

Monday Evening
Riverside, NJ
March 18, 2013
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 8, 2013.
2. Written notice was delivered to the Burlington County Times on January 8, 2013 and the Courier Post on January 8, 2013.
3. Filed written notice with the Clerk of the Township of Riverside on January 8, 2013.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco and Van Meter, Mrs. Hatcher, Messrs. Le Coney and Conard along with Township Administrator Meghan Jack, Municipal Clerk Susan M. Dydek, and Solicitor Saponaro.

Motion made by Mrs. Hatcher and Mr. Le Coney that the minutes of the Work Session Meeting of January 28, 2013, the Regular Meeting of January 28, 2013, the Special Meeting of February 4, 2013, the Closed Session Meeting of February 4, 2013, the Work Session Meeting of February 4, 2013, the Work Session Meeting of February 25, 2013, the Township Meeting of February 25, 2013 and the Work Session Meeting of March 4, 2013 be approved as written carried.

Mayor Conard opened the meeting to the public for agenda items only.

- 1) **Mr. Henry Stellwag, Washington Street, Riverside NJ** - questioned Ordinance 2013 - #1 and how it would relate to a tax increase. Administrator Jack explained that this Ordinance would allow the Township Committee to increase the annual budget 3.5% over the previous year's final appropriations if necessary. Administrator Jack stated that currently, the tax increase is at 2 cents.

Hearing nothing from the public, **motion made by Mr. Van Meter and Mr. Prisco to close Public Portion (Agenda Items Only) carried.**

ORDINANCES:

The following Ordinance was introduced at the Regular Meeting of February 25, 2013 and notice of the pending Ordinance along with summary was published in the Burlington

County Times on March 6, 2013. Ordinance 201 - #1 entitled, "TOWNSHIP OF RIVERSIDE."

Mayor Conard opened the Public Portion.

Hearing nothing from the public, motion made by Mr. Van Meter and Mrs. Hatcher carried: Public Portion be closed.

Motion made by Mr. Van Meter, seconded by Mr. Le Coney that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Messrs. Van Meter, Le Coney, Prisco, Mrs. Hatcher, and Mr. Conard.

Nays – None.

Motion carried.

CONSENT AGENDA:

Mr. Van Meter made a motion, seconded by Mrs. Hatcher that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

2013- #35 – TONNAGE GRANT APPLICATION.

2013 -#36 – TAX IDENTIFICATION STATEMENT.

2013- #37 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ESTABLISHING A COMPLETE STREETS POLICY.

2013- #39 – HANDICAPPED SIGNS.

RESOLUTION:

2013 - #38 – BUDGET INTRODUCTION.

Mr. Le Coney made a motion to approve Resolution – 2013 - #38 seconded by Mrs. Hatcher. Upon roll call, the vote was as follows: Ayes – Mr. Le Coney, Mrs. Hatcher, Messrs. Prisco, Van Meter and Conard. Nays – None. Motion carried.

RESOLUTION 2013-#35
TONNAGE GRANT APPLICATION

- WHEREAS,** The Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and
- WHEREAS,** It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and
- WHEREAS,** The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and
- WHEREAS,** The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and
- WHEREAS,** A resolution authorizing this municipality to apply for the **2012 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Committee of the Township of Riverside to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and
- WHEREAS,** Such a resolution acknowledges **Jerry DeSanto** is a *Certified Recycling Professional* to ensure the application is properly completed and timely filed under the law.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Riverside hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Resolution offered by: Mr. Van Meter, Mrs. Hatcher, Messrs. Prisco, Le Coney and Conard.

Resolution certified by: Susan M. Dydek, RMC, Municipal Clerk *Susan M Dydek*

RESOLUTION 2013-#36
TAX IDENTIFICATION STATEMENT

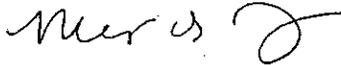
WHEREAS, The Recycling Enhancement Act, P.L.2007, chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, There is levied upon the owner or operator of every solid waste facility (with certain exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility.

WHEREAS, Whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the "Local Public Contracts Law", the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant moneys received by the municipality shall be expended only for its recycling program.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Riverside that the Township of Riverside hereby certifies a submission of expenditure for taxes paid pursuant to P.L.2007, chapter 311, in 2012 in the amount of \$10,150.40. Documentation supporting this submission is available at the Office of the Township Clerk located at 237 S. Pavilion Avenue and shall be maintained for no less than five years from this date.

REA Tax certified by:



Name of official: Meghan Jack

Title of official: Temporary Chief Financial Officer & Interim Treasurer

Date: March 18, 2013

RESOLUTION 2013-#37**A Resolution of the Township of Riverside Establishing a Complete Streets Policy**

WHEREAS, the Township of Riverside is committed to creating street and roadway corridors that safely accommodate all street and road users of all abilities; and

WHEREAS, the Township Committee supports this "complete streets" initiative and desires to reinforce its commitment to creating a comprehensive, integrated, connected street and road network that safely accommodates all street and road users of all abilities for all trips; and

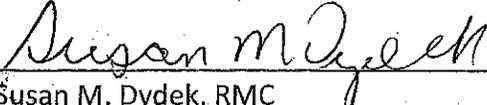
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside that the Township hereby supports the "complete streets" initiative by making it Township policy that all public street and road projects, both new construction and reconstruction (excluding maintenance) undertaken by the Township of Riverside shall be designed whenever feasible and subject to Committee approval to do so in order to safely accommodate travel by pedestrians, bicyclists, public transit, and motorized vehicles and their passengers, with special priority given to pedestrian safety, subject to the following conditions:

A. Pedestrian and bicycle facilities shall not be required where they are prohibited by law.

B. Public transit facilities shall not be required on streets or roads not serving transit routes and the desirability of transit facilities will be determined on a project specific basis.

C. In any project, should the cost of pedestrian, bicycle, and/or public transit facilities cause an increase in project cost exceeding 5% as determined by engineering estimates, that would have to be funded with local tax dollars, then, and in that event, approval by Committee shall be obtained for the same prior to bidding the project.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, at a meeting held on the 18th day of March, 2013.



Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2013 - #38
INTRODUCTION OF THE 2013 BUDGET
FOR THE TOWNSHIP OF RIVERSIDE

RESOLUTION 2013 - # 39
APPROVAL FOR HANDICAPPED PARKING

WHEREAS, pursuant to Riverside Township Code, Chapter 243-47, et seq., the Riverside Township Committee has reviewed requests for handicapped parking spots; and

WHEREAS, the Township Police Department has reviewed the requests and determined that there is sufficient on-street parking to honor this request; and

WHEREAS, the Township Committee has the authority to honor these requests by Resolution pursuant to Chapter 243-49.1B.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spots are authorized at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
W. Hancock Street	26	Harry Hullings
Whittaker Street	300	Judith Dauria

ACTION:

- 1) **Mrs. Hatcher made a motion, seconded by Mr. Le Coney** authorizing to enter into a revised contract agreement between the Township of Riverside and the CWA Local 1036 **carried.**
- 2) **Motion made by Mr. Prisco and Mr. Van Meter** authorizing to appoint Meghan Jack as Temporary Chief Financial Officer and Interim Treasurer **carried.**
- 3) **Mrs. Hatcher made a motion** to authorize to enter into an agreement with Fallon & Larson LLP for accounting services for the year 2013 **seconded by Mr. Le Coney carried.**
- 4) Authorization to adopt the Burlington County Joint Insurance Fund Wellness Policy **made on motion by Messrs. Prisco and Van Meter carried.**
- 5) **Mr. Le Coney made a motion** authorizing to approve Peddler's License for the year 2013 for Edwin F. Guadalupe, Joan E. Schober, Andrew T. Williams, and Bryant Geissler pending successful background investigations, **seconded by Mrs. Hatcher carried.**
- 6) **Mr. Prisco made a motion, seconded by Mrs. Hatcher** authorizing to permit Refreshing Life Cathedral to hold its 2nd Annual Spring International Food and Musical Festival on Saturday June 1, 2013 from 12:00 p.m. to 6:00 p.m. at 500 New Jersey Avenue with the stipulation that all vendors receive licenses and the proper inspections are done on all the children's rides **carried.**
- 7) Authorization to approve a Blue Light Permit for Edward Kemble was made on a motion by **Mrs. Hatcher and Mr. Van Meter. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Van Meter and Conard. Nays – None. Abstain – Messrs. Prisco and Le Coney. Motion carried.**
- 8) **Mrs. Hatcher made a motion** to authorize to enter into an agreement with the Governor's Council on Alcoholism and Drug Abuse for the 2013 Riverside Delanco Municipal Alliance **seconded by Mr. Le Coney carried.**

SHADE TREE COMMITTEE REQUESTS:

None.

CORRESPONDENCE:

- 1) Wenda Vadimski – Letter regarding Holiday of Lincoln's Birthday.
- 2) NJ DOT – Grant Denial – Safe Routes to School Program.
- 3) Riverside Township School District – Commencement Awards.

COMMITTEE REPORTS:**DEPARTMENT OF PUBLIC SAFETY:**

Lieutenant Eliason reported the Police Activity for February: Incidents – 366, Investigations – 50, Adult Arrests Total – 40, Motor Vehicle Summons – 45, Motor Vehicle Accidents – 12, Juvenile Charges – 0, Curfew Violations – 0, Protective Custody – 0, Domestic Violence Cases – 5, Summons for False Alarms – 0, False Alarm Calls - 11. Lieutenant Eliason reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Conard reported the Delran Emergency Squad Activity for February 2013: Medical Emergencies – 70, Motor Vehicle Accidents – 3, Fire Stand Bys – 2, Non Emergency Transports – 0, Patients transported to the hospital – 57 and Patients refused treatment and transportation – 16.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher stated that Mr. March will give the report. Mr. March reported that the Public Works Department has completed cleaning up the leaves at all parks, lots and ball fields. The Department did chipping at the Public Works Yard, cut back over grown trees and brush at lots around the Township. The Department started cleaning out the catch basins with the street sweeper and is currently in the Middle Section of the Township. The activities for April 2013 were reported. The report is on file in the Municipal Clerk's Office.

Mrs. Hatcher reported that there are a lot of stones in the street near the Bob Kenney Field and asked if they could be swept back in. A brief discussion ensued on this request and it was determined that the stones will keep popping back out into the street.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Van Meter reported that the 2013 Levy is \$6,985,718.16 and the actual collections are \$3,469,920.78. The 2013 first half tax collection is 19.9% and the second quarter tax due date is May 1, 2013. Interest will accrue as of Monday May 13, 2013. Tax Sale notices for all 2012 delinquencies have been mailed. The Tax Sale date is April 25, 2013 at 9:00am. Advertisement will start Thursday March 28, 2013 and will subsequently be in the April 4th, April 11th, and April 18th 2013 newspapers. To avoid advertisement, all 2012 delinquencies and costs for taxes and sewerage must be paid on or before March 22, 2013 in the form of cash or certified funds. If a name appears in the first advertisement, it will appear in all the advertisements.

DEPARTMENT OF RECREATION:

Mr. Prisco questioned Administrator Jack regarding the background investigations for all of the volunteer coaches. Administrator Jack stated that we are waiting for a date where

everyone can meet in the evening. Mr. Prisco also reported that he has not been given a date for Opening Day as of yet.

Mrs. Hatcher reported concerns that were brought to her attention regarding the amount of goose feces on the fields.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Le Coney reported that the Easter Egg Hunt will be held on Sunday March 24th at 2:00p.m. The Pet Parade is scheduled for April 20th 2013. Mr. Le Coney also reported that he is currently trying to organize clean – up day in the Park.

SOLICITOR'S REPORT:

Solicitor Saponaro had no report.

MUNICIPAL CLERK 'S REPORT:

Municipal Clerk Dydek reported that she submitted a Vital Statistics Report for the second half of 2012 and noted that there were 81 births of Riverside residents in that time period. Municipal Clerk Dydek also reported that there have been 679 Dog Licenses issued and 58 Cat Licenses issued. The Primary Election will be held on June 4, 2013

ENGINEER'S REPORT:

Mayor Conard asked the Committee if there were any questions regarding the Engineer's Report that was submitted. No questions were presented. A copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the 2013 Public Works Schedule will begin shortly and the brochures will be mailed. The loose leaves collection will be done differently this year. They will be collected in April and May and in the fall season, the leaf vacuum will keep continue collecting. Branch collection will remain the same as in the past. The report is on file in the Municipal Clerk's Office.

Mrs. Hatcher questioned a free shredding event. Administrator Jack stated that the County is having an event this weekend and gave the information for the event.

RENTAL INSPECTOR'S REPORT:

The Rental Inspector's report has been distributed. Mayor Conard questioned if the Committee had any inquiries. No inquiries were presented. The report is on file in the Municipal Clerk's Office.

Chief Tursi arrived at the meeting and reported that on April 13, 2013, the Boy Scouts will be having a parade on Scott Street in Riverside.

Motion made by Mr. Van Meter, seconded by Mrs. Hatcher approving all the reports that were submitted carried.

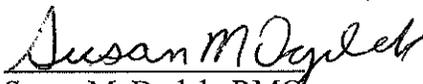
Motion made by Mr. Van Meter and Mr. Prisco to approve all bills and expenditures for payment carried.

PUBLIC PORTION

Mayor Conard opened the Public Portion.

Hearing nothing from the Public, motion made by Mr. Van Meter and Mr. Le Coney carried: Public Portion be closed.

There being no further business to attend to, motion made by Mr. Van Meter and Mr. Prisco that the meeting be adjourned, and so declared by Mayor Conard.


Susan M. Dydek, RMC
Municipal Clerk