

Monday Evening
Riverside, NJ
November 23, 2015
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 6, 2015.
2. Written notice was delivered to the Burlington County Times on January 6, 2015 and the Courier Post on January 6, 2015.
3. Filed written notice with the Clerk of the Township of Riverside on January 6, 2015.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco, Bienkowski, Le Coney, Mrs. Hatcher, and Mayor Conard along with Municipal Clerk Susan M. Dydek, Solicitor Douglas Burry, Police Chief William Eliason and Administrator Meghan Jack.

APPROVAL OF MINUTES:

Motion made by Mrs. Hatcher and Mr. Le Coney that the minutes of the Work Session Meeting of October 19, 2015 and the Regular Meeting of October 19, 2015 be approved as written carried.

OPEN PORTION – AGENDA ITEMS:

Mayor Conard opened the meeting to the public for agenda items only.

Hearing nothing further from the public, **motion made by Mr. Prisco and Mrs. Hatcher to close Public Portion (Agenda Items Only) carried.**

ORDINANCES:

The following Ordinance was introduced at the Regular Meeting of October 19, 2015 and notice of pending Ordinance along with summary was published in the Burlington County Times on November 2, 2015. **Ordinance 2015 - #16 entitled, "AN ORDINANCE OF THE TOWNSHIP OF RIVERSIDE AMENDING CHAPTER 106 OF THE TOWNSHIP CODE."**

Mayor Conard opened the Public Portion.

Hearing nothing from the public, motion made by Mrs. Hatcher and Mr. Prisco carried: Public Portion be closed.

Motion made by Mr. Le Coney, seconded by Mrs. Hatcher that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Le Coney, and Conard.

Nays – Prisco and Bienkowski.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of October 19, 2015 and notice of pending Ordinance along with summary was published in the Burlington County Times on November 2, 2015. Ordinance 2015 - #17 entitled, "AMENDING CHAPTER 243, OF THE TOWNSHIP CODE ENTITLED "VEHICLES AND TRAFFIC."

Mayor Conard opened the Public Portion.

Hearing nothing from the public, motion made by Mrs. Hatcher and Mr. Prisco carried: Public Portion be closed.

Motion made by Mrs. Hatcher, seconded by Mr. Prisco that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Le Coney, Prisco, Bienkowski and Conard.

Nays – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of October 19, 2015 and notice of pending Ordinance along with summary was published in the Burlington County Times on November 2, 2015. Ordinance 2015 - #18 entitled, "AMENDING CHAPTER 243, OF THE TOWNSHIP CODE ENTITLED "VEHICLES AND TRAFFIC."

Mayor Conard opened the Public Portion.

Hearing nothing from the public, motion made by Mr. Bienkowski and Mr. Le Coney carried: Public Portion be closed.

Motion made by Mrs. Hatcher, seconded by Mr. Prisco that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Le Coney, Prisco, Bienkowski and Conard.

Nays – None.

Motion carried.

Mr. Le Coney and Mrs. Hatcher made a motion to approve Ordinance 2015 - #19 entitled, "AN ORDINANCE AMENDING THE COMPENSATION OF CERTAIN OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF RIVERSIDE, IN THE COUNTY OF BURLINGTON, AND THE STATE OF NEW JERSEY, FOR THE YEAR 2015" on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Bienkowski, Le Coney and Conard. Nays –None. Abstain – None. Motion carried.

CONSENT AGENDA:

Mr. Prisco made a motion, seconded by Mr. Bienkowski that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

2015 - #110 – REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION IN ACCORDANCE WITH N.J.S.A. 40A:4-87.

2015 - #111 – REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION IN ACCORDANCE N.J.S.A. 40A:4-87.

2015 - #112 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING A CHANGE ORDER TO CONTRACT FOR WHOMSLEY FIELD.

2015 - #114 – RESOLUTION AUTHORIZING AN INCREASE IN THE CHANGE FUND FOR THE TAX OFFICE OF THE TOWNSHIP OF RIVERSIDE.

2015 - #115 – TAX COLLECTOR'S OVERPAYMENT RESOLUTION.

2015 - #116 – A RESOLUTION OF THE COMMITTEE OF THE TOWNSHIP OF RIVERSIDE AMENDING HOUSING PLAN ELEMENT AND FAIR SHARE PLAN AND AUTHORIZING SUBMISSION THEROF TO THE COURT.

2015 - #117 – TOWNSHIP OF RIVERSIDE.

RESOLUTION:

Mr. Prisco and Mr. Bienkowski made a motion to adopt Resolution 2015 - #113 entitled, "A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDDING THE CONTRACT FOR FOURTH STREET REPAVING." Upon roll call the vote was as follows: Ayes – Messrs. Prisco, Bienkowski, Le Coney and Conard. Nays – None. Abstain – Mrs. Hatcher. Motion carried.

Resolution 2015 - #110 Requesting Approval of Items of Revenue and Appropriation

In accordance N.J.S.A. 40A: 4-87:

Distracted Driving 2015

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, THE Director may also approve the insertion of an item of appropriation for the equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Committee of the Township of Riverside, in the County of Burlington, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$5,000.00, which is now available from the Division of Highway Traffic Safety.

BE IT FURTHER RESOLVED, that the sum of \$5,000.00 is hereby appropriated under the caption:

Distracted Driving 2015 Grant

I, Susan M. Dydek, Municipal Clerk of the Township of Riverside, in the County of Burlington, in the State of New Jersey, do hereby certify the forgoing is a correct and true copy of a resolution adopted by the Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, on November 23, 2015.

Susan M. Dydek
Susan M. Dydek, RMC
Municipal Clerk

Resolution 2015 - #111 Requesting Approval of Items of Revenue and Appropriation

In accordance N.J.S.A. 40A: 4-87:

Body Armor 2015

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, THE Director may also approve the insertion of an item of appropriation for the equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Committee of the Township of Riverside, in the County of Burlington, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$1,594.52, which is now available from the Division of Criminal Justice.

BE IT FURTHER RESOLVED, that the sum of \$1,594.52 is hereby appropriated under the caption:

Body Armor 2015 Grant

I, Susan M Dydek, Municipal Clerk of the Township of Riverside, in the County of Burlington, in the State of New Jersey, do hereby certify the forgoing is a correct and true copy of a resolution adopted on November 23, 2015, by the Committee of the Township of Riverside, in the County of Burlington, State of New Jersey.

Susan M Dydek
Susan M. Dydek, RMC
Municipal Clerk

11/2015

RESOLUTION 2015-#112
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING A
CHANGE ORDER TO THE CONTRACT FOR WHOMSLEY FIELD.

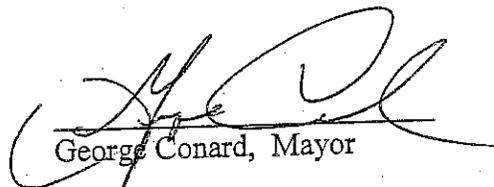
WHEREAS, the Township Committee of the Township of Riverside awarded a contract to Sussman Enterprises Inc., and

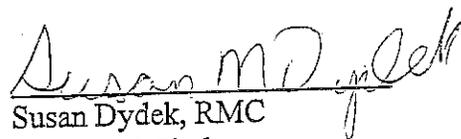
WHEREAS, there were changes to the project necessitated by change in scope of work assignments, and

WHEREAS, the Members of the Riverside Township Committee wish to approve the following change to the original contract:

Change Order #2 (net decrease)	\$23,580.00
Amended contract price	\$323,745.00

Adopted at the regular meeting of the Riverside Township Committee on November 23, 2015.


George Conard, Mayor


Susan Dydek, RMC
Municipal Clerk

RESOLUTION 2015 - #113
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDING THE
CONTRACT FOR FOURTH STREET REPAVING.

WHEREAS, the New Jersey American Water Company replaced the water main on Fourth Street; and

WHEREAS, the Codes of the Township of Riverside require the roadway to be repaved; and

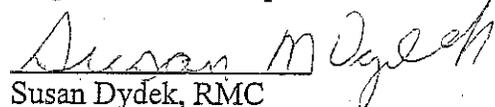
WHEREAS, the scope of work identified to be in the best interest of the safety of vehicular, bicycle and pedestrian traffic required additional work to be done at the Township's expense; and

WHEREAS, the scope of work did not exceed the bid threshold of \$17,500.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that a contract for Fourth Street Repaving is hereby issued to Pioneer Pipe.

Adopted the 23rd day of November 2015 at the Regular Meeting of the Township Committee of the Township of Riverside.


George Conard, Sr.
Mayor


Susan Dydek, RMC
Municipal Clerk

RESOLUTION 2015 - #114

RESOLUTION AUTHORIZING AN INCREASE IN
THE CHANGE FUND FOR THE TAX OFFICE
OF THE TOWNSHIP OF RIVERSIDE

WHEREAS from time to time the Tax Collector is required to make change for cash payments received; and

WHEREAS there exists a need to maintain such a fund for use of operation of the Riverside Township Tax Office; and

WHEREAS, New Jersey State regulations allow change funds to be established by an initial resolution and to continue from year to year without additional governing body action until such time as they take action to have funds returned; and

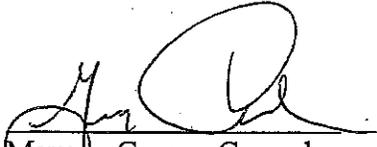
NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Riverside in the County of Burlington and State of New Jersey that the Tax Collector's Office increase their change fund to an amount not to exceed two hundred dollars (\$200.00) each for the purpose of making change to insure the proper exact payment due is paid.

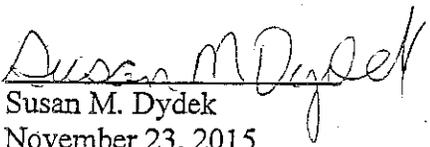
BE IT FURTHER RESOLVED that said change fund be safely secured in keeping with established prudent business practices; and

BE IT FURTHER RESOVLED that said change fund be used to make change only and shall not be used to purchase goods and/or services of any kind.

BE IT FINALLY RESOVLED that the Riverside Township Treasurer is hereby authorized to issue the increase to the respective change funds in the amount of one hundred dollars (\$100.00) per drawer for a total amount of two hundred dollars (\$200.00) per drawer for use as set forth in the resolution.

This is certification that the foregoing resolution was approved at a meeting of the Riverside Township Committee on November 23, 2015.

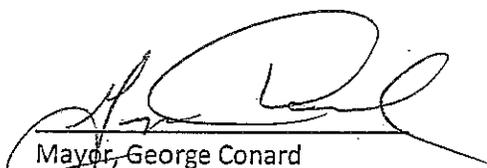

Mayor - George Conard
November 23, 2015


Susan M. Dydek
November 23, 2015

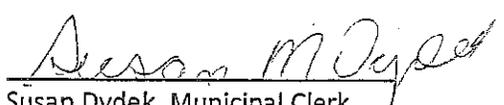
RESOLUTION 2015 - 115
TAX COLLECTOR'S OVERPAYMENT RESOLUTION

BE IT RESOLVED, that the following tax overpayments be refunded and cleared from the record and checks be drawn to the following account for current year taxes:

Block 1102 Lot 15
Homeowner: Constance Townsend
Address: 215 Lippincott Ave
Make Check Payable to:
First Choice Settlement
Attn: Susan Cregg
510 Broadhollow Road, Ste 308
Melville, NY 11747
\$1,634.29



Mayor, George Conard
November 23, 2015



Susan Dydek, Municipal Clerk
November 23, 2015

RESOLUTION NO.: 2015 - 116

**A RESOLUTION OF THE COMMITTEE OF THE TOWNSHIP OF RIVERSIDE
ENDORING AMENDED HOUSING PLAN ELEMENT AND FAIR SHARE PLAN AND
AUTHORIZING SUBMISSION THEREOF TO THE COURT**

WHEREAS, on March 10, 2015, the New Jersey Supreme Court issued its decision in the case of In Re Adoption of N.J.A.C. 5:96 and 5:97 by NJ Council on Affordable Housing, holding that enforcement of the Fair Housing Act ("FHA") and the Mount Laurel Doctrine be returned from the NJ Council on Affordable Housing ("COAH") to the New Jersey Superior Courts, due to COAH's failure to adopt Third Round Rules on municipal affordable housing obligations; and

WHEREAS, the New Jersey Supreme Court ordered in that decision that municipalities which had either received Third Round Substantive Certification or been declared to have "Participating" status by COAH are permitted to file a declaratory judgment action with its County's Superior Court; and

WHEREAS, the purpose of the declaratory judgment action is to seek a judicial declaration that the municipality's affordable housing plan presents a realistic opportunity for the provision of its fair share of present and prospective need for low and moderate income housing, such that the City may receive from the courts substantive certification and accompanying protection as afforded under the FHA; and

WHEREAS, the Supreme Court ruled that a municipalities' Third Round fair share obligation and housing plan must be evaluated under the prior round methodology; and

WHEREAS, the Township of Riverside was declared to have "participating status"; and

WHEREAS, said plan was and is designed to achieve the goals of access to affordable housing and to meet housing needs in accordance with N.J.S.A. 52:27A-310, COAH's Rules and In Re Adoption of N.J.A.C. 5:96 and 5:97 by NJ Council on Affordable Housing; and

WHEREAS, the Township of Riverside did so file a declaratory judgment action with its County's Superior Court and the Township did receive temporary immunity from builder's remedy suits pursuant to In Re Adoption of N.J.A.C. 5:96 and 5:97 by NJ Council on Affordable Housing in order to facilitate the production and approval of a Housing Plan Element and Fair Share Plan; and

WHEREAS, the Planning Board of Riverside Township, Burlington County, State of New Jersey, after due notice and a public hearing, adopted, November 9, 2015, a "Housing Plan Element and Fair Share Plan 2015-2025, dated November 2015, prepared by the Riverside

Township Planning Board in consultation with Environmental Resolutions, Inc. (here "the Plan"), a copy of which is attached to this Resolution as Exhibit A, and has been certified to as a true copy by the Secretary for the Planning Board of Riverside Township, and

WHEREAS, after due consideration, the Township Committee for the Township of Riverside, County of Burlington, and State of New Jersey finds that it is appropriate to endorse the Plan as the policy of the Township in executing its responsibilities for the obligations which the Plan addresses.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Riverside, Burlington County, State of New Jersey that:

Section 1. **ENDORSEMENT.** The "Housing Plan Element and Fair Share Plan 2015-2025, dated November 2015, prepared by the Riverside Township Planning Board in consultation with CGP&H is hereby endorsed by the Township Committee as the policy of the Township of Riverside.

Section 2. **SUBMISSION TO COURT.** The Township Committee of the Township of Riverside, County of Burlington, State of New Jersey authorizes the submission of this Resolution and the Plan attached, by George Saponaro, Esq., Counsel for the Township of Riverside, for review and approval by the Superior Court of New Jersey, and authorizes Counsel to take such further action as is deemed needed to advance Township's position in the matter.

TOWNSHIP OF RIVERSIDE

RESOLUTION NO. 2015-#117

WHEREAS, there are certain 2015 Budget Appropriations of the Township of Riverside, which are insufficient to meet the requirements for operating affairs of the Township, and

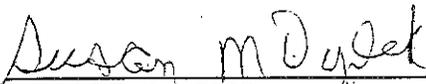
WHEREAS, there are other 2015 Budget Appropriations where there are unexpended balances which will not be needed for such purposes, and

WHEREAS, the Revised Statutes 40A-58 provides for the transfers from such accounts that have unexpended balances; now

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside in the County of Burlington that the following sums, and any others required through December 31, 2015, be transferred:

From	Account #	Amount
Municipal Clerk O/E	5-01-20-120-299	\$2,000.00
Worker's Comp. O/E	5-01-23-215-200	\$36,000.00
Capital Lease Interest	5-01-45-941-001	\$1,000.00
Gasoline O/E	5-01-31-460-200	\$15,001.00
Total		\$54,001.00
To		Amount
Uniform Fire Safety	5-01-25-266-111	\$1,000.00
Public events O/E	5-01-30-420-202	\$1,000.00
Liability Insurance	5-01-23-210-200	\$1.00
Capital Lease Principal	5-01-45-941-000	\$1,000.00
Legal O/E	5-01-20-155-220	\$51,000.00
Total		\$54,001.00

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting thereof, held on November 23, 2015.


 Susan M. Dydek, RMC
 Municipal Clerk

ACTION:

- 1) **Motion made by Mrs. Hatcher seconded by Mr. Le Coney** authorizing to approve a State Social Affair Permit for Bishop Eustace Preparatory Crew for an event to be held on February 27, 2016. **Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski Le Coney and Conard. Nays – None. Abstain – None. Motion carried.**
- 2) **Motion made by Mrs. Hatcher seconded by Mr. Le Coney** authorizing to allow the Municipal Clerk to advertise and receive RFPs/RFQs for Township Professional Services for the year 2016. **Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski Le Coney and Conard. Nays – None. Abstain – None. Motion carried.**

CORRESPONDENCE:

None.

COMMITTEE REPORTS:**DEPARTMENT OF PUBLIC SAFETY:**

Chief Eliason reported the Police Activity for September 2015: Incidents – 620, Investigations – 126, Adult Arrests Total – 99, Motor Vehicle Summons – 139, Motor Vehicle Accidents – 7, Juvenile Charges – 0, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 3, Domestic Violence Cases – 7, Summons for False Alarms – 0, False Alarm Calls – 14, False Alarm Warning Letters - 1. Chief Eliason reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. Chief Eliason also reported on the School Officer's report. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Conard reported the Delran Emergency Squad for September 2015: Medical Emergencies – 64, Motor Vehicle Accidents – 3, Fire Stand Bys – 2, Non-Emergency Transports - 1, Football Standbys – 3, Fall Festival Standby – 1. Patients transported to the hospital – 49 and Patients refused treatment & transportation – 18.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher stated that Mr. Holt will give the report. Mr. Holt reported that the Public Works Department is continuing the maintenance of ball fields as needed. Collection of bagged leaves and grass has ceased. Storm drain maintenance and street sweeping will continue. Preparations are being done for Community Day.

The report is on file in the Municipal Clerk's Office.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Bienkowski reported on the Monthly Report of Receipts that was submitted by the Tax Collector. Current collection as of September 30, 2015: Current year - \$392,667.90, Previous year - \$4,854.66, Prepaid Taxes - \$2,819.81, Interest - \$12,457.61, Township Lien Redeemed - \$1,207.33, Third Party Redeemed Lien - \$42,236.53. Year to Date Collections: Current year - \$10,299,255.79, Previous year - \$500,536.70, Prepaid taxes - \$34,0423.62, Interest - \$78,250.40, Township Lien Redeemed - \$11,043.96, Third Party Liens Redeemed - \$275,222.84, Cost of Sale - \$9,774.29, Tax Sale Premium - \$371,600.00, Tax Sale Sewer - \$81,064.09 and Tax Sale General - \$11,355.00. Total amounts collected: as of September 30, 2015 - \$456,240.84, Year to Date - \$11,672,146.69. The Tax Collector's Report is on file in the Municipal Clerk's Office.

DEPARTMENT OF RECREATION:

Mr. Prisco reported that the work is continuing at Whomsley Field.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Le Coney reported that Community Day will be held on October 30, 2015. There will be a Trunk or Treat, Costume Baby Parade, and other events. The event will begin at 5:00pm.

SOLICITOR'S REPORT:

Solicitor Saponaro had no report.

MUNICIPAL CLERK 'S REPORT:

Municipal Clerk Dydek had no report.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack stated that her report has been submitted.

A copy of the report is on file in the Municipal Clerk's Office.

*****Motion made by Mr. Prisco, seconded by Mrs. Hatcher approving all the reports that were submitted carried.**

BILLS AND EXPENDITURES:

Motion made by Mr. Prisco and Mr. Bienkowski to approve the bills and expenditures for payment carried.

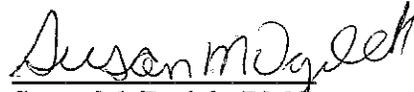
PUBLIC PORTION

Mayor Conard opened the Public Portion.

- 1) **Richard Naylor, 24 East Hancock Street** – thanked the Township for picking up his leaves, questioned bringing the Santa stand back to Scott Street. Administrator Jack stated that Santa is now in the Fire House.

In seeing that no further members of the Public wished to speak, motion made by Mr. Bienkowski and Mr. Prisco carried: Public Portion be closed.

There being no further business to attend to, motion made by Mr. Prisco and Mrs. Hatcher that the meeting be adjourned, and so declared by Mayor Conard.


Susan M. Dydek, RMC
Municipal Clerk