

Monday Evening  
Riverside, NJ  
March 16, 2015  
**Regular Meeting**  
7:00p.m.

**STATEMENT:**

**Public Notice** of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 6, 2015.
2. Written notice was delivered to the Burlington County Times on January 6, 2015 and the Courier Post on January 6, 2015.
3. Filed written notice with the Clerk of the Township of Riverside on January 6, 2015.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco, Bienkowski, Le Coney, Mrs. Hatcher, and Mayor Conard along with Municipal Clerk Susan M. Dydek, Solicitor George Saponaro, Police Chief William Eliason and Administrator Meghan Jack.

**APPROVAL OF MINUTES:**

**Motion made by Mrs. Hatcher and Mr. Prisco that the minutes of the Work Session Meeting of February 23, 2015, the Regular Meeting of February 23, 2015 be approved as written. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Prisco, and Conard. Nays – None. Abstain – Mr. Le Coney.**

**Motion made by Mrs. Hatcher and Mr. Le Coney that the minutes of the Work Session Meeting of March 9, 2015 be approved as written. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Le Coney, Bienkowski, Prisco, and Conard. Nays – None. Abstain – None.**

**OPEN PORTION – AGENDA ITEMS:**

Mayor Conard opened the meeting to the public for agenda items only.

Hearing nothing further from the public, **motion made by Mr. Prisco and Mrs. Hatcher to close Public Portion (Agenda Items Only) carried.**

**ORDINANCES:**

The following Ordinance was introduced at the Regular Meeting of February 2, 2015 and notice of pending Ordinance along with summary was published in the Burlington County Times on March 8, 2015. **Ordinance 2015 - #1 entitled, "AN ORDINANCE OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE SALE OF PROPERTY IN ACCORDANCE WITH THE NEW JERSEY LOCAL LANDS AND BUILDINGS LAW, N.J.S.A. 40A:12 – 1, et seq."**

**Mayor Conard opened the Public Portion.**

Hearing nothing from the public, **motion made by Mrs. Hatcher and Mr. Prisco carried: Public Portion be closed.**

**Motion made by Mr. Prisco, seconded by Mr. Le Coney that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:**

**Ayes – Mrs. Hatcher, Messrs. Bienkowski, Prisco, Le Coney and Conard.**

**Nays – None.**

**Motion carried.**

The following Ordinance was introduced at the Regular Meeting of February 2, 2015 and notice of pending Ordinance along with summary was published in the Burlington County Times on March 8, 2015. **Ordinance 2015 - #3 entitled, "VIDEO SURVEILLANCE EQUIPMENT – AN ORDINANCE REQUIRING THE INSTALLATION OF SECURITY CAMERAS WITHIN CERTAIN DEVELOPMENT AREAS."**

**Mayor Conard opened the Public Portion.**

Hearing nothing from the public, **motion made by Mr. Le Coney and Mrs. Hatcher carried: Public Portion be closed.**

**Motion made by Mr. Le Coney, seconded by Mr. Bienkowski that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:**

**Ayes – Mrs. Hatcher, Messrs. Le Coney, Bienkowski, Prisco, and Conard.**

**Nays – None.**

**Motion carried.**

The following Ordinance was introduced at the Regular Meeting of February 2, 2015 and notice of pending Ordinance along with summary was published in the Burlington County Times on March 8, 2015. **Ordinance 2015 - #4 entitled, "AN ORDINANCE OF THE TOWNSHIP OF RIVERSIDE AMENDING CHAPTER 238 OF THE CODE OF THE TOWNSHIP OF RIVERSIDE GOVERNING TOWING."**

**Mayor Conard opened the Public Portion.**

Hearing nothing from the public, **motion made by Mrs. Hatcher and Mr. Prisco carried: Public Portion be closed.**

**Motion made by Mr. Prisco, seconded by Mr. Bienkowski that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:**

**Ayes – Mrs. Hatcher, Messrs. Bienkowski, Prisco, Le Coney and Conard.**

**Nays – None.**

**Motion carried.**

**Mr. Le Coney and Mrs. Hatcher made a motion to approve Ordinance 2015 - #5 entitled, "AMENDING CHAPTER 255 OF THE TOWNSHIP CODE ENTITLED, "LAND DEVELOPMENT ORDINANCE" Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Le Coney, Prisco, Bienkowski, and Conard. Nays – None. Abstain – None. Motion carried.**

**Mrs. Hatcher and Mr. Prisco made a motion to approve Ordinance 2015 - #6 entitled, "AN ORDINANCE OF THE TOWNSHIP OF RIVERSIDE AMENDING THE TOWNSHIP CODE IN ORDER TO ESTABLISH PROVISIONS GOVERNING THE MAINTENANCE OF VACANT AND ABANDONED PROPERTIES IN THE TOWNSHIP AND ESTABLISHING REGISTRATION FEES FOR VACANT AND ABANDONED PROPERTIES." Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Le Coney, Prisco, Bienkowski, and Conard. Nays – None. Abstain – None. Motion carried.**

**CONSENT AGENDA:**

**Mrs. Hatcher made a motion, seconded by Mr. Le Coney that the consent agenda be approved carried.**

The following Resolutions were contained in the consent agenda:

**2015 - #31 – APPROVAL FOR REMOVAL OF HANDICAPPED PARKING SIGN.**

2015 - #32 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST CERTAIN BLOCKS AND LOTS.

2015 - #33 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING APPOINTMENT FOR A CERTIFIED FINANCIAL OFFICER.

2015 - #34 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDED THE CONTRACT FOR THE RECONSTRUCTION OF KOSSUTH, FILMORE AND TAYLOR STREETS – PHASE VIII.

BUDGET RESOLUTIONS:

Mr. Bienkowski made a motion to adopt Resolution 2015-#35 entitled, "A RESOLUTION AUTHORIZING THE USE OF ALTERNATE TAX COLLECTION RATE PURSUANT TO N.J.S.A. 40A:4 – 41 FOR USE IN THE 2015 MUNICIPAL BUDGET." seconded by Mr. Prisco. Upon roll call, the vote was as followed: Ayes – Messrs. Bienkowski, Prisco, Le Coney, Conard and Mrs. Hatcher. Nays – None. Motion carried.

Mr. Le Coney made a motion to adopt Resolution 2015-#35A entitled, "A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE INTRODUCTION OF 2015 MUNICIPAL BUDGET." seconded by Mrs. Hatcher. Upon roll call, the vote was as followed: Ayes – Messrs. Bienkowski, Prisco, Le Coney, Conard and Mrs. Hatcher. Nays – None. Motion carried.

**RESOLUTION 2015 - # 31**  
**APPROVAL FOR REMOVAL OF HANDICAPPED PARKING SIGN**

**WHEREAS**, pursuant to Riverside Township Code, Chapter 243-47, et seq., the Riverside Township Committee previously approved the request for a handicapped parking spots; and

**WHEREAS**, there is no longer a need for said spots; and

**WHEREAS**, the Township Committee has the authority to approve the removal of said spots.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Riverside that a resident handicapped on-street parking spot shall be removed at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
Kossuth Street	431	RPD

**RESOLUTION 2015 - #32**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE**  
**TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST**  
**CERTAIN BLOCKS AND LOTS.**

WHEREAS, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

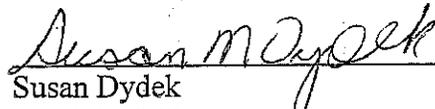
WHEREAS, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

WHEREAS, the Township has identified the attached blocks and lots as properties that were not shoveled during a winter storm event and posed a safety hazard; and

WHEREAS, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside approves such action.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on March 16, 2015.

  
Susan Dydek  
Municipal Clerk

PAGE 1 ATTACHMENT TO RESOLUTION 2015-#32

The sum of \$50.00 shall be charged to the following addresses:

- 8 Morton Street
- 12 Morton Street
- 96 Washington Street

**RESOLUTION 2015-#33**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE**  
**APPOINTMENT OF A CERTIFIED FINANCIAL OFFICER**

WHEREAS, the Township Committee of the Township of Riverside has followed all necessary procedures in the hiring of a municipal officer; and

WHEREAS, the Township Committee had a need and is now in a position to move forward with the appointment of a Certified Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED**, that Linda Lewis is hereby appointed as the Certified Financial Officer of Riverside Township retroactive to and effective on January 1, 2014.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Mayor and Committee of the Township of Riverside at a meeting held on the 16<sup>th</sup> day of March 2015.

  
Susan M. Dydek  
Municipal Clerk

**RESOLUTION 2015 - #34**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDING THE**  
**CONTRACT FOR THE RECONSTRUCTION OF KOSSUTH, FILMORE AND**  
**TAYLOR STREETS - PHASE VIII.**

WHEREAS, the Township Committee of the Township of Riverside has requested bids for the Reconstruction of Kossuth, Filmore and Taylor Streets-Phase VIII; and

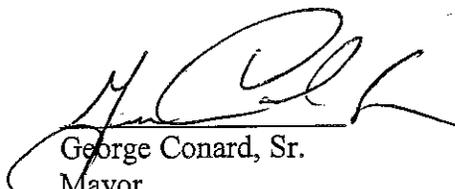
WHEREAS, bids have been received from the following for the same in accordance with the request:

Bidder	Base Bid	Add Alternate No. 3
Ricky Slade Construction	\$294,757.50	\$80,177.50
American Asphalt	\$403,245.50	\$92,990.00

WHEREAS, the bid of Ricky Slade Construction in the amount of \$374,935.00, is hereby determined by the Township of Riverside to be a responsible bid; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that project outlined above shall be awarded to Ricky Slade Construction.

Adopted the 16<sup>th</sup> day of March 2015 at the Regular Meeting of the Township Committee of the Township of Riverside.

  
George Conard, Sr.  
Mayor

  
Susan Dydek, RMC  
Municipal Clerk

**RESOLUTION 2015-#35**  
**A RESOLUTION AUTHORIZING THE USE OF ALTERNATE TAX**  
**COLLECTION RATE PURSUANT TO N.J.S.A. 40A:4-41 FOR USE IN THE**  
**2015 MUNICIPAL BUDGET**

**WHEREAS**, the Township of Riverside experienced substantial cancellations of 2014 property taxes due to tax appeal judgments of the Burlington County Tax Board pursuant to R.S.54:3-21 et seq., or the State Tax Court pursuant to R.S.54:48-1 et seq., and a resulting decline in the tax collection rate for the year 2014; and

**WHEREAS**, the use of the lower collection rate in arriving at the budget appropriation Reserve for Uncollected Taxes in the 2015 Municipal Budget would result in an unfair tax burden to the taxpayers of the Township of Riverside; and

**WHEREAS**, if tax appeal judgments of the County Tax Board or the State Tax Court result in tax reductions for the previous fiscal year, the governing body of the municipality may elect to calculate the current year Reserve for Uncollected Taxes by using the average of the collection rates of the previous three years; and

**WHEREAS**, the Division of Local Government Services, Department of Community Affairs will allow the Township of Riverside to use the alternate collection rate for the year 2014 in calculating the budget appropriation Reserve for Uncollected Taxes in the 2015 Municipal Budget; and

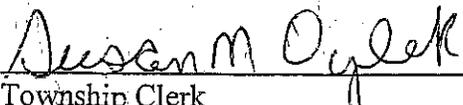
**WHEREAS**, the collection rates for 2012 and 2013 are 96.87% and 96.79% respectively; and

**WHEREAS**, the prior year's collection rate when reducing the certified tax for County Tax Board or the State Tax Court appeals is 95.04%.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee that the Township of Lumberton may use the collection rate of up to 96.23% in calculating the budget appropriation Reserve for Uncollected Taxes in the 2015 Municipal Budget.

  
Mayor

I, Susan Dydek, Clerk of the Township of Riverside, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Committee at their meeting of March 16, 2015.

  
Township Clerk

RESOLUTION NO. 2015-#35A  
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE  
INTRODUCTION OF 2015 MUNICIPAL BUDGET

**ACTION:**

- 1) **Mrs. Hatcher made a motion, seconded by Mr. Le Coney** authorization to hire Nick Strough as a substitute crossing guard effective March 1, 2015 and a part – time Seasonal Public Works employee effective April 1, 2015 **carried.**
- 2) Authorization to enter into and execute a Shared Service Agreement with the Riverside Sewerage Authority for a QPA **approved on motion by Mr. Prisco and Mr. Bienkowski. Upon roll call the vote was as follows: Ayes: Messrs.: Prisco, Bienkowski, Le Coney and Mrs. Hatcher. Nays – None. Abstain: Mr. Conard. Motion carried.**
- 3) **Mrs. Hatcher made a motion, seconded by Mr. Le Coney** to authorize to enter into and execute an agreement with The Lance Group for health insurance broker effective April 1, 2015 through December 31, 2017 **carried.**
- 4) **Mrs. Hatcher made a motion, seconded by Mr. Prisco** authorizing the appointment of Thomas Mahoney as Deputy Zoning Officer **carried.**

**SHADE TREE COMMITTEE REQUESTS:**

None.

**CORRESPONDENCE:**

- 1) NJ SEM
- 2) Riverside Township School District

**COMMITTEE REPORTS:****DEPARTMENT OF PUBLIC SAFETY:**

Chief Eliason reported the Police Activity for February 2015: Incidents – 538, Investigations – 75, Adult Arrests Total – 65, Motor Vehicle Summons – 106, Motor Vehicle Accidents – 8, Juvenile Charges – 3, Curfew Violations – 0, Protective Custody – 2, Stationhouse Adjustments – 1, Domestic Violence Cases – 9, Summons for False Alarms – 0, False Alarm Calls – 22, False Alarm Warning Letters - 0. Chief Eliason reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. Chief Eliason also reported on the School Officer's report. A copy of the report is on file in the Office of the Municipal Clerk.

**DEPARTMENT OF PUBLIC WORKS:**

Mrs. Hatcher stated that Mr. Holt will give the report. Mr. Holt reported that the Public Works Department has completed snow removal and storm maintenance. They will begin storm drain cleaning and continue this as needed. The morning street sweeper will begin on April 3, 2015. Brush pick up will begin on April 6, 2015 and May 4 will begin with the Spring Clean – up. The Activities for the Month of April were reported.

The Committee commended Mr. Holt on the snow plowing this season; stating that the Public Works Department did an excellent job.

Mr. Holt stated that a storm drain on American Legion Drive needs to be repaired. Mr. Holt barricaded it with barrels.

Mr. Holt questioned if he can remove the trash can from the cemetery, as every Friday it is loaded with kitty litter. The Committee answered in the affirmative.

There was a brief discussion on changing the Street Sweeping to an additional day because the trash company is leaving debris. The Mayor stated that the Administrator should send a letter to the trash company stating to pick up the debris that they leave behind. Also, it was discussed that the trash company is not fully emptying the trash cans. Administrator Jack will address this in the letter.

The report is on file in the Municipal Clerk's Office.

#### **DEPARTMENT OF REVENUE AND FINANCE:**

Mr. Bienkowski reported that the collection rate is 46.44%. The second quarter tax will be due May 1, 2015. Since the 10<sup>th</sup> of May is on a Sunday, interest will begin to accrue on May 12, 2015. The Tax Sale is scheduled to be held on June 4, 2015 at 9:30am.

#### **DEPARTMENT OF RECREATION:**

Mr. Prisco had no report.

#### **DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:**

Mr. Le Coney stated that the Easter Egg Hunt will be on the 28<sup>th</sup> for children ages 10 and under. Mr. Le Coney requested that the Police monitor vehicles that are parking in the 2 hour parking on Scott Street on Saturdays.

#### **SOLICITOR'S REPORT:**

Solicitor Saponaro reported that ordinances that were adopted tonight were completed by his office.

#### **MUNICIPAL CLERK 'S REPORT:**

Municipal Clerk Dydek had no report.

**ENGINEER'S REPORT:**

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

**ADMINISTRATOR'S REPORT:**

Administrator Jack's reported that her report was submitted to the Municipal Clerk. The Public Works has completed road maintenance throughout the Township. Administrator Jack stated that there is a possibility of a snowstorm this Friday. The failing inlets throughout the Township will be reviewed. Administrator Jack also reported on the various grant activity. Kaplan will be in on Wednesday Evening for a Special Planning Board Meeting. There was a brief discussion on replacing the street signs throughout the Township.

A copy of the report is on file in the Municipal Clerk's Office.

**Motion made by Mr. Prisco, seconded by Mr. Bienkowski approving all the reports that were submitted carried.**

**BILLS AND EXPENDITURES:**

**Motion made by Mrs. Hatcher and Mr. Prisco to approve the bills and expenditures for payment carried.**

**PUBLIC PORTION**

Mayor Conard opened the Public Portion.

- 1) Mr. Paul Costello – thanked everyone for the fundraiser that raised money for the RBA Township sign. It will be installed as soon as they get approval. The RBA will be selling plaques to install on the sign. There might be a brick walkway installed with names on it of the people that donated money. The price of the plaques will be \$100.00

**In seeing that no further members of the Public wished to speak, motion made by Mr. Bienkowski and Mr. Le Coney carried: Public Portion be closed.**

**RESOLUTION:**

**Mrs. Hatcher made a motion to adopt Resolution 2015-#36 entitled, "A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12." seconded by Mr. Prisco. Upon roll call, the vote was as followed: Ayes – Messrs. Bienkowski, Prisco, Le Coney, Conard and Mrs. Hatcher. Nays – None. Motion carried.**

**Motion made by Mr. Prisco and Mr. Bienkowski to reopen the meeting carried.**

**RESOLUTION 2015 - #36**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A**  
**MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE**  
**PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,**  
**N.J.S.A. 10:4-12**

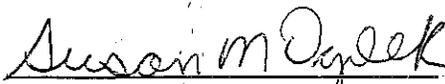
**WHEREAS**, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel and Pending Litigation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, assembled in public session on March 16, 2015 that an Executive Session closed to the public shall be held during the Regular Meeting of the Township Committee on March 16, 2015 in the Township Municipal Building, 1 West Scott Street Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

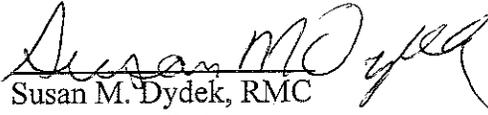
**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at a Regular Meeting held on March 16, 2015.

  
Susan M. Dydek, RMC  
Municipal Clerk

Motion made by Mr. Le Coney and Mr. Prisco authorizing the hiring of Kevin Joo, Travis Perinho and Nicholas Wallace as full time officers as of January 1, 2016 so that they may enter the Waiver Academy in August of 2015 carried.

Authorization to approve a salary increase of 3% for Mildred Abriola on motion by Mrs. Hatcher and Mr. Le Coney. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Le Coney, Prisco and Bienkowski. Nays – None. Abstain – Mr. Conard. Motion carried.

There being no further business to attend to, motion made by Mrs. Hatcher and Mr. Le Coney that the meeting be adjourned, and so declared by Mayor Conard.

  
Susan M. Dydek, RMC  
Municipal Clerk