

Monday Evening  
Riverside, NJ  
August 18, 2014  
**Regular Meeting**  
7:00p.m.

**STATEMENT:**

**Public Notice** of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 2, 2014.
2. Written notice was delivered to the Burlington County Times on January 2, 2014 and the Courier Post on January 2, 2014.
3. Filed written notice with the Clerk of the Township of Riverside on January 2, 2014.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco, Van Meter and Le Coney, Mrs. Hatcher, and Mayor Conard along with Municipal Clerk Susan M. Dydek, Solicitor Douglas Berry, Chief Paul Tursi, Captain William Eliason and Administrator Meghan Jack.

**Motion made by Mr. Van Meter and Mrs. Hatcher that the minutes of the Work Session Meeting of July 21, 2014 and the Regular Meeting of July 21, 2014 , be approved as written carried.**

Mayor Conard opened the meeting to the public for agenda items only.

Hearing nothing further from the public, **motion made by Mr. Van Meter and Mr. Le Coney to close Public Portion (Agenda Items Only) carried.**

**ORDINANCES:**

**Mrs. Hatcher and Mr. Le Coney made a motion to approve Ordinance 2014 - #7 entitled, "BOND ORDINANCE." Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Le Coney, Prisco, Van Meter, and Conard. Nays - None. Abstain - None. Motion carried.**

**Mr. Prisco and Mrs. Hatcher made a motion to approve Ordinance 2014 - #8 entitled, "ENERGY AGGREGATION." Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Le Coney, Prisco, Van Meter, and Conard. Nays - None. Abstain - None. Motion carried.**

**RESOLUTION:****2014 - #79 – LIQUOR LICENSE TRANSFER.**

Mr. Le Coney made a motion, seconded by Mr. Van Meter that Resolution 2014-#79 be approved. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Van Meter, Le Coney and Conard. Nays – None. Abstain – Mr. Prisco. Motion carried.

**CONSENT AGENDA:**

Mr. Van Meter made a motion, seconded by Mr. Prisco that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

**2014 - #80 – RENEWAL OF INACTIVE LIQUOR LICENSES IN THE TOWNSHIP OF RIVERSIDE FOR PERIOD AUGUST 18, 2014 TO JUNE 30, 2015.****2014 - #81 – (NO TITLE).****2014 - #82 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDDING THE CONTRACT FOR IMPROVEMENTS TO THE PUBLIC WORKS GARAGE.****2014 - #83 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE TAX COLLECTOR TO PLACE MUNICIPAL LIENS AGAINST CERTAIN BLOCKS AND LOTS.****2014 - #84 – A RESOLUTION AUTHORIZING THE TOWNSHIP TO EXECUTE AN AGREEMENT WITH BURLINGTON COUNTY FOR COOPERATIVE PARTICIPATION IN THE HOME INVESTMENT PARTNERSHIP PROGRAM,****2014 - #85 – A RESOLUTION AUTHORIZING TO ENTER INTO A COOPERATIVE PRICING AGREEMENT.**

**RESOLUTION 2014 - #79**  
**LIQUOR LICENSE TRANSFER**

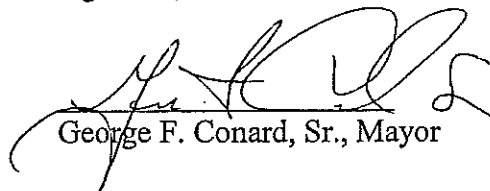
**WHEREAS**, an application has been filed for a Person-to-Person Transfer of Plenary Retail Distribution License Number 0330-44-001-007, heretofore issued to VM Liquor Enterprises for premises located at 9, 11, 13 Pavilion Avenue and 7 Scott Street, Riverside Township, New Jersey; and

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and


**WHEREAS**, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

**WHEREAS**, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, does hereby approve, effective August 19, 2014, the transfer of the aforesaid Plenary Retail Distribution License from VM Liquor Enterprises, Inc., to Aaravelli Inc. and does hereby direct the Township Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Aarvelli, Inc. effective August 19, 2014"

  
George F. Conard, Sr., Mayor

ATTEST:

  
Susan M. Dydek, RMC  
Municipal Clerk

Dated: August 18, 2014

**RESOLUTION 2014 - #80****RENEWAL OF INACTIVE LIQUOR LICENSES  
IN THE TOWNSHIP OF RIVERSIDE  
FOR PERIOD  
AUGUST 18, 2014 TO JUNE 30, 2015**

**WHEREAS**, an application to renew Inactive Plenary Retail Distribution License number 0330-44-007-002 was received on May 15, 2014; and

**WHEREAS**, the Special Ruling to Permit Renewal of Inactive License Pursuant to N.J.S.A., 33:1-12.39 was issued on July 21, 2014 has been received; and

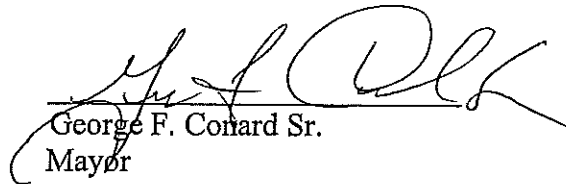
**WHEREAS**, the Alcoholic Beverage Retail Clearance Certificate (Renewal) was issued on August 4, 2014 and has been received.

**NOW, THEREFORE, BE IT RESOLVED**, that the following inactive Plenary Retail Distribution Licenses be approved:

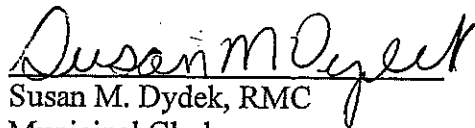
- 1) **License name:** Dhrumant J. Modi **Trade Name:** "None on File" **License number :** 0330-44-007-002 **Location:** "None on File"

**BE IT FURTHER RESOLVED**, that this Inactive Renewal License will become effective August 18, 2014 and will expire on June 30, 2015.

**By Order of the Township Committee of the Township of Riverside.**

  
George F. Conard Sr.  
Mayor

**ATTEST:**

  
Susan M. Dydek, RMC  
Municipal Clerk

Resolution #81

WHEREAS the Township of Riverside has experienced natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

WHEREAS the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan;

WHEREAS a *Hazard Mitigation Plan* has been developed by the Mitigation Planning Committee;

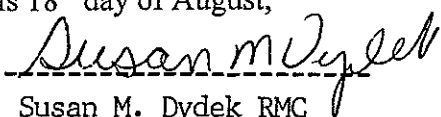
WHEREAS the *Hazard Mitigation Plan* includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS two public meetings were held on June 11, 2008 and June 28, 2008 to introduce the planning concept and to solicit questions and comment; and to present the Plan and request comments, as required by law,

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Riverside:

1. The *Hazard Mitigation Plan* is hereby adopted as an official plan of the Township of Riverside; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Township of Riverside departments identified in the Plan are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township Committee, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted by October 1 of each year.

PASSED by the Township Committee of the Township of Riverside, this 18<sup>th</sup> day of August, 2014.

  
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 Susan M. Dydek RMC  
 Municipal Clerk

**RESOLUTION 2014 - #82**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDING THE**  
**CONTRACT FOR IMPROVEMENTS TO THE PUBLIC WORKS GARAGE.**

**WHEREAS**, the Township Committee of the Township of Riverside has requested bids for improvements at the Public Works Garage; and


**WHEREAS**, bids have been received from the following for the same in accordance with the request:


Bailey Landscape Services LLC	\$13,900.00
Jay's Lanscaping	\$0.00
McHugh's Landscaping	\$0.00

**WHEREAS**, the bid of Bailey Landscape Services LLC, totaling \$13,900.00, is hereby determined by the Township of Riverside to be a responsible bid; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside that project outlined above shall be awarded to Bailey Landscape Services LLC.

Adopted the 18<sup>th</sup> day of August 2014 at the Regular Meeting of the Township Committee of the Township of Riverside.

  
George Conard, Sr.  
Mayor

  
Susan Dydek, RMC  
Municipal Clerk

**RESOLUTION 2014 - #83**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE**  
**TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST**  
**CERTAIN BLOCKS AND LOTS.**

**WHEREAS**, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

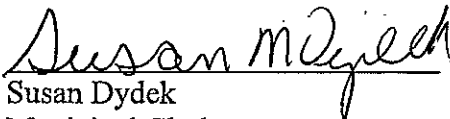
**WHEREAS**, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

**WHEREAS**, the Township has identified the attached blocks and lots as abandoned properties as of July 2014.

**WHEREAS**, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Riverside approves such action.

**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on August 18, 2014.

  
Susan Dydek  
Municipal Clerk

RESOLUTION NO. 2014-#84

A RESOLUTION AUTHORIZING THE TOWNSHIP TO EXECUTE  
AN AGREEMENT WITH BURLINGTON COUNTY FOR COOPERATIVE  
PARTICIPATION IN THE HOME INVESTMENT PARTNERSHIP PROGRAM

BE IT RESOLVED AND ENACTED, by the Council of RIVERSIDE, County of Burlington and State of New Jersey to authorize an Agreement with Burlington County for cooperative participation in the HOME Investment Partnership Program.

- SECTION I. Certain federal funds are available to Burlington County under The Cranston-Gonzalez National Affordable Housing Act of 1990 as amended. Public Law 93-383, as amended; and
- SECTION II. It is necessary to establish a legal basis for the County and its people to benefit from this Program; and
- SECTION III. An Agreement has been proposed under which the TOWNSHIP and the County of Burlington in cooperation with the other municipalities will establish an Interlocal Services Program pursuant to N.J.S.A. 40:8A-1 et seq., and
- SECTION IV. The Agreement entitled "Burlington County Consortium Agreement", between the County of Burlington and certain municipalities located therein for the establishment of a cooperative means of conducting certain community development activities, is in the best interest of the TOWNSHIP. A copy of the Agreement is on file at the Municipal Clerk's Office.
- SECTION V. The TOWNSHIP shall enter into the Agreement with the County of Burlington mentioned with all supplements and agreements thereto. The Mayor and Clerk are hereby authorized and directed to execute the Agreement on behalf of the TOWNSHIP and affix thereunto the Official Seal.
- SECTION VI. All resolutions or parts of resolutions which are inconsistent herewith are hereby repealed in the extent of their inconsistency.
- SECTION VII. This Resolution shall take effect immediately after passage and publication as provided by law.

DATE:

8/18/14

Susan M. O'Connell  
Township Clerk



A RESOLUTION AUTHORIZING THE  
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER 2014-#85

WHEREAS, *N.J.S.A.* 40A:11-11 authorizes contracting units to establish a Cooperative Pricing Agreement for its administration; and

WHEREAS, the County of Burlington, hereinafter referred to as "Lead Agency," has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on August 18, 2014 : the governing body of the Township of Riverside, County of Burlington, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE, BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Township .

AUTHORITY

Pursuant to the provisions of *N.J.S.A.* 40A:11-11(5), the Mayor is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with provision of the Local Public Contracts Law (*N.J.S.A.* 40A:11-1 *et seq.*) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

I hereby certify that the foregoing is a true, full and correct copy of Resolution Number 2014-85 adopted by Riverside Township at its meeting on August 18, 2014.

BY: [Signature]

ATTEST BY: [Signature]

**ACTION:**

- 1) Mrs. Hatcher and Mr. Le Coney made a motion authorizing the hiring of a part – time seasonal Public Works Laborer beginning September 2, 2014 **carried.**

**SHADE TREE COMMITTEE REQUESTS:**

None.

**CORRESPONDENCE:**

- 1) Sandy Manning – Thank you letter.
- 2) Burlington County Freeholders – Notice of Grant Award.
- 3) Katarina Campos – Ferreira – Thank you letter.

**COMMITTEE REPORTS:****DEPARTMENT OF PUBLIC SAFETY:**

Chief Tursi reported the Police Activity for July 2014: Incidents – 645, Investigations – 81, Adult Arrests Total – 70, Motor Vehicle Summons – 80, Motor Vehicle Accidents – 10, Juvenile Charges – 9, Curfew Violations – 3, Protective Custody – 0, Stationhouse Adjustments – 0, Domestic Violence Cases – 3, Summons for False Alarms – 2, False Alarm Calls – 22, False Alarm Warning Letters - 1. Chief Tursi reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. Chief Tursi also reported on the School Officer's report. A copy of the report is on file in the Office of the Municipal Clerk.

The Delran Emergency Squad report is on file in the Office of the Municipal Clerk. The activity for July 2014 is: Medical Emergencies – 67, Motor Vehicle Accidents – 6, Fire Stand Bys – 2, Non - Emergency Transports – 16. Patients transported to the hospital – 52 and Patients refused treatment and transportation – 21.

**DEPARTMENT OF PUBLIC WORKS:**

Mrs. Hatcher reported that the Public Works Department did road maintenance throughout the Township, continued branch chipping every Monday and Friday, continued grass collection on Wednesdays, and continued Friday morning sweeps. The Department also cut grass at all Township lots and parks, performed additional maintenance on Harrison Street and prepared for the Car Show. Mrs. Hatcher stated that the Spring Garden Park was very clean and stated that the Public Works Department is doing an excellent job. The activities for September were reported. The report is on file in the Municipal Clerk's Office.

**DEPARTMENT OF REVENUE AND FINANCE:**

Mr. Van Meter reported that the third quarter estimated tax bills were mailed out June 24, 2014. Taxes were due August 1, 2014 through August 11, 2014. Delinquent Notices were sent out on August 13, 2014. The fourth quarter tax is due on November 1, 2014. Reconciled fourth quarter tax bills will be mailed out in the beginning of September.

The report is on file in the Municipal Clerk's Office.

**DEPARTMENT OF RECREATION:**

Mr. Prisco reported that the two grants in the amount of \$375,000.00 were received and that the project is being prepared to go out to bid. Mr. Prisco stated that all the improvements that the RYAA requested will be completed except for the lighting and the fencing at Whomsley Field.

**DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:**

Mr. Le Coney reported that the past Saturday was the Car Show and it was a great turn-out. The next day there was an event in the park which was a success. Community Day will be held on October 11, 2014 and it will be moved to the Spring Garden Park.

**SOLICITOR'S REPORT:**

Solicitor Berry had no report.

**MUNICIPAL CLERK 'S REPORT:**

Municipal Clerk/Registrar Dydek reported the Vital Statistic Report for the first half of 2014 as follows: Number of people applying for Birth Certificates – 90, Marriage Certificates – 60, Death Certificates – 0, Electronic Death Certificates filed – 60, Domestic Partnership Certificates – 0, Civil Union Certificates – 0, Marriage Licenses – 17, and Civil Union Licenses – 0. Also, Births of Riverside Residents – 52, and Deaths of Riverside Residents – 37, Domestic Partner Applications – 0, and Stillborn Births - 0.

Mrs. Dydek also reported that there have been 719 Dog Licenses issued, 65 Cat Licenses issued and that reports have been given to the Police so that summonses be issued to people who have not renewed their animal license. Raffle License 14/260 was issued to Penn State Alumni Assoc. of Southern NJ Chapter.

Copies of the reports are on file in the Municipal Clerk's Office.

**ENGINEER'S REPORT:**

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

**ADMINISTRATOR'S REPORT:**

Administrator Jack reported that the tax bills are anticipated to be mailed out in September and urged the residents to read all materials in the tax bills. The County is starting the Stream - Line Recycling September 1, 2014. The bid for the Phase VIII is being prepared which includes the 600, 700, 800 blocks of Kossuth Street, Clay Street and the 500 and 600 blocks of Arndt Avenue. Property Maintenance is being enforced as well and summonses are being issued to Landlords that have not registered.

A copy of the report is on file in the Municipal Clerk's Office.

**Motion made by Mr. Prisco, seconded by Mrs. Hatcher approving all the reports that were submitted carried.**

**BILLS AND EXPENDITURES:**

**Motion made by Mr. Le Coney and Mr. Van Meter to approve the bills and expenditures for payment carried.**

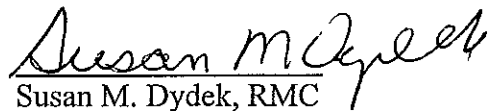
**PUBLIC PORTION**

Mayor Conard opened the Public Portion.

- 1) Matt Borkowski, Park Avenue – questioned why the parking is being changed on Park Avenue. Administrator Jack explained that with the institution of the new trailers at the school, the traffic needed to be changed to enhance the circulation of traffic around the school. The parking had to be changed because of the Code. Captain Eliason reiterated that this is a safety issue for the children at the school. Mr. Borkowski questioned if the curbs will be painted. Administrator Jack stated that normally the driveway aprons are not painted; however, in this case they will be painted. Mr. Borkowski does not believe that the new parking arrangements will be successful.

**Hearing nothing further from the Public, motion made by Mrs. Hatcher and Mr. Le Coney carried: Public Portion be closed.**

**There being no further business to attend to, motion made by Mr. Van Meter and Mr. Prisco that the meeting be adjourned, and so declared by Mayor Conard.**

  
Susan M. Dydek, RMC  
Municipal Clerk