conard opened the Public Portion.

Hearing nothing from the public, **motion made by Mr. Bienkowski and Mr. Le Coney carried: Public Portion be closed.**

Motion made by Mrs. Hatcher, seconded by Mr. Prisco that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Le Coney, and Conard.

Nays – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of January 25, 2016 and notice of pending Ordinance along with summary was published in the Burlington County Times on February 14, 2016. **Ordinance 2016 - #3 entitled, “TOWNSHIP OF RIVERSIDE 2016 BUDGET CAP INCREASE.”**

Mayor Conard opened the Public Portion.

Hearing nothing from the public, **motion made by Mr. Le Coney and Mr. Bienkowski carried: Public Portion be closed.**

Motion made by Mr. Bienkowski, seconded by Mrs. Hatcher that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Le Coney, and Conard.

Nays – None.

Motion carried.

CONSENT AGENDA:

Mr. Bienkowski made a motion, seconded by Mr. Le Coney that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

2016 - #35 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AMENDING THE AWARD OF THE CONTRACT AWARD FOR THE RECONSTRUCTION OF TAYLOR, KOSSUTH, WASHINGTON AND ADAMS STREETS – PHASE IX

2016 - #36 – (NO TITLE).

2016 - #37 – A RESOLUTION OF THE RIVERSIDE TOWNSHIP COMMITTEE AUTHORIZING THE AWARD OF A CONTRACT FOR THE REVALUATION OF ALL REAL PROPERTY LOCATED IN RIVERSIDE TOWNSHIP TO PROFESSIONAL PROPERTY APPRAISERS INC.

2016 - #38 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING AND ESTABLISHING THE PROFESSIONAL SERVICES BUDGET FOR THE INLET REPAIR PROJECT.

RESOLUTION 2016-#35
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AMENDING THE
AWARD OF THE CONTRACT FOR THE RECONSTRUCTION OF TAYLOR,
KOSSUTH, WASHINGTON AND ADAMS STREETS – PHASE IX.

WHEREAS, the Township Committee of the Township of Riverside has requested bids for the Reconstruction of Taylor, Kossuth, Washington and Adams Streets-Phase IX; and

WHEREAS, bids have been received from the following for the same in accordance with the request:

<u>Bidder:</u>	<u>Base Bid 1:</u>	<u>Base Bid 2:</u>
American Asphalt Company Inc.	\$88,663.00	\$156,265.00
Ricky Slade Construction	\$102,133.00	\$163,760.00
Charles Marandino	\$119,580.00	\$190,018.00
Curb Con, Inc.	\$78,350.00	\$124,240.00
Mount Construction	\$98,656.00	\$141,946.00
Jersey Construction	\$105,272.00	\$165,720.00

WHEREAS, the bid of Curb Con, Inc., totaling \$202,590.00, is hereby determined by the Township of Riverside to be a responsible bid; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that project outlined above shall be awarded to Curb Con, Inc.

Adopted the 25th day of January 2016 at the Regular Meeting of the Township Committee of the Township of Riverside.


 George Conard, Sr.
 Mayor


 Susan Dydek, RMC
 Municipal Clerk

Certification of Availability of Funds

This is to certify to the Township Committee of the TOWNSHIP OF RIVERSIDE that funds for the following resolutions are available.

Contract Amount: 202,590.00
 Resolution Date: 01/26/16
 Resolution Number: 2016-35

Vendor: CURBC005 CURB CON, INC.
 514 NORTH MAIN ST.
 BARNEGAT, NJ 08005

Contract: C6-00001 CURB CON: KOSSUTH #9

Account Number	Amount	Account Description
C-04- -12A-002	6,197.65	Capital Ord. 2012-4: Roads grant UF
C-04-15-09A-001	1,392.35	ORD. 2015-9: ROADS KOSSUTH, ADAMS, WAS F
C-04-15-09A-002	95,000.00	ORD. 2015-9: ROADS KOSSUTH, ADAMS (UF)
G-02-41-720-000	100,000.00	RES. APPROP. NJDOT: KOSSUTH PH 9
Total	202,590.00	

Only amounts for the 2016 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



 Chief Financial Officer

TOWNSHIP OF RIVERSIDE
RESOLUTION NO. 2015-#36

WHEREAS, there are certain 2015 Budget Appropriations of the Township of Riverside, which are insufficient to meet the requirements for operating affairs of the Township, and

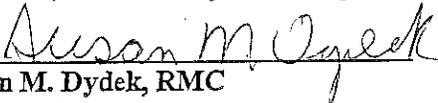
WHEREAS, there are other 2015 Budget Appropriations where there are unexpended balances which will not be needed for such purposes, and

WHEREAS, the Revised Statutes 40A-58 provides for the transfers from such accounts that have unexpended balances; now

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside in the County of Burlington that the following sums be transferred:

From	Account #	Amount
Municipal Clerk O/E	5-01-20-120-200	\$1,421.33
Electric O/E	5-01-31-430-200	\$656.82
Total		\$2,078.15
To		Amount
Engineer O.E	5-01-20-165-200	\$939.03
Construction S/W	5-01-22-195-100	22.24
Police O/E	5-01-25-240-200	360.94
Street Lights O/E	5-01-31-435-200	656.82
Telephone O/E	5-01-31-440-200	99.12
Total		\$2,078.15

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting thereof, held on February 22, 2016.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION NO. 2016 - #37**A RESOLUTION OF THE RIVERSIDE TOWNSHIP COMMITTEE
AUTHORIZING THE AWARD OF A CONTRACT FOR
THE REVALUATION OF ALL REAL PROPERTY
LOCATED IN RIVERSIDE TOWNSHIP
TO PROFESSIONAL PROPERTY APPRAISERS INC.**

WHEREAS, the Riverside Township Committee issued a Request for Proposals (the "RFP") for the revaluation of all real property located in Riverside Township; and

WHEREAS, the Riverside Township Committee received two proposals in response to the RFP; and

WHEREAS, the proposals have been reviewed by Riverside Township personnel and the Riverside Township Attorney for adherence to the RFP and cost; and

WHEREAS, based upon the above noted review, the Riverside Township Committee has determined that it would be in the best interest of the residents of Riverside Township to award the contract to Professional Property Appraisers, Inc., 101 South Route 130, Suite 301, Cinnaminson, NJ 08077; and

WHEREAS, Professional Property Appraisers, Inc. has offered to provide the services required in the RFP for a fee of \$186,838.00.

NOW THEREFORE BE IT RESOLVED by the Committee for the Township of Riverside, County of Burlington, State of New Jersey as follows:

1. The Township Committee for the Township of Riverside hereby authorizes award of the contract for revaluation of all real property in Riverside Township, upon the terms solicited in the RFP, to Professional Property Appraisers, Inc., 101 South Route 130, Suite 301, Cinnaminson, NJ 08077, subject to the execution of contract documents which are to be approved by the Riverside Township Attorney and executed by duly authorized Township personnel;
2. The Mayor, Township Administrator and/or Township Clerk are authorized and directed to execute any and all documents necessary to effectuate the contract award.

RIVERSIDE TOWNSHIP COMMITTEE

RESOLUTION 2016 - #38A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING AND ESTABLISHING THE PROFESSIONAL SERVICES BUDGET FOR THE INLET REPAIR PROJECT.

WHEREAS, the Township Committee of the Township of Riverside has authorized funding for the Inlet Repair Project; and

WHEREAS, the project will require professional engineering services; and

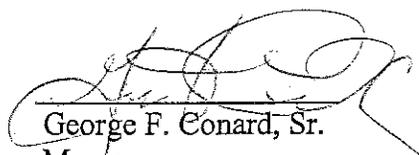
WHEREAS, the Township Committee has appointed Pennoni Associates as the Township Engineer for the year 2016; and

WHEREAS, the scope of work has been received from Pennoni Associates, as referenced in the attached Proposal for Professional Services, with a budget not to exceed \$13,500.00.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside hereby authorizes and establishes the professional services budget for the Inlet Repair Project as outlined herein.

Adopted the 22nd day of February 2016 at the Regular Meeting of the Township Committee of the Township of Riverside.


Susan M. Dydek, RMC
Municipal Clerk


George F. Conard, Sr.
Mayor

ACTION:

- 1) **Motion made by Mr. Prisco, seconded by Mrs. Hatcher** authorizing to establish a Safety Committee in conjunction with the Burlington County Municipal Joint Insurance Fund to promote employee safety as well as the safety of the public **carried**.
- 2) **Mr. Le Coney made a motion** authorizing the approval of Peddlers/Solicitors Licenses for Joan Schober and Andrew Williams to sell Mister Softee Ice Cream, frozen novelties, and beverages pending a successful Police background investigation **seconded by Mr. Prisco carried**.
- 3) Authorization to appoint Meghan Jack as Office Manager in the Riverside Tax Office **made on motion by Mr. Bienkowski and Mrs. Hatcher carried**.

SHADE TREE COMMITTEE REQUEST

- 1) None.

CORRESPONDENCE

- 1) Burlington County Municipal Joint Insurance Fund – 2015 Safety Incentive Program Awards.
- 2) State of New Jersey – Department of Environmental Protection – Riverside Township Compost Inspection – In Compliance.

DEPARTMENT OF PUBLIC SAFETY:

Chief Eliason reported the Police Activity for January 2016: Incidents – 579, Investigations – 96, Adult Arrests Total – 52, Motor Vehicle Summons – 86, Motor Vehicle Accidents – 10, Juvenile Charges – 2, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 1, Summons for False Alarms – 0, False Alarm Calls – 14, False Alarm Warning Letters - 1. Chief Eliason reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. Chief Eliason also reported on the School Officer's report. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Conard reported the Delran Emergency Squad for January 2016: Medical Emergencies – 79, Motor Vehicle Accidents – 0, Fire Stand Bys – 2, Non-Emergency Transports - 3, Patients transported to the hospital – 70 and Patients refused treatment & transportation – 9.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher stated that the Public Works Department did an excellent job with the DEP Compost Inspection. Mr. Holt reported that the Public Works Department will continue routine maintenance.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Bienkowski reported that the second quarter property tax will be due on May 1, 2016 with a ten day grace. The Tax Sale is scheduled to be held on September 21, 2016.

The Tax Collector's Report is on file in the Municipal Clerk's Office.

DEPARTMENT OF RECREATION:

Mr. Prisco reported that the work at Whomsley Field is continuing and opening Day is scheduled for April 30, 2016.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Le Coney reported that the Easter Egg Hunt will be held on March 19th at 11:00am at the AA Field.

SOLICITOR'S REPORT:

Solicitor Burry had no report.

MUNICIPAL CLERK 'S REPORT:

Municipal Clerk Dydek had no report.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the budget meeting will be on March 7th with the introduction on March 21st 2016. Phase IX of the Filmore, Taylor Kossuth Streets Project has been awarded. The Township is still waiting to hear from the State regarding the results of the Phase X Grant and the FEMA Grant applications.

A copy of the report is on file in the Municipal Clerk's Office.

Motion made by Mr. Prisco, seconded by Mr. Bienkowski approving all the reports that were submitted carried.

BILLS AND EXPENDITURES:

Motion made by Mr. Le Coney and Mrs. Hatcher to approve the bills and expenditures for payment carried.

PUBLIC PORTION

Mayor Conard opened the Public Portion

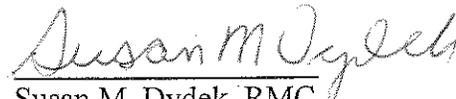
In seeing that no members of the Public wished to speak, motion made by Mr. Prisco and Mrs. Hatcher carried: Public Portion be closed.

RESOLUTIONS:

Mrs. Hatcher made a motion to adopt Resolution 2016-#39 entitled, "A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-1." seconded by Mr. Le Coney. Upon roll call, the vote was as followed: Ayes – Messrs. Bienkowski, Prisco, Le Coney, Conard and Mrs. Hatcher. Nays – None. Motion carried.

Motion made by Mrs. Hatcher and Mr. Prisco to reopen the meeting carried.

There being no further business to attend to, motion made by Mr. Le Coney and Mrs. Hatcher that the meeting be adjourned, and so declared by Mayor Conard.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2016- #39
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A
MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12

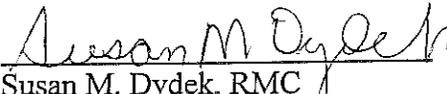
WHEREAS, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel, Pending Litigation, and a matter involving the purchase, lease or acquisition of real property with public funds.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, assembled in public session on February 22, 2016 that an Executive Session closed to the public shall be held during the Regular Meeting of the Township Committee on February 22, 2016 in the Township Municipal Building, 1 West Scott Street Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at a Special Meeting held on February 22, 2016.


Susan M. Dydek, RMC
Municipal Clerk