

Monday Evening
Riverside, NJ
October 21, 2013
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 8, 2013.
2. Written notice was delivered to the Burlington County Times on January 8, 2013 and the Courier Post on January 8, 2013.
3. Filed written notice with the Clerk of the Township of Riverside on January 8, 2013.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco and Van Meter, Deputy Mayor Hatcher, Mr. Le Coney and Mayor Conard along with Municipal Clerk Susan M. Dydek, Solicitor Saponaro, and Administrator Jack.

Motion made by Mr. Prisco and Mr. Van Meter that the minutes of the Regular Meeting of September 16, 2013 be approved as written carried. Mr. Conard abstained.

Motion made by Mr. Prisco and Mr. Van Meter that the minutes of the Work Session Meeting of October 7, 2013, the Regular Meeting of October 7, 2013 and the Closed Session Meeting of October 7, 2013 be approved as written carried. Mrs. Hatcher and Mr. LeConey abstained.

Mayor Conard opened the meeting to the public for agenda items only.

Hearing nothing from the public, **motion made by Mr. Van Meter and Mrs. Hatcher to close Public Portion (Agenda Items Only) carried.**

ORDINANCES:

Motion made by Mr. VanMeter, seconded by Mr. Le Coney that Ordinance 2013 - #3 entitled, "BOND ORDINANCE" be approved at the first reading. Upon roll call, the vote was as follows: Ayes – All members present. Nays – None. Motion carried.

Motion made by Mr. VanMeter, seconded by Mr. Le Coney that Ordinance 2013 - #6 entitled, "PEACE & GOOD ORDER" be approved at the first reading. Upon roll call, the vote was as follows: Ayes – All members present. Nays – None. Motion carried.

CONSENT AGENDA:

Mrs. Hatcher made a motion, seconded by Mr. Le Coney that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

- 2013 - #90 Duplicate Certificate. A Resolution authorizing the issuance of a duplicate certificate.
- 2013 - #91 Liens. A Resolution authorizing the placement of a lien against certain blocks and lots for maintenance of said properties.
- 2013 - #92 Chapter 159. A Resolution authorizing the insertion of certain special revenue items into the 2013 Municipal Budget that were received after the budget was adopted.
- 2013 - #93 Curfew. A Resolution establishing a curfew for the evening commonly known as Mischief Night and designating hours for Halloween.
- 2013 - #94 Change Order. A Resolution authorizing a change order for the 2013 Roof Repair Contract.
- 2013 - #95 Handicap Sign. A Resolution authorizing the installation of a handicap sign.
- 2013 - #96 Year End Grant. A Resolution authorizing the submission of a grant application to the NJ Department of Transportation for the Year End Grant.
- 2013 - #97 A Resolution of the Township of Riverside, County of Burlington, State of New Jersey, Rescinding Resolution 2013 - #74, Entitled, "Temporary Capital Budget."

ACTION:

- 1) Authorization to advertise for and receive RFP/RFQs for professional appointments for 2014 on motion by Mr. Prisco and Mr. VanMeter carried.
- 2) Authorization to appoint Gina Fernandes as a substitute Crossing Guards on motion by Mr. VanMeter and Mr. Prisco carried.
- 3) Authorization to send Nicholas Wallace and Travis Perinho to the Academy for Special Police Officer II on motion by Mrs. Hatcher and Mr. LeConey carried.
- 4) Authorization to enter into and execute an agreement with the Board of Chosen Freeholders for the Whomsley Field Improvement Project Phase II on motion by Mr. VanMeter and Mr. LeConey carried.
- 5) Authorization to sever the Developer's Agreement with Keating Pulte Homes and Kaplan Companies on motion by Mr. LeConey and Mrs. Hatcher carried.

RESOLUTION 2013 - #90
RESOLUTION AUTHORIZING ISSUANCE OF A DUPLICATE TAX SALE
CERTIFICATE PURSUANT TO CHAPTER 99 OF PUBLIC LAWS OF 1997

WHEREAS, The Tax Collector has received a request from Life Center Academy to replace the original Tax Sale Certificate No. 200404 that was purchased on June 24, 2004, for block 705 lot 24 assessed to Steven Jozwiak, 300 N. Pavilion Avenue; and

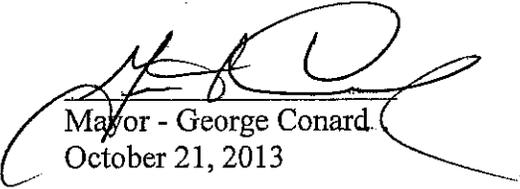
WHEREAS, an affidavit attesting to the loss or destruction of the certificate and guaranteeing to hold the Township of Riverside harmless for any claims that might arise out of the issuance of the of the duplicate tax sale certificate has been filed with the Riverside Municipal Clerk; and

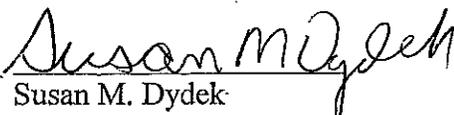
WHEREAS, The Tax Collector of the Township of Riverside has recommended that the duplicate tax sale certificate be issued, pursuant to N.J.S.A. 54:5-52.1 for a fee in the amount of \$100.00.

NOW, THEREFORE, BE IT RESOLVED, by The Township Committee of the Township of Riverside, County of Burlington, State of New Jersey that the Riverside Tax Collector be and is hereby authorized to issue a duplicate certificate to be marked "Duplicate Certificate" to replace the original in accordance with the provisions of N.J.S.A. 54:5-52.1

BE IT FURTHER RESOLVED, that copies of this Resolution shall be provided to the Tax Collector of the Township of Riverside and to Life Center Academy.

This is certification that the foregoing resolution was approved at a meeting of the Riverside Township Committee on October 21, 2013.


Mayor - George Conard
October 21, 2013


Susan M. Dydek
October 21, 2103

RESOLUTION 2013 - #91
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST
CERTAIN BLOCKS AND LOTS.

WHEREAS, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

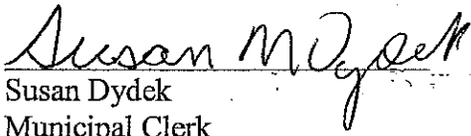
WHEREAS, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

WHEREAS, the Township has identified the attached blocks and lots as abandoned properties as of June 2013.

WHEREAS, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside approves such action.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on October 21, 2013.


Susan Dydek
Municipal Clerk

PAGE 1 ATTACHMENT TO RESOLUTION 2013-#91

The sum of \$150.00 shall be charged to the following addresses:

110 E. Hancock Street
229 Taylor Street

320 Whittaker Street
218 Carroll Street
510 Heulings Avenue
222 Cleveland Avenue
17 Polk Street
30 Polk Street
126 Paine Street
309 S. Fairview Street

805 S. Chester Avenue
Polk Street Alley

149 N. Fairview Street

The sum of \$80.00 shall be charged to the following addresses:

420 Bem Street
801 Bem Street
637 Bridgeboro Street
218 Carroll Street
222 Cleveland Avenue
510 Huelings Avenue
254 Hooker Street
113 Kossuth Street
709/711 Kossuth Street
126 Paine Street
17 Polk Street
30 Polk Street
202 E. Washington Street
320 Whittaker Street
309 S. Fairview Street
520 N. Pavilion Avenue
608 Bridgeboro Street
330 Taylor Street
314 Taylor Street

The sum of \$80.00 shall be charged to the following addresses:

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202 E. Washington Street
320 Whittaker Street

The sum of \$80.00 shall be charged to the following addresses:

309 S. Fairview Street

The sum of \$80.00 shall be charged to the following addresses:

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520 N Pavilion Avenue
314 Taylor Street
330 Taylor Street

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510 Huelings Avenue

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709/711 Kossuth Street
126 Paine Street
17 Polk Street
30 Polk Street
202 E. Washington Street
320 Whittaker Street

The sum of \$80.00 shall be charged to the following addresses:

128 Delaware Avenue
202 E. Washington Street
608 Bridgeboro Street
805 N. Chester Avenue
520 N. Pavilion Avenue
Polk Street Alley
314 Taylor Street
330 Taylor Street

The sum of \$80.00 shall be charged to the following addresses:

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Township of Riverside
Resolution 2013-#92

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Finance may approve the insertion of any special item or revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

SECTION 1

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee hereby requests the Director of the Division of Local Finance to approve the insertion of an item of revenue in the budget of the year 2013 in the sum of\$14,062.08, which item is now available as a revenue from the State of New Jersey, pursuant to the provision of statute, and

SECTION 2

BE IT FURTHER RESOLVED that a like sum of\$14,062.08 be and the same is hereby appropriated under the caption of Recycling Grant.

SECTION 1

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee hereby requests the Director of the Division of Local Finance to approve the insertion of an item of revenue in the budget of the year 2013 in the sum of\$4,400.00, which item is now available as a revenue from the State of New Jersey, pursuant to the provision of statute, and

SECTION 2

BE IT FURTHER RESOLVED that a like sum of\$4,400.00 be and the same is hereby appropriated under the caption of Click It or Ticket.

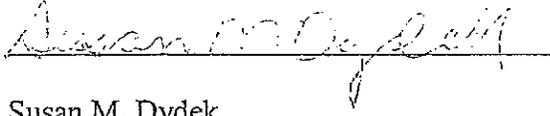
SECTION 1

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee hereby requests the Director of the Division of Local Finance to approve the insertion of an item of revenue in the budget of the year 2013 in the sum of\$2,744.28, which item is now available as a revenue from the State of New Jersey, pursuant to the provision of statute, and

SECTION 2

BE IT FURTHER RESOLVED that a like sum of\$2,744.28 be and the same is hereby appropriated under the caption of Alcohol Education & Rehabilitation.

Adopted October 21, 2013 and certified as a true copy of an original.

A handwritten signature in cursive script, appearing to read "Susan M. Dydek", is written over a horizontal line.

Susan M. Dydek
Municipal Clerk

RESOLUTION 2013 - #93

A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ESTABLISHING A
CURFEW FOR THE EVENING COMMONLY KNOWN AS MISCHIEF NIGHT
AND DESIGNATING HOURS FOR HALLOWEEN

WHEREAS, the Township of Riverside has determined it is in the best interest of the Township residents to establish a curfew for the evening commonly known as Mischief Night and designate hours for Halloween.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside, in the County of Burlington, in the State of New Jersey, that the curfew hour of 8:00P.M. will be in effect for all residents under the age of 18 unless accompanied by a parent or guardian for October 30, 2013 commonly known as "Mischief Night" and 8:00P.M. will be designated as the end of time for knocking on doors for Trick - or - Treating on October 31, 2013, commonly known as Halloween.

RESOLUTION 2013-#94
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING A
CHANGE ORDER TO THE CONTRACT FOR ROOF REPAIRS.

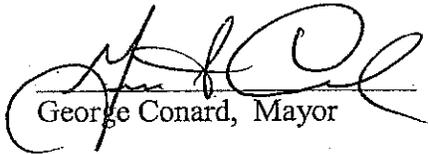
WHEREAS, the Township Committee of the Township of Riverside awarded a contract to Newport Construction, and

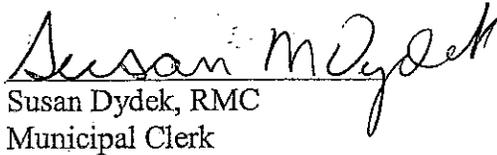
WHEREAS, there were changes to the project necessitated by change in scope of work assignments, and

WHEREAS, the Members of the Riverside Township Committee wish to approve the following change to the original contract:

Change Order #1 (net increase)	\$1,240.00
Amended contract price	\$13,040.00

Adopted at the regular meeting of the Riverside Township Committee on October 21, 2013.


George Conard, Mayor


Susan Dydek, RMC
Municipal Clerk

RESOLUTION 2013 - # 95
APPROVAL FOR HANDICAPPED PARKING

WHEREAS, pursuant to Riverside Township Code, Chapter 243-47, et seq., the Riverside Township Committee has received a request for handicapped parking spot; and

WHEREAS, the Township Police Department has reviewed the request and determined that there is sufficient on-street parking to honor this request; and

WHEREAS, the Township Committee has the authority to honor these requests by Resolution pursuant to Chapter 243-49.1B.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spot is authorized at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
Webster Street	40	Pistone

Township of Riverside
Resolution No. 2013-#96

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the 2014 Year End Drive Sober project.

NOW, THEREFORE, BE IT RESOLVED that Council of Riverside formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MOB-YEH-2014-Riverside-Township-00010 to the New Jersey Department of Transportation on behalf of Riverside Township.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Riverside Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this 21st day of October, 2013

Susan M. Oglet
Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL *Susan M. Oglet* *[Signature]*
(Clerk) (Presiding Officer)

RESOLUTION 2013 - #97

A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE, COUNTY OF BURLINGTON,
STATE OF NEW JERSEY, RESCINDING RESOLUTION 2013 - #74 ENTITLED,
"TEMPORARY CAPITAL BUDGET."

WHEREAS, the Township Committee of the Township of Riverside adopted Resolution 2013 - #74 entitled, "A Resolution of the Township of Riverside Authorizing the Establishment of a 2013 Temporary Capital Budget." at its' Regular Meeting of Monday August 19, 2013; and

WHEREAS, the Township Committee of the Township of Riverside adopted the 2013 Municipal Budget at a Regular Meeting held on September 16, 2013; and

WHEREAS, there is not a need for the 2013 Temporary Capital Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, that Resolution 2013 - #74 entitled, "A Resolution of the Township of Riverside Authorizing the Establishment of a 2013 Temporary Capital Budget." is hereby rescinded.



George F. Conard Sr., Mayor

ATTEST:



Susan M. Dydek, Municipal Clerk

SHADE TREE COMMITTEE REQUESTS:

None.

CORRESPONDENCE:

- 1) Joshua Woods – Letter of Resignation.
Motion by Mr. VanMeter and Mr. Prisco to accept the resignation of SLEO Woods.

COMMITTEE REPORTS:**DEPARTMENT OF PUBLIC SAFETY:**

Chief Tursi reported the Police Activity for September 2013: Incidents – 593, Investigations – 87, Adult Arrests Total – 60, Motor Vehicle Summons – 78, Motor Vehicle Accidents – 6, Juvenile Charges – 3, Curfew Violations – 2, Protective Custody – 0, Domestic Violence Cases – 16 Summons for False Alarms – 2, False Alarm Calls - 23. Chief Tursi reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. Chief Tursi also reported on the School Officer's report. A copy of the report is on file in the Office of the Municipal Clerk.

The Delran Emergency Squad report is on file in the Office of the Municipal Clerk. The activity for September 2013 is: Medical Emergencies – 76, Motor Vehicle Accidents – 2, Fire Stand Bys – 2, Non Emergency Transports – 1, Football Standby – 3, Church Standby – 1, Patients transported to the hospital – 63 and Patients refused treatment and transportation – 15.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher stated that since Mr. March was not in attendance, that she will give the report. Mrs. Hatcher reported that the Public Works Department has completed road maintenance throughout the Township. The Department continued chipping branches twice a week and they are currently in the East End Section, and the last collection date will be October 30, 2013. The Department is still performing the Friday morning street sweeping, and cutting all parks, lots and ball fields. The Department completed bagged grass collection and will begin leaf collection. The Department did preparations for Community Day and hauled compost to Delanco. The activities for November 2013 were reported. The report is on file in the Municipal Clerk's Office.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Van Meter reported that the fourth quarter tax bills are due on November 1st, 2013 and there is a ten day grace period.

DEPARTMENT OF RECREATION:

Mr. Prisco reported that the County has awarded the Township a grant for 125K for improvements to Whomsley Field.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Le Coney thanked the RBA for their help with Community Day and the Baby Parade and reported that the plans are moving forward for Christmas in Riverside.

SOLICITOR'S REPORT:

Solicitor Saponaro reported on the Dominic Cama trial, outlining the next steps and timeline.

MUNICIPAL CLERK 'S REPORT:

Municipal Clerk Dydek reported that there have been 784 Dog Licenses issued and 71 Cat Licenses issued. Raffle Applications were issued to St. Charles Borromeo School for events that will be held at the Madison Café. The General Election will be held on November 5, 2013. A copy of the report is on file in the Municipal Clerk's Office.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported on the status of Phase VII of the Filmore, Taylor and Kossuth Reconstruction Project and the Monroe Street project. Mrs. Jack also indicated that the roof work has been completed, but that there remains a leak at the DPW garage due to a problem with the fan unit.

RENTAL INSPECTOR'S REPORT:

The Rental Inspector's report was not distributed. Administrator Jack stated it will be distributed at the next meeting.

Motion made by Mr. Van Meter, seconded by Mr. Prisco approving all the reports that were submitted carried.

Motion made by Mr. Van Meter and Mr. Prisco to approve the bills and expenditures for payment carried.

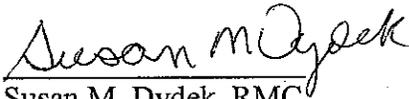
PUBLIC PORTION

Mayor Conard opened the Public Portion.

- 1) **Susan Alfred** – Asked the Township Committee if they were planning to send someone to the Simon & Shuster Meeting, as the residents have concerns. Mrs. Alfred also asked about the Whomsley Field project
- 2) **Paul Costello** – Explained the Shop Burlington County First Program.

Hearing nothing further from the Public, motion made by Mr. Van Meter and Mr. Prisco carried: Public Portion be closed.

There being no further business to attend to, motion made by Mrs. Hatcher and Mr. Le Coney that the meeting be adjourned, and so declared by Mayor Conard.


Susan M. Dydek, RMC
Municipal Clerk