

Monday Evening
Riverside, NJ
April 15, 2013
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 8, 2013.
2. Written notice was delivered to the Burlington County Times on January 8, 2013 and the Courier Post on January 8, 2013.
3. Filed written notice with the Clerk of the Township of Riverside on January 8, 2013.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco and Van Meter, Mrs. Hatcher, Messrs. Le Coney and Conard along with Township Administrator Meghan Jack, Municipal Clerk Susan M. Dydek, and Solicitor Saponaro.

Mayor Conard requested that after the Flag Salute, that everyone take a moment of silence to honor the victims of the bombing in Boston Massachusetts.

Deputy Mayor Hatcher presented Boy Scout Troop #2 located at St. Stephen's Episcopal Church with a Proclamation Proclaiming April 13, 2013 as Troop #2 Day.

Motion made by Mr. Prisco, seconded by Mrs. Hatcher adopting the Proclamation given to the Boy Scout Troop #2 carried.

Motion made by Mr. Van Meter and Mrs. Hatcher that the minutes of the Work Session Meeting of March 18, 2013 and the Regular Meeting of March 18, 2013 be approved as written carried.

Motion made by Messrs. Van Meter and Prisco that the Work Session Meeting of April 1, 2013 be approved as written. Upon roll call, the vote was as follows: Ayes – Messrs. Van Meter, Prisco and Conard. Nays – None. Abstain – Mrs. Hatcher and Mr. Le Coney. Motion carried.

Hearing nothing from the public, **motion made by Mr. Van Meter and Mr. Prisco to close Public Portion (Agenda Items Only) carried.**

ORDINANCES:

None.

CONSENT AGENDA:

Mayor Conard question Resolution 2013 - #47. Administrator Jack stated that this Resolution is for the electrical conduit for the fuel pumps.

Mr. Le Coney made a motion, seconded by Mrs. Hatcher that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

2013- #40 – TAX COLLECTOR’S OVERPAYMENT RESOLUTION.

2013 -#41 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE SUPPORTING S – 1896/A-1503 SHARING THE BURDEN OF PROPERTY ASSESSMENT APPEAL REFUNDS.

2013- #42 – APPOINTING THE CHIEF POLICE TO THE POSITION OF CUSTODIAN OF RECORDS FOR THE RIVERSIDE TOWNSHIP POLICE DEPARTMENT.

2013- #43 – APPOINTING THE MUNICIPAL COURT ADMINISTRATOR TO THE POSITION OF CUSTODIAN OF RECORDS FOR THE RIVERSIDE TOWNSHIP MUNICIPAL COURT.

2013 -#44 – MUNICIPAL CLERK’S OVERPAYMENT.

2013- #45 – RESOLUTION APPOINTING DEPOSITORIES.

2013- #46 – TOWNSHIP OF RIVERSIDE CASH MANAGEMENT PLAN.

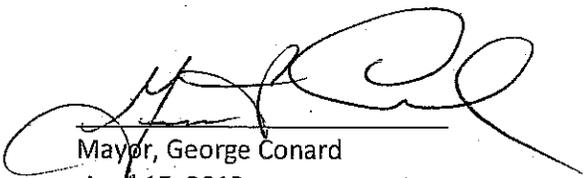
2013- #47 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING A CHANGE ORDER TO THE CONTRACT FOR THE REPLACEMENT OF TWO FUEL PUMPS.

2013- #48 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ORGANIZING AND ESTABLISHING THE STRUCTURE AND FUNCTION OF THE RIVERSIDE TOWNSHIP DOMESTIC VIOLENCE RESPONSE TEAM.

RESOLUTION 2013 - #40
TAX COLLECTOR'S OVERPAYMENT RESOLUTION

BE IT RESOLVED, that the following tax overpayments be refunded and cleared from the record and checks be drawn to the following taxpayer:

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>YEAR</u>	<u>REASON</u>
1303	11	\$1,356.41	Singh Real Estate 555 Lincoln Drive West, Ste 100 Marlton, NJ 08053 Robinson, Albert & Pamela 214 Carroll St	2013	Lien Redeemed
2202	8	\$1,005.78	Singh Real Estate (see above) Gaskill, Barbara 503 Arndt Ave	2013	Lien Redeemed
2603	24	\$1,643.27	Ticor Title Co. 18302 Irvine Blvd., Suite 100 Tustin, CA 92780 Connar, Charles, Sharon 27 Henry St.	2013	Over Payment



Mayor, George Conard
April 15, 2013

RESOLUTION 2013-#41**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE SUPPORTING S-1896/A-1503 SHARING THE BURDEN OF PROPERTY ASSESSMENT APPEAL REFUNDS**

WHEREAS, when County Tax Board appeals are granted the municipality must reimburse the property taxpayer 100% of the appealed tax levy, which includes the municipal, school, county and any special districts tax; and

WHEREAS, the municipal tax collector makes the adjustment from the appeal as a credit on the 4th quarter tax bill resulting in the municipality's fund balance for the preceding year to diminished, if not completely depleted; and

WHEREAS, a League of Municipalities' survey measured the extent to which residents have filed and won tax appeals in 2010; and

WHEREAS, one hundred fifty (150) municipalities, representing both large and small municipalities in all 21 counties, that participated in the survey reported property value declines of more than \$87,900,000, which resulted from 19,788 tax appeals filed in 2010; and

WHEREAS, those responding to the survey indicated that 13,760 appeals were filed in 2009, compared to 19,788 in 2010, representing an increase of 43.7%; and

WHEREAS, a municipality often experiences an increase in tax appeals because it has conducted a revaluation, however, only 5 of the 150 municipalities, which participated in our survey, indicated that their 2010 appeals resulted from revaluations; and

WHEREAS, as a way of comparison, 23 of the participating municipalities conducted revaluations in 2009, when fewer tax appeals were presented to the County Tax Boards; and

WHEREAS, the 2010 spike in appeals should be attributed to the economic down-turn, which lowered property values and placed increased stress on the income of homeowners, all around our Garden State; and

WHEREAS, the survey also indicated that in 2010 the various County Tax Boards have granted average property value reductions of close to \$5,000, per appeal; and

WHEREAS, fifty-six percent of those responding indicated that the successful tax appeals would have an impact on fund balances and place additional pressures on local officials during 2011; and

WHEREAS, the reductions, which were granted by County Tax Boards in 2010, likely had a multiplier in subsequent years when neighbors learned of their neighbor's tax reduction; and

WHEREAS, successful tax appeals have a three-fold negative impact on municipal budgets. First, the municipality, as the collector of taxes for the School district, county and special districts, must fund the full cost of the legal defense of the assessment. Second, since State law guarantees to the county and the school district 100% of their levies, the municipality bears the full cost of any re-imbursements resulting from the appeal (as well as the full burden for any uncollected taxes). Third, the end result will be a further decline in the property tax base used to support Municipalities, County governments and School systems; and

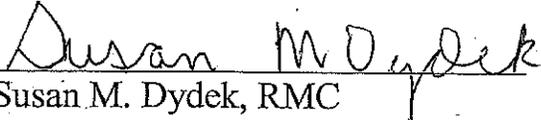
WHEREAS, in light of the revenue limitations that have been placed on all levels of local government by the Legislature (2% cap), such declining values will compound and add additional stress to local public officials, as they grapple with the issues confronting the tax paying public; and

WHEREAS, Senator Bucco, Assemblyman Carroll and Assemblyman Bucco have recently introduced S-1896/A-1503, which requires fire districts, school districts, and county governments to share in burden of property assessment appeal refunds;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside hereby urge the swift passage and signing of S-1896/A-1503; and

BE IT FURTHER RESOLVED, that copies of this Resolution be forwarded to New Jersey Governor Christopher Christie, to Senate President Stephen Sweeney, to Assembly Speaker Sheila Oliver, to our State Senator, to our two Representatives in the General Assembly, and to the New Jersey League of Municipalities.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside in the County of Burlington, State of New Jersey at a Regular Meeting thereof, held on April 15, 2013.


Susan M. Dydek, RMC
Municipal Clerk

DISTRIBUTION LIST

1. The Hon. Chris Christie,
Governor, State of New Jersey
PO Box 001
Trenton, NJ 08625
Phone (609) 292-6000
Fax (609) 292-3454

2. The Hon. Stephen Sweeney,
Senate President,
Senator, District 3
NJ Senate Democratic Office
State House PO Box 099
Trenton, NJ 08625
Phone (609) 292-5215
SenSweeney@njleg.org

3. The Hon. Sheila Oliver,
Speaker, NJ General Assembly
Assemblywoman, District 34
NJ General Assembly Democratic Office
PO Box 098
Trenton, NJ 08625
Phone (609) 292-7065
Fax (609) 292-2386
AswOliver@njleg.org

4. NJ League of Municipalities
222 West State Street
Trenton, NJ 08608
Phone (609) 695-3481
Fax (609) 695-0151
NJLeague@njslom.com

5. Your State Legislators (State Senator and Assembly Representatives)

RESOLUTION 2013 - #42

APPOINTING THE CHIEF OF POLICE TO THE POSITION OF CUSTODIAN OF RECORDS FOR THE RIVERSIDE TOWNSHIP POLICE DEPARTMENT.

WHEREAS, government records shall be readily accessible for inspection, copying, or examination by the citizens of this State, with certain exceptions, for the protection of the public interest, and any limitations on the right of access accorded by P.L. 1963, c.73 (C.47:1A-1 et seq.) as amended and supplemented; shall be construed in favor of the public's right of access; and

WHEREAS, all government records shall be subject to public access unless exempt from such access by: P.L.1963, c.73 (C.47:1A-1 et seq.) as amended and supplemented; any other statute; resolution of either or both houses of the Legislature; regulation promulgated under the authority of any statute or Executive Order of the Governor; Executive Order of the Governor; Rules of Court; any federal law, federal regulation, or federal order; and

WHEREAS, a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy; and nothing contained in P.L.1963, c.73 (C.47:1A-1 et seq.), as amended and supplemented, shall be construed as affecting in any way the common law right of access to any record, including but not limited to criminal investigatory records of a law enforcement agency; and

WHEREAS, the Township Committee of the Township of Riverside has determined that there is a need to appoint a Custodian of Records other than the Municipal Clerk for the Riverside Township Police Department as this will allow greater public access to the records of the Riverside Township Police Department,

THEREFORE, BE IT RESOLVED, that pursuant to N.J.S.A 47:1A – 1 et seq., that the Riverside Township Chief of Police be appointed as Custodian of Records for the Riverside Township Police Department.

RESOLUTION 2013 - #43**APPOINTING THE MUNICIPAL COURT ADMINISTRATOR TO THE POSITION OF
CUSTODIAN OF RECORDS FOR THE RIVERSIDE TOWNSHIP MUNICIPAL
COURT.**

WHEREAS, government records shall be readily accessible for inspection, copying, or examination by the citizens of this State, with certain exceptions, for the protection of the public interest, and any limitations on the right of access accorded by P.L. 1963, c.73 (C.47:1A-1 et seq.) as amended and supplemented, shall be construed in favor of the public's right of access; and

WHEREAS, all government records shall be subject to public access unless exempt from such access by: P.L.1963, c.73 (C.47:1A-1 et seq.) as amended and supplemented; any other statute; resolution of either or both houses of the Legislature; regulation promulgated under the authority of any statute or Executive Order of the Governor; Executive Order of the Governor; Rules of Court; any federal law, federal regulation, or federal order; and

WHEREAS, a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy; and nothing contained in P.L.1963, c.73 (C.47:1A-1 et seq.), as amended and supplemented, shall be construed as affecting in any way the common law right of access to any record, including but not limited to criminal investigatory records of a law enforcement agency; and

WHEREAS, the Township Committee of the Township of Riverside has determined that there is a need to appoint a Custodian of Records other than the Municipal Clerk for the Riverside Township Municipal Court as this will allow greater public access to the records of the Riverside Township Municipal Court.

THEREFORE, BE IT RESOLVED, that pursuant to N.J.S.A 47:1A - 1 et seq., that the Riverside Township Municipal Court Administrator be appointed as Custodian of Records for the Riverside Township Municipal Court..

RESOLUTION 2013 - #44
MUNICIPAL CLERK'S OVERPAYMENT

BE IT RESOLVED, that the following overpayment be refunded and cleared from the records and checks drawn to clear the records:

<u>NAME</u>	<u>AMOUNT</u>	<u>ADDRESS</u>	<u>REASON</u>
Betty J. Koch	\$20.00	116 Juniper Street Burlington, NJ 08016	Bingo Application Denied by the State. BA:54

RESOLUTION 2013 - #45RESOLUTION APPOINTING DEPOSITORIES

WHEREAS, it is desirable that idle funds of the Township of Riverside be invested in legal investment vehicles at all times, and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments; and

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this State; and

WHEREAS, the Township Committee of the Township of Riverside hereby authorizes the Chief Financial Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institutions, and

WHEREAS, the Township Committee of the Township of Riverside hereby designates Delanco Federal Savings Bank as the depository for the various Township accounts.

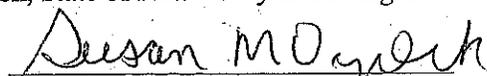
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, that any financial institution not herein mentioned that is determined to be the highest bidder on interest rates for idle funds be designated as depositories for the Township of Riverside. Prior to the deposit of any municipal funds in the above mentioned depositories, said bank shall file with the Chief Financial Officer, a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S.17:9-41).

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations.

1. To or from Township checking or savings accounts to other Township accounts.
2. To or from Township checking or savings accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Riverside.

BE IT FURTHER RESOLVED, the above-mentioned depositories are hereby authorized to make payments for the funds of the Township of Riverside, in the County of Burlington; signed by George F. Conard Sr., Chairman or Lorraine M. Hatcher, Vice-Chairman, and Susan M. Dydek, Township Clerk, or Nancy Elmeaze, Assistant Township Clerk, or Meghan Jack, Treasurer and that a copy of this Resolution be sent to each institution.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey at the Regular Meeting held on April 15, 2013.


Susan M. Dydek, RMC, Municipal Clerk

RESOLUTION 2013 - #46

TOWNSHIP OF RIVERSIDE

CASH MANAGEMENT PLAN

THIS PLAN IS ESTABLISHED TO COMPLY WITH THE REQUIREMENTS OF NJSA 40A:5-14 AND TO PROVIDE A GUIDE TO MUNICIPAL OFFICIALS AND EMPLOYEES IN CARRYING OUT THEIR DUTIES CONCERNING THE RECEIPT AND DISBURSEMENT OF ALL FUNDS OF THE TOWNSHIP OF RIVERSIDE.

THE FOLLOWING REQUIREMENTS SHALL BE ADHERED TO:

- A. THE TOWNSHIP SHALL ANNUALLY, AT ITS REORGANIZATION MEETING DESIGNATE THE LEGAL DEPOSITORIES FOR ALL TOWNSHIP FUNDS. THE RESOLUTION MAY BE AMENDED OR SUPPLEMENTED FROM TIME TO TIME AS THE TOWNSHIP DEEMS NECESSARY. SUCH RESOLUTION SHALL BE DEEMED AS PART OF THE CASH MANAGEMENT PLAN.

BENEFICIAL BANK
WELLS FARGO INVESTORS
DELANCO FEDERAL SAVINGS BANK

- B. THE TOWNSHIP SHALL ANNUALLY ESTABLISH A RESOLUTION ADOPTED AT ITS ANNUAL REORGANIZATION MEETING THE REQUIRED SIGNATORIES OF ALL TOWNSHIP BANK ACCOUNTS.
- C. ALL TOWNSHIP FUNDS RECEIVED BY ANY OFFICIAL OR EMPLOYEE SHALL BE EITHER DEPOSITED WITHIN 48 HOURS TO AN INTEREST BEARING ACCOUNT IN THE NAME OF THE TOWNSHIP, OR SHALL BE TURNED OVER TO THE TREASURER WITHIN 48 HOURS OF RECEIPT.
- D. ALL REVENUE RECEIVED BY THE TREASURER SHALL BE DEPOSITED TO INTEREST BEARING ACCOUNTS IN THE LEGAL DEPOSITORIES.
- E. THE FOLLOWING FUNDS SHALL NOT BE REQUIRED TO BE MAINTAINED IN INTEREST BEARING ACCOUNTS.
1. CHANGE FUNDS
 2. PETTY CASH FUNDS
 3. PAYROLL FUNDS
 4. TRUST FUNDS TO THE EXTENT THAT THE DEPOSIT OF SUCH FUNDS TO AN INTEREST BEARING ACCOUNT

WOULD REQUIRE BY LAW THE PAYMENT OF INTEREST TO THE PROVIDER OF FUNDS.

5. CHECKING ACCOUNTS ESTABLISHED FOR THE EXPRESS PURPOSE OF PAYING BILLS APPROVED BY THE TOWNSHIP. THE BALANCES IN THESE FUNDS SHALL BE KEPT AT THE MINIMUM AMOUNT REQUIRED FOR THE OPERATION OF THE ACCOUNT.
6. COMPENSATING BALANCES MAINTAINED FOR THE PURPOSE OF OBTAINING SPECIFIC SERVICES FROM FINANCIAL INSTITUTIONS. SUCH ACCOUNTS SHALL BE ESTABLISHED ONLY UNDER TERMS OF WRITTEN AGREEMENTS APPROVED BY THE TOWNSHIP.
- F. THE TAX COLLECTOR/TOWNSHIP CLERK OF THE TOWNSHIP SHALL DEPOSIT ALL MONIES INTO THE TAX COLLECTORS ACCOUNT. ALL MONIES COLLECTED BY THE TAX COLLECTOR SHALL BE TURNED OVER TO THE TREASURER BY THE 10TH OF THE FOLLOWING MONTH WITH A TAX COLLECTOR'S REPORT SHOWING ITEMIZATION OF RECEIPTS FOR THE PRIOR MONTH. THE TREASURER MAY FROM TIME TO TIME ASK FOR ADVANCE CHECKS TO BE DRAWN FOR PURPOSES OF INVESTMENTS OR DIRECT DEPOSIT INTO THE GENERAL ACCOUNT TO MAINTAIN THE SOUND OPERATION OF THE TOWNSHIP.
- G. THE TREASURER SHALL PREPARE AND SUBMIT MONTHLY FINANCIAL REPORTS TO THE GOVERNING BODY.
- H. NO TOWNSHIP FUNDS SHALL BE DISBURSED BY THE TREASURER PRIOR TO APPROVAL OF THE TOWNSHIP EXCEPT FOR:
 1. DEBT SERVICE PAYMENTS
 2. INVESTMENTS
 3. PAYROLL TURNOVERS TO AGENCIES
 4. DISCOUNT VOUCHERS
 5. UTILITIES VOUCHERS
 6. LANDFILL CHARGES
 7. INSURANCE VOUCHERS
 8. ADVANCE TRAVEL VOUCHERS
 9. PUBLIC EVENTS VOUCHERS
 10. PETTY CASH VOUCHERS
 11. EMPLOYEE REIMBURSEMENT VOUCHERS
 12. LEASE AGREEMENT VOUCHERS

DEBIT SERVICE PAYMENTS AND DISCOUNT VOUCHERS MUST BE RATIFIED AFTER PAYMENT.

IT SHALL BE THE RESPONSIBILITY OF THE TREASURER TO ANALYZE THE CASH FLOW AND TO INVEST FUNDS IN LEGAL INVESTMENT SO AS TO MAXIMIZE INTEREST EARNINGS. THE TREASURER MAY, WITH APPROVAL OF THE GOVERNING BODY, TRANSFER MONEY TO THE RIVERSIDE SEWERAGE AUTHORITY OR BORROW MONEY FROM THE RIVERSIDE SEWERAGE AUTHORITY TO TEMPORARILY SUPPORT CASH FLOW. WHEN INVESTING FUNDS IN COMMERCIAL BANKS, SAVINGS BANKS, SAVINGS AND LOAN ETC., THE TREASURER SHALL OBTAIN A MINIMUM OF THREE QUOTATIONS AND SHALL INVEST AT THE INSTITUTION OFFERING THE HIGHEST EFFECTIVE RATE. THE TREASURER SHALL DETERMINE WHICH TYPE OF LEGAL INVESTMENT WILL BEST SERVE THE NEEDS OF THE TOWNSHIP AND IS AUTHORIZED TO PLACE THE FUNDS IN ANY SUCH LEGAL INVESTMENT, UNLESS OTHERWISE RESTRICTED BY THE TOWNSHIP. INVESTMENTS MAY BE IN MONEY MARKET ACCOUNTS, SAVINGS ACCOUNTS AND CERIFICATES OF DEPOSIT. THE TREASURER SHALL ALSO REPORT MONTHLY ALL INVESTMENTS MADE OR REDEEMED OVER THE PAST MONTH.

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF RIVERSIDE
CHANGING ORDER TO THE CONTRACT FOR REPLACING
TWO FUEL PUMPS

WHEREAS, the Township Committee of the Township of Riverside are
to J.W. Scott, and

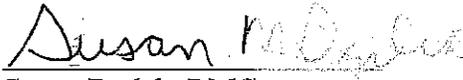
WHEREAS, there were changes to the project necessitated by change in
assignments, and

WHEREAS, the Members of the Riverside Township Committee wish to
following change to the original contract:

Change Order #1 (net increase)	\$40,000.00
Amended contract price	\$142,500.00

Adopted at the regular meeting of the Board of Township Committee on
April, 2013.


George Conard, Mayor


Susan Dydek, RMC
Municipal Clerk

Resolution 2013-#48**A Resolution of the Township of Riverside organizing and establishing the structure and function of the Riverside Township Domestic Violence Response Team**

WHEREAS, the Township Committee of the Township of Riverside believes that the municipality would benefit from organizing a Domestic Violence Response Team (DVRT) to function and respond as needed for events and emergency situations in the Township; and

WHEREAS, it is necessary to have the Township establish the structure and to describe the operations and function of this DVRT; and

WHEREAS, the Township has reviewed the structure, operations and functions of the DVRT with the Riverside Police Department.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Riverside hereby agrees to the following:

FORMATION OF DVRT: the Chief of Police, in coordination and cooperation with the Riverside Police Department, hereby agree to organize an all volunteer DVRT to function and respond as needed.

DVRT RESPONSIBILITIES: the DVRT will respond to any domestic violence calls that may occur in the Township when requested and directed.

CHAIN OF COMMAND: the DVRT will report to the Chief of Police and/or the appointed designee in the municipality.

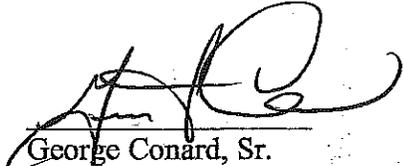
COMMUNICATION AND ACTIVATION OF DVRT: the DVRT will be activated by the respective municipal official and/or appointed designee.

USE OF MUNICIPAL EQUIPMENT/PROPERTY: a DVRT member may only use municipal property or equipment approved for use by the Township and authorized by the Chief of Police for that particular emergency. Moreover, no DVRT member may use the aforementioned approved municipal property or equipment without first receiving proper training and demonstrating proficiency in its use, if applicable.

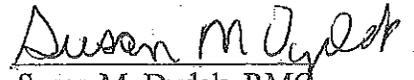
COOPERATION: the Township and DVRT shall consult with and cooperate with each other in connection with any training, preparation, or any other matters required for the continued operation and proper function of the DVRT.

TERMINATION: the Township shall maintain the right to amend and/or terminate the structure or function of the DVRT.

Adopted the 15th day of April 2013 at the Regular Meeting of the Township Committee of the Township of Riverside.



George Conard, Sr.
Mayor



Susan M. Dydek, RMC
Municipal Clerk

ACTION:

- 1) Messrs. Van Meter and Le Coney made a motion authorizing to permit Margaret Jacoby to establish a payment plan for disallowed senior citizen deductions for years 2007, 2008 and 2009 **carried.**
- 2) **Motion made by Mr. Prisco and Mrs. Hatcher** authorizing the issuance of a Proclamation to Fire Fighter Michael Kranz as the recipient of the 2013 Jodi Clause Award from the VFW Post 3020 **carried.**
- 3) **Mrs. Hatcher made a motion** authorizing to enter into a Domestic Violence Response Team Affiliation Agreement **seconded by Mr. Le Coney carried.**
- 4) Authorization to approve a Blue Light Permit for Jake Hutchins approved **on motion by Mrs. Hatcher and Mr. Van Meter. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Van Meter and Conard. Nays – None. Abstain – Messrs. Prisco and Le Coney. Motion carried.**

SHADE TREE COMMITTEE REQUESTS:

None.

CORRESPONDENCE:

- 1) Lou Capelli – Freeholder Director Camden County – Police Force.
- 2) Superior Court of New Jersey – Annual Visitation.
- 3) Lisa Pinkerton – Sign request.
- 4) Ron Naylor – Recognition of Boost Anniversary.

COMMITTEE REPORTS:**DEPARTMENT OF PUBLIC SAFETY:**

Chief Tursi reported the Police Activity for March 2013: Incidents – 487, Investigations – 54, Adult Arrests Total – 26, Motor Vehicle Summons – 59, Motor Vehicle Accidents – 7, Juvenile Charges – 5, Curfew Violations – 1, Protective Custody – 0, Domestic Violence Cases – 11 Summons for False Alarms – 0, False Alarm Calls - 21. Chief Tursi reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Conard reported the Delran Emergency Squad Activity for March 2013: Medical Emergencies – 71, Motor Vehicle Accidents – 4, Fire Stand Bys – 3, Non Emergency Transports – 0, Patients transported to the hospital – 53 and Patients refused treatment and transportation – 22.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher stated that Mr. March will give the report. Mr. March reported that the Public Works Department has completed road maintenance throughout the Township. The Department has begun chipping branches and is currently in the Avenue Section of the Township. Spring Leaf Collection has begun, and the Department is currently in the Middle Section. Friday Morning Sweeps have also begun. The Department has finished cleaning out the catch basins with the street sweeper. The activities for May 2013 were reported. The report is on file in the Municipal Clerk's Office.

Mrs. Hatcher stated that the Public Works Department did an excellent job cleaning up the site at the monuments. Mrs. Hatcher also stated that there are many potholes that need to be filled in the street off of Pavilion Avenue.

Mr. Van Meter reported that a television has been sitting on the corner of Bem and Leach Street for a long time. Mrs. Hatcher stated that she noticed that people are dropping off televisions at the Public Works Garage and suggested that the gates to the yard be locked when an employee is not present.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Van Meter reported that the second quarter tax due date is May 1, 2013. Interest will accrue as of Monday May 13, 2013. Tax Sale notices for all 2012 delinquencies have been mailed and the Tax Sale date is April 25, 2013 at 9:00am.

DEPARTMENT OF RECREATION:

Mr. Prisco reported on the RYAA opening day and stated that it was a successful event and well attended; and thank the Public Works Department and the parents for their participation in getting the fields ready. Mr. Prisco stated that the Township and the RYAA is still working on the fingerprinting.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Le Coney reported that the Pet Parade is scheduled for April 20th 2013. Mr. Le Coney also reported that he has contact the Boy Scouts to try to organize clean – up day in the Park. Mr. Le Coney is trying to bring the summer band concert back to the park. Mr. Le Coney is also trying to organize a Township wide yard sale on May 25th 2013.

Mrs. Hatcher questioned if the Township can put dumpsters down at the Public Works yard that would allow residents to bring items down to dispose. Administrator Jack stated that we can review this for next year as a clean - up day for the Township.

SOLICITOR'S REPORT:

Solicitor Saponaro had no report.

MUNICIPAL CLERK 'S REPORT:

Municipal Clerk Dydek reported that there have been 723 Dog Licenses issued and 66 Cat Licenses issued. Late Notices were mailed on March 28, 2013 notifying residents to pay all applicable licenses by April 12, 2013 to avoid a possible summons being issued. The Primary Election will be held on June 4, 2013

ENGINEER'S REPORT:

Mayor Conard asked the Committee if there were any questions regarding the Engineer's Report that was submitted. No questions were presented. A copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the Solid Waste Bids were received on April 10, 2013 and a bid tabulation is attached. The bids will be forwarded to the Solicitor for review for award at the May meeting. The Stormwater Report is due on May 2, 2012. The Township is still waiting for a decision on the various grant applications that were submitted. Also, the 2013 Property Maintenance program has begun. The report is on file in the Municipal Clerk's Office.

Mrs. Hatcher questioned if anything was received regarding the recycling problems and with the workers not picking up debris when it falls from the buckets. Administrator Jack stated that the County helping with this problem and requested that any complaints be forwarded to the Township so that the County may be informed of the complaints.

RENTAL INSPECTOR'S REPORT:

The Rental Inspector's report has been distributed. Mayor Conard questioned if the Committee had any inquiries. No inquiries were presented. The report is on file in the Municipal Clerk's Office.

Chief Tursi arrived at the meeting and reported that on April 13, 2013, the Boy Scouts will be having a parade on Scott Street in Riverside.

Motion made by Mr. Prisco, seconded by Mr. Van Meter approving all the reports that were submitted carried.

Mayor Conard questioned the bill for Heritage Candy and Tobacco Co. Administrator Jack stated this bill is for the Easter Candy for the Easter Egg Hunt that is held annually.

Motion made by Mr. Van Meter and Mr. Le Coney that the bills and expenditures be approved for payment carried.

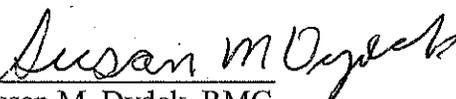
PUBLIC PORTION

Mayor Conard opened the Public Portion:

- 1) **Frank Mc Donnell – 511 Bem Street**, requested exemption from paying the Landlord Registration Late Fees. Mr. Mc Donnell stated that he mailed the registration form and a check in January 2013 and showed a copy of his check stub. The Township never received his check and it was never returned by the Post Office. Mayor Conard stated that the Committee would review his request and he will be informed of the decision.
- 2) **Angie Wilson – 19 Spring Garden Street**, said that the Spring Garden Park is beautifully kept however there is graffiti on the children's playground and asked if it could be removed. Mayor Conard instructed Mr. March to remove the graffiti from the playground. Chief Tursi stated that there is an age restriction for the children's playground equipment and requested that the Police be notified if it is noticed that the age restriction is not being acknowledged.

Hearing nothing further from the Public, motion made by Mr. Van Meter and Mrs. Hatcher carried: Public Portion be closed.

There being no further business to attend to, motion made by Mr. Van Meter and Mr. Prisco that the meeting be adjourned, and so declared by Mayor Conard.


Susan M. Dydek, RMC
Municipal Clerk